

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted, on August 9th, 2016, 7:30 pm. at the District Office, 13277 S Ash St, Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman
 Mr. Milford Harp, Vice-Chairman
 Mr. Larry Craigie, Secretary
 Dr. Bryan Spriggs, Treasurer
 Mr. Larry Mallory, Member
 Mr. Bob Morton, Member
 Mr. D. M. Sokolosky, Member

Also present at this meeting were Brian Kellogg, District Engineer; Larry Steidley, Districts' Attorney; Rick Stull, District Manager and Bonnie Jones.

Mr. Harp made the motion to accept for due cause the absence of Mr. Shelton and Dr. Thomas.
 Mr. Mallory seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Mr. Craigie made the motion to approve the minutes of the last meeting.
 Mr. Morton seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$ 1,420.00
Alberty, Bobbie (Ins)	314.70
Alpine Locksmith (Misc)	1,954.00
AT&T Mobility (Plt/Fld Phone)	266.19
Birch (Ofc Exp)	296.60
BlueCross BlueShield (Ins/BA)	134.30
BlueCross BlueShield (Ins/DH)	155.20
Blue Medicare Rx (Ins/DH)	55.40
Brenntag Southwest (Chem)	6,629.06
Caney Valley Trailer Sales (Maint)	4,326.68
City Utilities Service (76th 49.52; CoT 272810.76)	272,860.28
Claremore, City of (Plt/Fld)	27.77
Connections (Ofc Exp)	373.05
Cross-Bo Const (Lk Rep 7294.50; Const WIP 2725.50; Credit -3895.00)	6,125.00
Delta Dental (Ins)	528.18
DriveTek (Maint)	442.00
Elmcreek Enterprises (Ofc Exp)	897.60
Foyil Economic Dev Auth (Sewer)	907.78
Harrison, Donna (Ins)	155.20
Hasler (Postage)	2.76
HD Supply Waterworks (Supp 12721.06; Mtrs 5904.00; WIP 599.90; Mtr Test 50.00; Rep 1411.67)	20,686.63
J E T Trucking, LLC (Misc)	290.00
John Deere Financial (Plt/Fld)	322.33
John's Refuse (Plt/Fld)	35.00
Kellogg Eng. (Fees)	7,692.30
Kolker & Kolker CPA (Fees)	180.00
Leaf (Equip Fees)	901.25
Lowe's (Plt/Fld)	1,000.32
MailFinance (Postage)	3,161.19
NE OK Elec Coop (Plt/Fld) (Auto-Draft)	100.74
Ofc Everything (Ofc Supp)	31.99
Owasso, City of (Sewer)	34,608.48
Postmaster General (Postage)	3,000.00
Principal Life (Ins)	727.27
PSO (Plt/Fld)	1,663.22
RWD #3 (Ofc Water)	31.50

RWD #3 Payroll Acct (FICA/Med/Fed Tax)	15,378.48	
RWD #3 Payroll Acct (Reimb)	39,096.98	65,314.22
RWD #3 Payroll Acct (SEP)	8,719.76	
RWD #3 Payroll Acct (St Tax)	2,119.00	
RWD #3 Petty Cash (Reimb)		1,292.57
Sam's Club (Annual Fee)		45.00
Sequoyah Software (Fee)		538.72
Steidley Law Firm, P.C. (Fees)		5,775.00
TrailersPlus (Misc)		4,339.00
UnitedHealthcare (Ins)		10,336.54
US Cellular (Plt/Fld)		204.21
VVEC (Ofc 476.06; Plt/Fld 12675.36)		13,151.42
Wex Bank (Travel)		<u>1,576.64</u>
		\$ 474,877.29

FIXED MONTHLY OBLIGATIONS

First Bank of Owasso # 38		\$ 31,245.00
RDA Loan # 71		<u>4,340.00</u>
		\$ 510,462.29

PETTY CASH ACCOUNT

Dist Mgr (Reimb Ok St Parks)		125.00
E Keller (Reimb Ofc Supp)		199.05
McGraw Realtors (Refund-Ovrpymt)		20.35
J Crutchfield (Refund-Ovrpymt)		385.25
ORWA (Sponsor Sept Mtg)		80.00
Accurate Labs (B Hendrix "D" License)		210.00
Staples (Ofc Supp)		99.99
M Henry (Refund-Ovrpymt)		53.00
Cash (Reimb Tkts)		<u>119.93</u>
		\$ 1,292.57

PARTIAL PAY

Daris Contractors, LLC (Final Pay)		\$ <u>32,747.69</u>
		\$ 543,209.98

Mr. Morton seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the Treasurer's Report.

Mr. Harp seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Mr. Sokolosky made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

373	Carl Dean Lewis (S/2 N/2 NE/4 SE/4 of 7-22-16)
542	Iceberg Properties, LLC (L 1 B 1 West Gate Estates) 30-22-16
3720	Peter & Rachel Allen (L 11 B 4 Highland Point 1) 1-20-14
5943	Hensley Custom Homes (L 8 B 3 Deer Run 1) 1-21-14
7696	Rausch Coleman (L 1 B 2 Hickory Creek) 32-21-14
8334	Rausch Coleman (L 8 B 3 Hickory Creek II) 32-21-14
8335	Rausch Coleman (L 9 B 3 Hickory Creek) 32-21-14
8336	Rausch Coleman (L 10 B 3 Hickory Creek) 32-21-14
8337	Rausch Coleman (L 9 B 2 Hickory Creek) 32-21-14
8338	Simmons Homes (L 1 B 1 Park Place) 22-21-14
8339	1 st Choice Builders (L 2 B 2 Highland Pointe) 1-20-14
8340	1 st Choice Builders (L 14 B 2 Deer Run) 1-20-14
8341	1 st Choice Builders (L 3 B 1 Deer Run) 36-21-14
8342	James Kemp (Chaparral Tracts Track 1) 18-21-15
8343	Branon & Britni Hayes (L 6 B 1 Viewpoint Estates) 36-22-14
8344	AFM Enterprises, LLC (L 4 B 2 Viewpoint Estates) 31-22-15
8345	AFM Enterprises, LLC (L 2 B 4 Viewpoint Estates) 36-22-14
8346	Hayes Custom Homes (L 3 B 4 Viewpoint Estates) 36-22-14
8347	Hayes Custom Homes (L 4 B 4 Viewpoint Estates) 36-22-14
8348	AFM Enterprises, LLC (L 5 B 4 Viewpoint Estates) 36-22-14

8349 AFM Enterprises, LLC (L 6 B 4 Viewpoint Estates) 36-22-14
8350 AFM Enterprises, LLC (L 7 B 4 Viewpoint Estates) 36-22-14
8351 Hayes Custom Homes (L 1 B 1 Viewpoint Estates) 36-22-14
8352 Mark Huff (N/2 SW/4 of 13-23-16)
8353 Executive Homes (L 5 B 2 Hickory Hollow) 32-22-15
8354 Executive Homes (L 9 B 3 Hickory Creek) 32-22-15
8355 Sixth Day Properties (L 3 B 1 Highland Pointe 1) 1-20-14
8356 United Bank & Trust (L 12 & 13 B 1 Foyil) 32-23-17

a. TRANSFERS:

17 Jeremy C Coons from Joshua & Ammie Jacobsen
187 John & Wanda Sue Chaney Jr from Paul & Amanda James
936 Cheri Green from Traci Crussell
1408 John A McDaniel & N N Murphy from Scott DeMoure
2035 Cori Kinnebrew from Terrill M D Watson
2170 Eric & Ashley Breien from Max & Christiana Schadegg
2771 Kevin Martin Welch from Paul J & Charlene Bradley
2784 Brittany & Michael Carr from Wayne McCarty
2906 Leonard Abbey from Travis & Britney Albertson
2930 Sandy Joseph & Connie S Richardson from Matthew & Amanda DeDonder
2977 James & Randa Livingston from John & Paige Gamble
3840 Dusty Blackwell from Sheldon Andrew Corn
3842 Yu Chang & Ci Khang from John & Deana Hollihan
4156 Dylan & Sarah Goudie from Steven & Kynda Darnell
4161 August C Hoffmann from Richard & Susan Shellnutt
4257 Nicholas M & Amber Munson from Brian Haggard
4306 Trevor K & Vivian E Baldwin from Carol D Dalton
5280 Travis & Ellen Gibbons from Aaron & Bobbie Baggett
5347 Juan Eduardo Roldan from P Owens & T Lance
5444 Vickie V Umfleet from Karen Thetford
5490 Clarence J & Edna M Thompson from Michael & Kathu Rankin
5520 Christopher Warner & Karen Langley from Taylor & Whitney Coleman
5596 Brett Allen & Megan Enlow from Steve & Jessica Robinett
5754 Cheyanna Britton from Rachel Prentice
5760 Robert L & Sylvia Linzy from James E Clardy
5850 Larry & Ginger Tate, LLC from David & Juanita Tweedy
5896 Dylan Caine Jacobs from Jared Verrett
6171 Doyle G & Dora S Rains from Tom K Barclay
6439 Brian D & Melanie K Ewert from Peggy Sue Felts
6561 Mark & Monica Wells from Phillip L & Janet Stout
6664 Sandra L & Lula B Bliss from Devon & Annette Smith
6768 Jennifer R Vincent from John & Jennifer R Vincent
6782 Andrew & Mark Botkin from Federal Home Loan Morg Corp
7299 Patrick & Stacy Gustafson from James R & Carole M Smith
7320 Bradley D & Kimberly Edginton from 1st Choice Builders
7553 Randal & Robin Ewing from Joel Patton
7625 Dustin & Ashley Cook from Charles & Teresa Penning
7709 Tony & Lori Fitch from Barrett T Brandt
8126 Kyle G & Courtney M Flowers from Executive Homes, LLC
8139 James Fisher from Executive Homes
8160 Kysa Kay & Caleb Lee Hass from Executive Homes, LLC
8163 Austin D & Jordan D Colt from Executive Homes
8182 Kelly D Tootle from Rausch Coleman
8271 Jerry D & M Elizabeth Swearingen from 1st Choice Builders
8276 Jonathan R & Sarah E Johnson-McGill from Simmons Homes

Mr. Harp seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

No motion for the Tower Inspection Contract.

Dr. Spriggs made the motion to approve the transfer of the C D in the amount of \$54,135.57 from Lakeside Bank to Valley National Bank at the rate of 1.1% for 12 months.

Mr. Harp seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Mr. Craigie made the motion to approve the final request for Daris Contractors in the amount of \$32,747.69.

Mr. Harp seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer –
 - ~Stone Canyon Water Tower – Anticipate completion – Summer of 2017
 - ~Tacora Water Plant Sludge – Final pay out.
 - ~Bid Documents for the Miller Tower & Woodcrest Tower Maintenance

Old Business:

New Business:

The meeting was adjourned.

Larry Craigie, Secretary

Written and recorded by Bonnie Jones