

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted, on Nov 8th, 2016, 7:30 pm. at the District Office, 13277 S Ash St, Claremore, Okla. 74017

Present at this meeting were:

- Mr. Milford Harp, Vice-Chairman
- Dr. Bryan Spriggs, Treasurer
- Mr. Larry Mallory, Member
- Mr. D. M. Sokolosky, Member
- Dr. Dirk Thomas, Member

Also present at this meeting were Brian Kellogg, District Engineer; Rick Stull, District Manager; Guests – J Pat Murphy and Ron Staggs; Bonnie Jones.

Mr. Mallory made the motion to accept for due cause the absence of Mr. Craigie, Mr. Morton, Mr. Shelton and Mr. Snap.

Dr. Thomas seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the minutes of the last meeting.

Dr. Thomas seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$	4,382.50
Alberty, Bobbie (Ins)		314.70
AT&T Mobility (Plt/Fld Phone)		133.57
Birch (Ofc Exp)		302.33
BlueCross BlueShield (Ins/BA)		139.90
BlueCross BlueShield (Ins/DH)		155.20
Blue Medicare Rx (Ins/DH)		55.40
Brenntag Southwest (Chem)		21,220.05
Caney Valley Trailer Sales (Maint)		2,522.00
City Utilities Service (76th 52.99; CoT 146449.14)		146,502.13
Claremore, City of (Plt/Fld)		28.11
Connections (Ofc Exp)		273.60
Cross-Bo Const (Lk Rep 9472.00; Const WIP 7583.00)		17,055.00
Delta Dental (Ins)		528.18
Elmcreek Enterprises (Ofc Exp)		1,065.00
Foyil Economic Dev Auth (Sewer)		785.33
GGEDA (Const-WIP)		1,094.10
Harrison, Donna (Ins)		155.20
Hartford, The (Ins)		33,021.00
HD Supply Waterworks (Supp 11742.19; Tools 118.78; Mtrs 9074.00; WIP 6121.68 Mtr Test 100.00; Rep 1546.53)		28,703.18
John Deere Financial (Plt/Fld)		210.41
John's Refuse (Plt/Fld)		35.00
Kellogg Eng. (Fees)		7,689.50
Kolker & Kolker CPA (Fees)		180.00
Leaf (Equip Fees)		901.25
Lowe's (Plt/Fld)		309.25
MailFinance (Postage)		3,161.19
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		71.45
Ofc Everything (Ofc Supp)		877.26
Okla Labor Law Poster Service (Misc)		79.50
Owasso, City of (Sewer)		36,102.55
Postmaster General (Postage)		3,000.00
Principal Life (Ins)		727.27
PSO (Plt/Fld)		1,047.21
RWD #3 (Ofc Water)		25.00
RWD #3 Payroll Acct (FICA/Med/Fed Tax)	{	15,114.85
RWD #3 Payroll Acct (Reimb)		36,742.62
RWD #3 Payroll Acct (SEP)		8,988.23
RWD #3 Payroll Acct (St Tax)		2,128.00
		62,973.70

RWD #3 Petty Cash (Reimb)	1,028.78
Sequoyah Software (Fee)	540.84
UnitedHealthcare (Ins)	10,336.54
US Cellular (Plt/Fld)	250.45
VVEC (Ofc 325.10; Plt/Fld 11,508.15)	11,833.25
Wal-Mart (Supp)	359.04
Wex Bank (Travel)	<u>1,942.44</u>
	\$ 402,118.36

FIXED MONTHLY OBLIGATIONS

First Bank of Owasso # 41	\$ 31,245.00
RDA Loan # 74	<u>4,340.00</u>
	\$ 437,703.36

PETTY CASH ACCOUNT

Dist Mgr (Reimb Phone Batt)	43.56
Cash (Reimb Tkts)	79.70
Low BU # 7116 (Reimb Overpymt)	100.00
Safelite (Repair Windshield)	79.95
One Prop Inc. (Reimb Overpymt)	64.22
S Ruesch (Reimb Overpymt)	589.35
#2742 (Err amt on ck \$208.09 - shb \$280.09)	<u>72.00</u>
	\$ 1,028.78

PARTIAL PAY

Landmark Structures I., L.P. (Pay # 3) (Pd out of Const. Acct)	\$ <u>233,752.25</u>
	\$ 671,146.22

Dr. Thomas seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Treasurer's Report.

Dr. Thomas seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Sokolosky made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 5370 Jose Isabel Olasava Gonzalez (L 13 B 11 Trails End) 31-22-15
- 4341 Linda Harris (L 5 B 2 L & M Homes) 14-21-14
- 6693 Jared & Vanessa Green (L 8 B 4 Highland Pointe) 1-20-14
- 8379 1st Choice Builders (L 9 B 3 Deer Run) 1-20-14
- 8380 Bryce Denham (L 17 B 9 Looking Glass) 6-21-15
- 8381 Simmons Homes (L 38 B 1 Park Place) 22-21-14
- 8382 Randle L & Kari L Hendrix (L 9 B 3 Highland Pointe) 1-20-14
- 8383 Harold A & Mary K Ewing (L 7 B 1 Arrowhead Estates) 32-22-16
- 8384 Bascum E Gates Est (L 6 B 4 Ranchview Lake Estates) 1-21-14
- 8385 Pepper Properties, LLC (L 19 B 5 Preston Lakes I) 22-21-14
- 8386 Luke Alan Higgins (L 1 B 1 Highland Pointe I) 1-20-14
- 8387 Claremore 17717, LLC (a pt of the N/2 of NE/4 of 30-22-16)

a. TRANSFERS:

- 669 Loy M Brown Living Rev Trust from Darrell Rose
- 679 Freddie Dale Fruechting from Wanda L Ward
- 1066 Lee & Marisa Burgess from Christopher & Bonnie Walters
- 2125 Clare L Rosencutter Living Trust from John L & Cynthia Kaye Edelmann
- 2407 Bradley John & Melanie Diane Mester from Mark Townsley
- 2698 Stefanie A Tyree from Daniel & Mariah Ramirez-Caro
- 2750 J P Morgan Chase Bank, Nat. Assoc from Deanna Lynn Sturgill
- 3426 Dillon J & Catherine N Gray from Medford & Maria Luckey
- 5357 Kelsey Marie Weir from Bobby and Jennifer Blose
- 5391 David L & Vicki J Stoll from Larry and Angene Walker
- 5887 WGH Oklahoma, LLC from Matthew & Kara Sullivan
- 5897 John Caleb & Melissa Lea Warren from Michael & Ella Stephens
- 6325 William & Jennie Lawless from Donald & Debbie Lundgren

6396 Micah Louis & Sherri Renee Schott from Shane McNichol
6776 Kody & Lexi Dewees from Damario Jefferson
6810 Sheng Thao & Xiog Yang from Mario & Ava Kirby
6885 David C Stogsdill from Jerry & Theresa Floyd
6941 Lynn F & Stacy L Arnold from James D Fincher
7293 Jeffery O & Valerie L Kendall from Amanda R Pudden
7523 Jimmy Dale Clark Walker from Daris Stimson
7613 Jaimie Nestor & Trent S Rowley from Matthew Badsky
8075 Anthony C & Robin Pfeiffer from 1st Choice Builders
8132 Charles K & Betty Jane Danchertsen from Executive Homes
8162 Jeffery L & Kristi L Green from Executive Homes
8192 Paul W & Jeanne T Rowlett from Epic Homes
8165 Bobby & Jennifer Blose from Executive Homes
8244 Dane & Jennifer Rudeen from Landmark Homes
8255 Heather L & Jared Ward from Wade & Pamela Ward
8280 Christopher J & Melody D Harper from Epic Homes
8294 Stephen G & Charlotte A Voss from Simmons Homes
8295 William W & Kay F Rose from Simmons Homes
8296 Brenda Keskeaw from Simmons Homes
8303 Courtney Ann Moseley from Simmons Homes
8345 Shelby & Gayla Downing from Hayes Custom Homes

Mr. Mallory seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve partial pay #3 to Landmark Structures for the Stone Canyon Water Tower in the amount of \$233, 752.25.

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer –
 - ~Stone Canyon Water Tower – Anticipate completion – Summer of 2017
 - Logo for the Water Tank
 - ~Sludge start up for next month

Old Business:

New Business: Presented by the District Manager for Discussion –
~ Purchase of Mini-backhoe

Dr. Thomas made the motion at 7:59 p.m. to declare an executive session. Mr. Mallory seconded the motion.

Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Board Members in attendance were Mr. Harp, Dr. Spriggs, Mr. Mallory, Mr. Sokolosky and Dr. Thomas.

Mr. Mallory made the motion to adjourn the executive session.

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

The regular meeting was reconvened.

Mr. Sokolosky made the motion to accept and approve the Manager's recommendation for evaluation, holidays, wage increase and promotions. All pursuant to 25 O.S. section 307 (B) (1)

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

The meeting was adjourned.

Larry Craigie, Secretary