

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted, on Jan 10th 2017, 7:30 pm. at the District Office, 13277 S Ash St, Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman
 Mr. Milford Harp, Vice-Chairman
 Mr. Larry Craigie, Secretary
 Mr. Larry Mallory, Member
 Mr. Bob Morton, Member
 Mr. D. M. Sokolosky, Member
 Dr. Dirk Thomas, Member

Also present at this meeting were Brian Kellogg, District Engineer; Districts' Engineer, Larry Steidley; Rick Stull, District Manager; Steve Newcomb and Bonnie Jones.

Mr. Sokolosky made the motion to accept for due cause the absence of Mr. Shelton and Dr. Spriggs. Mr. Craigie seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Morton made the motion to approve the minutes of the last meeting. Mr. Craigie seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$	680.00
AT&T Mobility (Plt/Fld Phone)		132.82
Birch (Ofc Exp)		302.29
BlueCross BlueShield (Ins/BA)		2.80
BlueCross BlueShield (Ins/DH)		155.20
Blue Medicare Rx (Ins/DH)		70.00
Brenntag Southwest (Chem)		9,066.01
City Utilities Service (76th 52.99; CoT 141323.54)		141,376.53
Claremore, City of (Plt/Fld)		39.65
Commercial Power Solutions, LLC (Maint)		1,064.00
Connections (Ofc Exp)		384.95
Cross-Bo Const (Lk Rep 5068.50;)		5,068.50
Delta Dental (Ins)		472.72
DEQ (Fees)		159.15
Ditch Witch (Veh)		60,676.00
Elmcreek Enterprises (Ofc Exp)		997.60
FAO USACE Finance Center (Fees)		16,121.13
Foyil Economic Dev Auth (Sewer)		820.93
Froman (Misc Propane)		1,148.75
Genesis of Okla, LLC (Misc)		40.00
GGEDA (Const-WIP)		300.00
Harrison, Donna (Ins)		155.20
HD Supply Waterworks (Supp 3828.81; Mtr Test 200.00; Mtrs 3936.00; Rep 264.20)		8,229.01
Interstate All Battery Center (Misc)		26.00
Itron (Misc)		7,246.37
John Deere Financial (Plt/Fld)		1,049.48
John's Refuse (Plt/Fld)		35.00
Kellogg Eng. (Fees)		5,429.00
Kolker & Kolker CPA (Fees)		180.00
Leaf (Equip Fees)		901.25
Love Envelopes, Inc (Misc)		15.00
Lowe's (Misc)		214.28
Midtown Rental (Misc)		110.00
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		83.93
Ofc Everything (Ofc Supp)		253.08
Omecorp, LLC (Misc)		87.20
Owasso, City of (Sewer)		44,854.59
Postmaster General (Postage)		3,000.00
Principal Life (Ins)		727.27
Print Shop, The (Misc)		537.00
PSO (Plt/Fld)		958.13
RWD #3 (Ofc Water)		21.75

RWD #3 Payroll Acct (FICA/Med/Fed Tax)	14,105.90	
RWD #3 Payroll Acct (Reimb)	39,038.88	64,433.76
RWD #3 Payroll Acct (SEP)	9,146.98	
RWD #3 Payroll Acct (St Tax)	2,142.00	
RWD #3 Petty Cash (Reimb)		962.70
Sequoyah Software (Fee)		150.00
UnitedHealthcare (Ins)		9,993.46
US Cellular (Plt/Fld)		848.25
VVEC (Ofc 290.27; Plt/Fld 12699.80)		12,990.07
Wal-Mart (Supp)		84.54
Wex Bank (Travel)		<u>2,129.14</u>
		\$ 404,784.49

FIXED MONTHLY OBLIGATIONS

First Bank of Owasso # 43		\$ 31,245.00
RDA Loan # 76		<u>4,340.00</u>
		\$ 440,369.49

PETTY CASH ACCOUNT

BU # 3139 (Reimb Draft)		21.75
J Taylor (Fld Reimb Clothing)		76.23
Cash (Reimb Tkts)		112.76
Dist Mgr (Reimb)		32.54
Dist Mgr (Reimb Field)		200.20
Locke Supply (Flor lighting)		372.51
M Colfax (Reimb) Not a customer		<u>146.71</u>
		\$ 962.70

PARTIAL PAY

Landmark Structures I, L.P. (Pay # 5) (Pd out of Const Acct)		\$ <u>241,587.75</u>
		\$ 681,957.24

Mr. Harp seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to approve the Treasurer's Report.

Mr. Harp seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 235 Mark A & Shana L Janzen (NW/4 of NE/4 & W/2 of NE/4 NE/4 & N/2 of SW/4 of NE/4 & NW/4 of SE/4 of NE/4 of 29-23-17)
- 868 Travis Larry Nester (L 12 B 16 Looking Glass) 6-21-15
- 2300 Money Homes, LLC (L 7 B 16 Looking Glass) 6-21-15
- 8397 First United Bank (All that part of the W/2 of the SE/4 of NE/4 Lying South and East of the US Hwy 66, less and except the S/2 of SW/4 of NE/4 in 21-23N-17)
- 8398 Brook & Joseph Johnson (L 11 B 1 Ridgeview Estates) 6-20-15
- 8399 Jerrad & Kory Coots (L 12 B 1 Pecan Ridge) 1-21-15
- 8400 Forrest & Sandi Garrett (L 7 B 5 Ponderosa at Tacora Hills) 6-22-16
- 8401 Lester M Campbell (NW/4 NW/4 NW/4 of 22-23-17)

a. TRANSFERS:

- 76 Shelley Lynn Rogers from James Rogers
- 170 Danielle Davis from Terry L Cramer
- 238 Eddie B & Joni Quezada from Kaye L Miller
- 276 Collin Eddo from Kent Jensen
- 426 Jose Luis Urquiza from Lynn Keith Tiger
- 580 Dennis Joseph Pitts from Evanshoar Properties, LLC
- 695 Benjamin R & Sarah J McGregor from Eric & Lacey Miller
- 742 Lewis & Lewis, LLC from Baker & Lewis Investments
- 1134 Crystal J Mydland from Shirley Steidley
- 1242 Baker & Baker Properties, LLC from Baker & Lewis Investments

1449 William Lee from Virginia Bradley
1666 Justin Stone from William & Jennifer Bennett
1919 American IRA LLC FBO Myers Barnes from Simmons Homes
1961 Baker & Baker Properties, LLC from Baker & Lewis Investments
2632 Olen L & Lavon L Brittain from Rosario R Harrison
2858 Michelle Robinette from Norman S & Marla J Schiele
3360 Shelley Lynn Rogers from James Rogers
3412 Levi D Herron from Rausch Coleman Homes
4098 Kendal Gann & Dana Trowhill from Dennis E & Kum An Brown
4101 Baker & Baker Properties, LLC from Baker & Lewis Investments
4163 Lewis & Lewis, LLC from Baker & Lewis Investments
4261 Baker & Baker Properties, LLC from Baker & Lewis Investments
4450 Baker & Baker Properties, LLC from Baker & Lewis Investments
4587 Lewis & Lewis, LLC from Baker & Lewis Investments
4812 Jason K Holleman from Dustin & Amber Frank
4973 Lewis & Lewis, LLC from Baker & Lewis Investments
5456 Lewis & Lewis, LLC from Baker & Lewis Investments
5474 Justin & Madeline Jarred from Richard & Angela Smith
5522 David N & Vicki L Foster from Diana S Monroe
5621 John & Amber Ruark from D Burton & Nancy Dressel
5636 James Scott Cole from Miriam Flores
5643 Jose Rosario Perez Mejia & Luigy P Perez Inguez
5786 Lewis & Lewis, LLC from Baker & Lewis Investments
5825 Schuyler & Raedean Hurdley from Josh & Kathy Waddell
6050 Scott & Ann Comar from Philip B Lombardi
6062 Lewis & Lewis, LLC from Baker & Lewis Investments
6138 Steven & Jodie Hendricks from Jeffery D & Lynne R Ray
6189 Lara L McClure from David & Angela Priest
6385 Lewis & Lewis, LLC from Baker & Lewis Investments
6402 Lewis & Lewis, LLC from Baker & Lewis Investments
6475 Lewis & Lewis, LLC from Baker & Lewis Investments
6476 Baker & Baker Properties, LLC from Baker & Lewis Investments
6485 Robert T & Robin Hudgins from Patrick G Spinks Jr
6530 Lewis & Lewis, LLC from Baker & Lewis Investments
6578 Lewis & Lewis, LLC from Baker & Lewis Investments
6597 Lewis & Lewis, LLC from Baker & Lewis Investments
6598 Lewis & Lewis, LLC from Baker & Lewis Investments
6614 Baker & Baker Properties, LLC from Baker & Lewis Investments
6815 Lewis & Lewis, LLC from Baker & Lewis Investments
6816 Baker & Baker Properties, LLC from Baker & Lewis Investments
6825 Craig A & Barbara Myers from Sean & Christin Stevens
6827 Conner & Nicole Bradley from Gary L & Alicia Burger
6838 Lewis & Lewis, LLC from Baker & Lewis Investments
6849 Robert F & Vicki J Hall from Flat Rock Energy Company
7004 Lewis & Lewis, LLC from Baker & Lewis Investments
7696 George M Halliburton II from Rausch Coleman Homes
7762 Luke B & Darah J Frazier from Jason & Kelli Manson
8174 John A & Amanda L Lopez Asmus from Rausch Coleman Homes
8234 Brandon Foster from Ironwood Custom Homes
8239 Samuel & Amber S Rozzi from Epic Homes
8251 Todd W Wheeler & Janie C Ellsworth from Collinsville Prop, LLC
8263 Larry Jr & Jessica Sang from Sixthday Properties, LLC
8300 Michael & Shelby N Bilyk from Landmark Homes, LLC
8302 Teryl E Pokoski from Landmark Homes
8308 Michael Terry Haus from Rausch Coleman Homes, LLC
8310 Kacy & Jeremy Brown from Robert Remington
8316 Lisa A Brown from Rausch Coleman Homes
8322 Aaron J Sayre & Shawna L Cary from Rausch Coleman Hickory Creek, LLC
8328 Valarie Wallace from Rausch Coleman
8330 Jason P & Jessica L Bootenhoff from Rausch Coleman Homes, LLC
8334 Susan Renee Moree from Rausch Coleman
8351 Scott O & Ashley D Roepel from Hayes Custom Homes, LLC

Mr. Harp seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Craigie made the motion to accept the Annual Meeting Notice as presented by the District Manager. Mr. Morton seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Harp made the motion to approve Pay Request #5 to Landmark Structures in the amount of \$241,587.75

Mr. Craigie seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Sokolosky made the motion to accept Final Approval for Highland Pointe II for 47 lots.

Mr. Harp seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer –
 - ~Stone Canyon Water Tower – Anticipate completion – Summer of 2017
 - Logo for the Water Tank – Several Options

Old Business: The District Engineer presented 2 options for the writing on the Stone Canyon Water Tower, as discussed in previous Board Meetings. It was the consensus of the Board to go with the 18” lettering. (see attached)

New Business:

The meeting was adjourned.

Larry Craigie, Secretary

Written and recorded by Bonnie Jones