

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted, on Dec 13, 2016, 7:30 pm. at the District Office, 13277 S Ash St, Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman  
 Mr. Milford Harp, Vice-Chairman  
 Dr. Bryan Spriggs, Treasurer  
 Mr. Larry Mallory, Member  
 Mr. Bob Morton, Member  
 Mr. D. M. Sokolosky, Member

Also present at this meeting were Brian Kellogg, District Engineer; Districts' Engineer, Larry Steidley; Rick Stull, District Manager; Guests- Eric Sooter and Michelle Hayes from The Junction, Steve Newcomb and Bonnie Jones.

Mr. Morton made the motion to accept for due cause the absence of Mr. Craigie, Mr. Shelton and Dr. Thomas.

Dr. Spriggs seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the minutes of the last meeting.

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$	1,420.00
Advance Electrical Services, Inc. (Maint)		1,988.57
Alberty, Bobbie (Reimb Tkt)		99.99
Birch (Ofc Exp)		302.36
BlueCross BlueShield (Ins/BA)		5.60
BlueCross BlueShield (Ins/DH)		155.20
Blue Medicare Rx (Ins/DH)		55.40
Brenntag Southwest (Chem)		4,039.36
Brown Farms, LLC (Misc)		95.00
Caney Valley Trailer Sales (Maint)		1,400.14
City Utilities Service (76th 52.99; CoT 137023.54)		137,076.53
Claremore, City of (Plt/Fld)		27.22
Connections (Ofc Exp)		311.00
Cross-Bo Const (Lk Rep 6595.50;Const WIP 5231.00)		11,826.50
Delta Dental (Ins)		528.18
Elmcreek Enterprises (Ofc Exp)		776.60
Foyil Economic Dev Auth (Sewer)		809.10
GGEDA (Const-WIP)		884.10
Harrison, Donna (Ins)		155.20
HD Supply Waterworks (Supp 2607.13; Tools 590.52; Mtrs 8586.00; WIP 1866.49 Rep 3422.42 )		17,072.56
Hasler (Postage)		2,948.48
John Deere Financial (Plt/Fld)		756.81
John's Refuse (Plt/Fld)		35.00
Kellogg Eng. (Fees)		10,171.50
Kolker & Kolker CPA (Fees)		180.00
Leaf (Equip Fees)		901.25
Love Envelope, Inc (Misc)		15.00
Manley Bros of Indiana, Inc. (Chem)		5,370.30
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		68.56
Ofc Everything (Ofc Supp)		412.12
OKIE 811 (Annual Fees)		275.00
Owasso, City of (Sewer)		39,187.25
Pixley Lumber Co (Plt/Fld)		75.70
Postmaster General (Postage)		3,000.00
Principal Life (Ins)		727.27
Print Shop, The (Misc)		146.00
PSO (Plt/Fld)		918.58
Reinalt-Thomas Corp, The (Veh Exp)		86.50
RWD #3 (Ofc Water)		21.75

RWD #3 Payroll Acct (FICA/Med/Fed Tax)	23,576.91	
RWD #3 Payroll Acct (Reimb)	21,231.61	64,134.38
RWD #3 Payroll Acct (SEP)	15,883.86	
RWD #3 Payroll Acct (St Tax)	3,442.00	
RWD #3 Petty Cash (Reimb)		201.26
Sequoyah Software (Fee)		150.00
UnitedHealthcare (Ins)		11,266.20
US Cellular (Plt/Fld)		288.85
Utility Cable Comm (Const/WIP)		3,993.60
VVEC (Ofc 295.66; Plt/Fld 11861.61)		12,157.27
Wal-Mart (Supp)		141.00
Wex Bank (Travel)		<u>1,873.32</u>
		<b>\$ 338,531.56</b>

**FIXED MONTHLY OBLIGATIONS**

First Bank of Owasso # 42	\$	31,245.00
RDA Loan # 75		<u>4,340.00</u>
	<b>\$</b>	<b>374,116.56</b>

**PETTY CASH ACCOUNT**

Reasors (Tkt Reimb)	\$	53.77
Reasors (Tkt Reimb)		<u>147.49</u>
	<b>\$</b>	<b>201.26</b>

**PARTIAL PAY**

Landmark Structures I., L.P. (Pay # 4) (Pd out of Const Acct)	\$	<u>303,739.80</u>
	<b>\$</b>	<b>677,906.36</b>

Mr. Harp seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the Treasurer's Report.

Mr. Harp seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the New Taps and Transfers:

**a. NEW TAPS:**

- 5248 Don E & Rhonda K Agosto (L 28 B 8 Preston Lakes I) 22-21-14
- 6165 Simmons Homes (L 14 B 1 Park Place at Preston Lakes) 22-21-14
- 8388 E J & Luz Dake (L 1 B 1 Rawhide Acres) 31-23-17
- 8389 Federal National Mortgage Association (Tr #15 Morgans Acres II, less & except the South 132') 23-21-14
- 8390 Stephen & Diane Clark (L 122 B1 Clearbrook) 18-21-15
- 8391 Stephen & Diane Clark (L122 B1 Clearbrook) 18-21-15
- 8392 The Melvin V Dietze II & Doroto Dietze Revocable Trust (A part of Lots 12 & 13 B 2 Woodcrest Heights Addition) 28-22-16
- 8393 Simmons Homes (L 15 B 1 Park Place at Preston Lakes) 22-21-14
- 8394 Simmons Homes (L 2 B 3 Park Place at Preston Lakes) 22-21-14
- 8395 Rural Water District #16 (a pt of the NE/4 NE/4 of 15-23-16)
- 8396 James Estes (the N/2 of the NW/4 of the SW/4 of 2-22-17)

**a. TRANSFERS:**

- 80 Ryan & Mindy D Sullivan from Joe Williams
- 312 Frederick W & Nancy K Starkweather from Cindy Larby
- 396 Smart Solutions LLC from Purpose Properties LLC
- 473 Malcolm & Christina Wahle from Inez Mallory
- 534 David Mace & Sandra Gean Payne from Don & Madonna Bevan
- 581 Charles Brian & Kimberlye Dawn Shatto from Barbee Rentals -Randy L & Coylene A Barbee
- 634 Clara L Rosencutter Living Trust John L & Cynthia K Edelman
- 681 Shane McNichol from Marvin Cooper
- 1469 Wylie M Davidson from David & Elisha Hill
- 1484 William Patrick & April Kathleen Helean from Pamela Starr
- 1687 Sean D & Heather D Clay from Larry C Chandler
- 1919 American IRA LLC FBO Myers Barnes from Simmons Homes

1927 Stephen Dwain & Mary Ann Decker from Bill & Wilma Hall  
2547 Jeffery M & Virginia K Arnette Living Trust from John W & Kathern L Warson  
2797 Allen W & Julie K Vice from Jeffery & Linda Hames  
2903 Gregory M Shields from Hershel & Judy Owens  
3435 Christopher M & Jessica R Cook from Bryce Sorrier  
3942 Christopher D Humphreys from Allen & Julie Vice  
3943 Owen E & Dorothy S Roberson from Johnson Family Revocable Trust  
4578 Michael R & Kristan L Statum from Jeff & Salena Hulland  
4622 Nancy J & Gary A Edenfield from Glenn M Browne Estate  
5004 Joe & Tonya D Morgan from Jay Lee & Donna Deann Jenkins  
5055 Charles Brian & Kimberlye Dawn Shatto from Barbee Rentals – Randy L & Coylene A Barbee  
5101 Todd & Stephanie Voth from Erik & Gloria Vanarsdale  
5375 Melaina Whittaker from David & Melaina Polk  
5379 David & Melaina Polk from Melaina Whittaker  
5691 Phawida Bandasack from Chris & Jessica Cook  
5704 Jeffrey Hubbard from Alysha Wartey/James McAlester  
5730 Matthew & Melinda Shults from G Dale & Linda P Derby  
5776 Judy Rose from Michael Bausch  
5948 Marvin Sandoval from John A Gessner  
6085 Christian Thomas & Anastasia A Smith from Mark & Stacy Papp  
6683 Jeffery M & Virginia K Arnette Living Trust from John W & Kathern L Warson  
7019 Baker & Baker Properties, LLC from Carl Chamberlain  
7130 George L & Elizebeth J Gilliland Jr. from Epic Homes  
7288 Caleb & Stacey Thetford from Randall & Rita Foster  
7352 Adriana Privett & Ray L Ball from Justin L. & Lindsey A. Mallory  
7398 John Earl & Lisa A Cross from Michelle A Bohannon  
7362 Jeffrey Fath from Thurman & Jamie Lynch  
8145 Todd E Mabe from Executive Homes  
8151 Gregory Preston Kindell from Executive Homes  
8230 Corrine Hammarquist from Rausch Coleman  
8241 Robert S & Debra L Willingham from Simmons Homes  
8258 Dominick & Kathy Palamare from 1<sup>st</sup> Choice Builders  
8289 Taylor Jerrome & Nichole M Loykasek from Executive Homes  
8297 Richard L & Candice M Farris from Kent Smalygo  
8317 HH & L 20161, LLC from Rausch Coleman  
8318 HH & L 20161, LLC from Rausch Coleman  
8321 HH & L 20161, LLC from Rausch Coleman  
8323 William D Mattox & Ashley A Luttrell from Rausch Coleman  
8324 HH & L 20161, LLC from Rausch Coleman  
8326 HH & L 20161, LLC from Rausch Coleman  
8327 Peter J & Angela D Molitoris from Rausch Coleman  
8331 HH & L 20161, LLC from Rausch Coleman  
8336 Chris J & Sara V Faith from Rausch Coleman  
8337 HH & L 20161, LLC from Rausch Coleman  
8346 Jared & Jennifer Borgwardt from Hayes Custom Homes, LLC

APPLICATION FROM MULTIPLE WATER USE:

4443 Joe R Stonebraker (13052 S 4150 Rd) 5-22-16

Mr. Harp seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to accept the 3 year Agreement between Rural Water District #3 Rogers and the Junction at the cost of \$2.50 per foot.

Mr. Mallory seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the partial pay #4 to Landmark Structures in the amount of \$303,739.80

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the purchase of a truck, trailer and Yanmar mini-backhoe.

Mr. Harp seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

**INFORMATION REPORT**

1. Monthly Operational Report
2. Report of District Engineer –
  - ~Stone Canyon Water Tower – Anticipate completion – Summer of 2017
  - Logo for the Water Tank – Change Order for \$5600.00
  - ~Sludge Phase II – Building Expansion

Old Business:

New Business:

The meeting was adjourned.

Larry Craigie, Secretary

Written and recorded by Bonnie Jones