

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted, on Sept 13th, 2016, 7:30 pm. at the District Office, 13277 S Ash St, Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman  
 Mr. Milford Harp, Vice-Chairman  
 Dr. Bryan Spriggs, Treasurer  
 Mr. Larry Mallory, Member  
 Mr. Bob Morton, Member  
 Mr. D. M. Sokolosky, Member  
 Dr. Dirk Thomas, Member

Also present at this meeting were Brian Kellogg, District Engineer; Rick Stull, District Manager; Steve Newcomb and Bonnie Jones.

Mr. Mallory made the motion to accept for due cause the absence of Mr. Craigie and Mr. Shelton. Dr. Spriggs seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the minutes of the last meeting. Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$	590.00
AT&T Mobility (Plt/Fld Phone)		133.27
Birch (Ofc Exp)		298.94
BlueCross BlueShield (Ins/BA)		268.60
BlueCross BlueShield (Ins/DH)		155.20
Blue Medicare Rx (Ins/DH)		55.40
Brenntag Southwest (Chem)		25,287.94
Brown Farms, LLC (Misc)		380.00
Caney Valley Trailer Sales (Maint)		3,408.08
City Utilities Service (76th 52.91; CoT 247443.39)		247,496.30
Claremore, City of (Plt/Fld)		27.77
Commercial Power Solutions (Maint)		888.93
Connections (Ofc Exp)		416.40
Cross-Bo Const (Lk Rep 18,803.50; Const WIP 4,979.00)		23,782.50
Delta Dental (Ins)		528.18
DEQ (Fees)		27.51
Elmcreek Enterprises (Ofc Exp)		729.08
Foyil Economic Dev Auth (Sewer)		758.83
Froman Propane (Misc)		159.77
GGEDA (Const-WIP)		415.24
Grainger (Maint)		564.30
Harrison, Donna (Ins)		155.20
Haynes Equip Co. (Maint)		4,616.02
HD Supply Waterworks (Supp 24988.10; Tools 686.56; Rep 1081.89)		26,756.55
John Deere Financial (Plt/Fld)		904.62
John's Refuse (Plt/Fld)		35.00
Kellogg Eng. (Fees)		12,205.85
Kolker & Kolker CPA (Fees)		180.00
Leaf (Equip Fees)		901.25
Lowe's (Plt/Fld)		615.90
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		91.88
Ofc Everything (Ofc Supp)		430.31
Owasso, City of (Sewer)		35,978.35
Pixley Lumber Co (Plt/Fld)		15.84
Postmaster General (Postage)		3,000.00
Principal Life (Ins)		727.27
PSO (Plt/Fld)		1,514.61
Reinalt-Thomas Corp, The (Veh Exp)		108.00
RWD #3 (Ofc Water)		35.75

RWD #3 Payroll Acct (FICA/Med/Fed Tax)	15,361.76	
RWD #3 Payroll Acct (Reimb)	38,190.97	65,064.16
RWD #3 Payroll Acct (SEP)	9,358.43	
RWD #3 Payroll Acct (St Tax)	2,153.00	
RWD #3 Petty Cash (Reimb)		741.76
Sequoyah Software (Fee)		150.00
UnitedHealthcare (Ins)		10,336.54
UnitedHealthcare (Ins) (No Check)		297.92
US Cellular (Plt/Fld)		259.57
VVEC (Ofc 484.99; Plt/Fld 12590.42)		13,075.41
Wal-Mart (Supp)		199.42
Wex Bank (Travel)		<u>2,210.98</u>
		\$ <b>486,980.40</b>

#### FIXED MONTHLY OBLIGATIONS

First Bank of Owasso # 39	\$	31,245.00
BancFirst		155,093.08
RDA Loan # 72		<u>4,340.00</u>
	\$	<b>677,658.48</b>

#### PETTY CASH ACCOUNT

B Hendrix (Reimb Travel)		38.34
Staples (Plt Supp)		55.49
Staples (Ofc Supp)		129.99
O Long (Refund)		244.00
R Strickland (Refund #3354)		53.50
C Thessien (Refund #5270)		75.00
E Keller (Reimb Travel)		25.00
Dist Mgr (Reimb)		<u>120.44</u>
	\$	<b>741.76</b>

#### PARTIAL PAY

Landmark Structures I, L.P. (Pay # 1) (Stone Canyon Tower/Const Acct)	\$	<u>379,667.50</u>
	\$	<b>1,057,325.98</b>

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Treasurer's Report.

Mr. Mallory seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Sokolosky made the motion to approve the New Taps and Transfers:

#### a. NEW TAPS:

- 268 Bruce R & Jackie S Sharpe (L 14 B 1 Twin Creeks III) 1-20-14
- 8357 Dennis & Kum Brown (S/2 Lots 4 & 5 B 2 Chaparrel Estate) 18-21-15
- 8358 Penny Garrett (L 2 B 1 Duck Pond) 4-22-16
- 8359 Epic Custom Homes (L 2 B 2 Deer Run I) 1-20-14
- 8360 Landmark Homes (L 19 B 1 Keetonville Ridge) 9-21-15
- 8361 Caynen Cash & Diana Rae Early (L 11 B 1 Whispering Hills Addition) 13-21-14
- 8362 Simmons Homes (L 2 B 1 Park Place at Preston Lks) 22-21-14
- 8363 Travis J & Alison Lynn Battles (SE/4 of the NE/4 and the NE/4 of the SE/4 in 8-23-17)
- 8364 Carrie L Rizley (W/2 SE/4 NE/4 & SE/4 SE/4 NE/4 & E/2 SE/4 of 25-23-16)
- 8365 Luis Rodriquez (L 10 B 2 Deer Run 1) 1-20-14
- 8366 William B & Michelle L Genay (W/2 NW/4 NW/4 NE/4 NE/4 of 26-23-16)

**b. TRANSFERS:**

- 243 Matthew B & Kimberly D Biscoe from George D & Teresa D Garner
- 421 Corey & Jessica Merritt Anderson from Lee & Staphani Gregory
- 744 Thomas Jensen from Clayton Carter & Katharine Monnet
- 882 Timothy G & Anita L Horner from Elta M Horner
- 1243 Michael Cubertson from Darrel & Barbara Hambright
- 1754 Jason A & Alana J Helms from Conner M & Nicole M Bradley
- 2174 David A & Tonya R Loving from Steven & Luann Hennessee
- 2457 Randy & Bonnie J Rauh from Jeannie M Cork
- 2696 James Thomas & Nancy M Pasdach from Ed Pasdach
- 2739 The Mitchell Todd Myers Trust from Mitchell & Domini Myers
- 2806 Elena Lynn Arroyo from Terry & Cindy Chumley
- 2821 Frank Kelton Younce from Paul E & Gina A Eads
- 3284 Jacob & Patricia Calavan from C F Thompson
- 3354 Jack R Sampson from Ricky & Mary Lynn Strickland
- 3523 Glenn T Jones from William H & Brenda Layton
- 4253 James Levi Baker from Jim Brassfield
- 4397 J J & Stacy Whitekiller from Edith Brackeen
- 4824 Michael & Janie Mariani from Doyle & Gina Pendegraft
- 5015 Karen K & Katherine E Ronquillo from Ronald Ivey
- 5023 Jacklyn Moore from Dwight & Jana Bowles
- 5104 Victor J III & Kristian M Keigley from Diana L Brown Estate
- 5123 Kenneth & Janice Stowers from William Kelly VanDever
- 5269 Cynthia A Prince from N N Murphy
- 5396 Charles Golden from Rafel G McDougal
- 5649 Duana L Williams from Richard K & Debra N Huffaker
- 5932 Ashley Edge Frasl from Billy & Mellissa Sanders
- 6081 Jessica Santillan from Richard E & Deborah M Squire
- 6135 Dru W & Clyntan L Esmeyer from Malarie Bedingfield
- 6223 Bobby A & Jenny E Howard from R & Montgomery Reinhardt
- 6298 Nathan & Colleen S Schaan from Glen & Lori Hyden
- 6445 Carol A Combs from Matt & Andrea Getz
- 6687 Marshall L & Crystal W Eldridge from Kyle & Holly Hubbell
- 7055 Shelby D Pratt from Scott L & Jill S Renfro
- 7191 Randall S & Dana Compton from Jeffery & Ronda LeBoeuf
- 7756 Danny & Holly DeLozier from Todd D & Stephanie J Voth
- 7897 Benjamin & Rachel Short from Scott & Sarah Carlson
- 8063 The John Joseph Elias II & Victoria Denise Elias Revocable Trust  
Under Trust Instrument Dated April 8, 2013 from Artisan Construction
- 8107 James D & Megan L Wollam from First Choice Builders
- 8124 William Anthony & Krista L Mullenger from Executive Homes LLC
- 8134 James C & Lortie D Swarr from Executive Homes
- 8154 Kenneth & Angela Wratten from Executive Homes
- 8161 Nathan J Neilitz from Executive Homes
- 8194 Patrick J & Sarah L Dolphin from Epic Homes
- 8267 Trey A & Tenae N Gill from Hayes Custom Homes LLC
- 8273 David & Treva Abel from Sixthday Properties
- 8277 Wesley Alan Thompson from Simmons Homes
- 8278 Michelle D & James A Dockum from Simmons Homes
- 8287 Kelly L & Kristen R Martin from Executive Homes, LLC
- 8293 Diane C Walker from Simmons Homes
- 8325 George R & Teresa D Garner from 1<sup>st</sup> Choice Builders

**DISCONTINUATION OF MULTIPLE WATER USE:**

- 2696 James Thomas & Nancy M Pasdach (a tract of land in the SW/4 of NW/4 of 2-23-16)

Dr. Spriggs seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve partial pay #1 to Landmark for the Stone Canyon Tower in the amount of \$379,667.50

Mr. Harp seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

#### **INFORMATION REPORT**

1. Monthly Operational Report
2. Report of District Engineer –
  - ~Stone Canyon Water Tower – Anticipate completion – Summer of 2017
  - ~Tacora Water Plant Sludge System working well.
  - ~Grant Awarded for Sludge Phase II

Old Business:

New Business:

The meeting was adjourned.

Larry Craigie, Secretary

Written and recorded by Bonnie Jones