

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted at the District Office, 13277 S Ash St, Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman
Mr. Milford Harp, Vice-Chairman
Mr. Larry Craigie, Secretary
Dr. Bryan Spriggs, Treasurer
Mr. Larry Mallory, Member
Mr. Bob Morton, Member
Mr. D. M. Sokolosky, Member
Dr. Dirk Thomas, Member

Also present at this meeting were Brian Kellogg, District Engineer; Rick Stull, District Manager; Larry Steidley, District Lawyer; Steve Newcomb and Bonnie Jones.

Dr. Thomas made the motion to accept for due cause the absence of Mr. Shelton.
Dr. Spriggs seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs started the discussion on the protocol for the election of the Board. The Board discussed the qualifications and filing of Board applicants. The candidate statements will be reviewed at the January meeting prior to the annual meeting held each February.

Dr. Thomas made the motion to approve the minutes of the last meeting.
Mr. Morton seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes, Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Morton made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$	1,195.00
AT&T Mobility (Plt/Fld Phone)		130.96
Belongia Consultants, Inc (WIP/Const) (Stone Canyon Twr)		4,500.00
Birch (Ofc Exp)		304.49
BlueCross BlueShield (Ins/BA)		268.60
BlueCross BlueShield (Ins/DH)		147.70
Blue Medicare Rx (Ins/DH)		55.40
Brenntag Southwest (Chem)		18,608.85
Cintas (Misc)		895.97
City Utilities Service (76th 49.52; CoT 138851.52 Bal Due .14)		138,901.18
Claremore, City of (Plt/Fld)		28.42
Claremore Daily Progress (Misc)		31.65
Connections (Ofc Exp)		413.85
Cross-Bo Const (Lk Rep 10491.25;Const WIP 6713.00)		17,204.25
Delta Dental (Ins)		528.18
Elmcreek Enterprises (Ofc Exp)		776.14
Foyil Economic Dev Auth (Sewer)		818.14
Froman Propane (Misc-Propane)		716.57
Genesis of Okla (Contract Inv)		897.00
GGEDA (Const-WIP)		396.60
Harrison, Donna (Ins)		147.70
HD Supply Waterworks (Supp 2152.49; Repair 1833.84; Credit -973.65)		3,012.68
Ira Green Const (Refund)		827.50
Itron (Maint)		498.00
Jack Kisse Ford, Inc. (Vehicles)		168,900.00
John Deere Financial (Plt/Fld)		288.42
John's Refuse (Plt/Fld)		35.00
Kellogg Eng. (Fees)		6,034.35
Kolker & Kolker CPA (Fees)		180.00
Leaf (Equip Fees)		901.25
Lowe's (Plt/Fld Supp)		110.70
MailFinance (Postage)		268.61

NE OK Elec Coop (Plt/Fld) (Auto-Draft)		111.16
Next Level Grafix, LTD (Misc)		336.00
Owasso, City of (Sewer)		31,703.49
OWRB (Fees)		300.00
Postmaster General (Postage)		3,000.00
Principal Life (Ins)		737.43
Print Shop, The (Supp)		437.00
PSO (Plt/Fld)		1,146.24
RWD #3 (Ofc Water)		34.75

RWD #3 Payroll Acct (FICA/Med/Fed Tax)	15,993.28	
RWD #3 Payroll Acct (Reimb)	40,435.43	68,192.75
RWD #3 Payroll Acct (SEP)	9,504.04	
RWD #3 Payroll Acct (St Tax)	2,260.00	
RWD #3 Petty Cash (Reimb)		1,008.69
Sequoyah Software (Fee)		150.00
Steidley Law Firm (Fee)		3,237.50
UnitedHealthcare (Ins)		10,422.96
US Cellular (Plt/Fld)		268.99
VVEC (Ofc 242.12; Plt/Fld 11688.60)		11,930.72
Wex Bank (Travel)		<u>1,109.18</u>
		\$ 502,150.02

FIXED MONTHLY OBLIGATIONS

First Bank of Owasso # 34	\$	9,162.00
RDA Loan # 67		4,340.00
BancFirst		<u>155,093.08</u>
	\$	670,745.10

PETTY CASH ACCOUNT

T. Albertson (Reimb Travel)		94.23
ODEQ (Permit app/Stone Canyon Twr)		621.20
Reasors (Tkt Remib)		80.51
House of Trophies		52.00
Dist. Mgr (Reimb)		135.75
E. Keller (Reimb Travel)		<u>25.00</u>
	\$	1,008.69

PARTIAL PAY

Daris Contractors (Partial Pay # 5)	\$	<u>90,326.00</u>
	\$	761,071.10

Mr. Craigie seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the Treasurer's Report.

Mr. Morton seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 8260 Rausch Coleman (Hickory Creek Park Area) 32-21-14
- 8261 Gerald & Christine Good (a part of L 3 B 5 Rolling Meadows Ext) 7-21-15
- 8262 Sixth Day Properties, LLC (L 2 B 1 Highland Pointe 1) 1-20-14
- 8263 Sixth Day Properties, LLC (L 8 B 2 Deer Run) 1-20-14
- 8264 John & Brandy Baker (W 217' of the E 412' of the N 660' of the E/2 of the SW/4 of the NE/4 of 18-21-15)
- 8265 Tyner Homes (L 10 B 2 Hickory Hollow) 32-22-15
- 8266 David & Paula Strickland (S/2 of the NE/4 of the NE/4 of the SE/4 of 24-23-16)
- 8267 Hayes Custom Homes LLC (L 14 B 1 View Point Estates)
- 8268 Loren D Lewis (NE/4 NE/4 NE/4 of 35-23-17)
- 8269 Rausch Coleman (L 2 B 2 Hickory Creek) 32-21-14
- 8270 Casey & Emily Bolton (L 36 B 1 Pecan Ridge) 1-21-15

b. TRANSFERS:

- 520 KAJs Inc from Kayce Swinny
- 591 Mandy D Hope from William & Mamie Congleton
- 606 Patrick J Smith from H Scott
- 725 Randy & Helen DeBell from Lauren Nicole Comarda
- 800 Craig & Tiffany Rinas from Randy G Coy
- 1626 Angela S Brock from Joe & Robbin Zabienski
- 1767 Brian & Emma Smith from Federal Homes Loan Mortgage Corporation
- 2405 James W & Joyce A Howard from Don & Sonja Dunkley
- 3525 Phyllis Blankenship from Mike & Jennifer Dennis
- 3828 Roy & Sandra Moss from Marjorie Wooten
- 4254 Denton L & Joetta E Hubbard from Kenneth A & Mary S Moore
- 4279 Sean Stearns from Brendan & Jyl Russell
- 4579 Anton L Koprivnik from Jaime Bowling
- 4703 Christopher B & Meta M Detrick from Dale & Bobbie Thomas
- 4777 Brian L Curtius from Dustin & Tiffany Mitchell
- 5243 Loyd Massey from R Villareal & C Kellehan
- 5419 Kimberly & Larry Cheathan from John & Angela Ritchie
- 5816 E J & Luz Dake from William & Lynn Hipp
- 6039 Brian Morrill from Marian J Stanley
- 6045 David J Latimer from John Getsy
- 6055 Boonert and Kaliamoua Pacheng Lor from Westlund LLC
- 6636 Eddie W Campbell from John & Tracie Partin
- 6822 Todd D & Peggy J Lightner from Brewster & Co, Inc
- 6849 Flat Rock Energy Co from Jack & Rita Hisaw
- 7063 Jordan A Colley from Anna Marie Pittman
- 7235 Jason & Julianne Lillie from Justin & Cari Bohannan
- 7575 Mark A & Jennifer L Curtis from S Knifechief & R Green
- 8121 Danielle N Thornton from Titan Homes LLC
- 8179 Brian J & Amber L Blacketter from Rausch Coleman

c. APPLICATION FOR MULTIPLE WATER USE:

- 3181 Kenneth Broostin (7-22-17)

Mr. Craigie seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve pay request #5 to Daris Contractors, LLC in the amount of \$90,326.00.

Dr. Thomas seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the revision of the water rate schedule. The 1st level break is now 1,000 to 4,000 gallons, it was at 5,000 gallons at \$3.50. This will increase application points for the CDBG Grant.

Dr. Thomas seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to grant preliminary approval to Soc's Realty, Inc for a development, The Homestead, of 124 lots in part of section 27, Township 21 North, Range 14 East I B & M, Rogers County; subject to the Engineer's approval and standard District requirements.

Dr. Spriggs seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Malloyr, yes; Mr. Morton, yes; Mr. Sokolosky, abstain; Dr. Thomas, yes; the motion carried.

Mr. Craigie made the motion to grant preliminary approval to C A B O Development Co LLC for a development, Highland Pointe Ph II at Stone Canyon, of 47 lots in a part of Section 2, Township 20 North, Range 14 East I B & M, Rogers county; subject to the Engineer's approval and standard District requirements.

Dr. Spriggs made the motion to grant preliminary approval to C A B O Development Co LLC for a development, Deer Run Phase II at Stone Canyon, of 56 lots in part of Section 1 Township 20 North, Range 14 East I B M and Section 6, Township 20 North, Range 15 East I B M Rogers County; subject to the Engineer's approval and standard District requirements.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer –
 - ~Stone Canyon Water Tower – Anticipate Open Bids in April 2016
 - ~Tacora Water Plant Sludge Project – Anticipate Completion in June 2016 due To Equipment Delays
 - ~Changes to Standards for HDPE Water Pipe Installation

Old Business:

New Business:

The meeting was adjourned.

Larry Craigie, Secretary

Written and recorded by Bonnie Jones