

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted, on Feb 14<sup>th</sup> 2017, 7:30 pm. at the NTC – Vo-Tech, 1901 N Hwy 88, Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman  
Mr. Milford Harp, Vice-Chairman  
Mr. Larry Craigie, Secretary  
Mr. Larry Mallory, Member  
Mr. Bob Morton, Member  
Mr. D. M. Sokolosky, Member  
Dr. Dirk Thomas, Member

Also present at this meeting were Brian Kellogg, District Engineer; Districts' Engineer, Larry Steidley; Rick Stull, District Manager; 5 guests and Bonnie Jones.

The election of officers was conducted.

Dr. Thomas made the motion to accept for due cause the absence of Dr. Spriggs.  
Mr. Mallory seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory nominated Mr. Snap for Chairman.  
Mr. Morton seconded the nomination. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory nominated Mr. Harp for Vice-Chairman.  
Mr. Morton seconded the nomination. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory nominated Mr. Craigie for Secretary.  
Mr. Morton seconded the nomination. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory nominated Dr. Spriggs for Treasurer.  
Mr. Morton seconded the nomination. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Morton made the motion to approve the minutes of the last meeting.  
Mr. Craigie seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$	1,420.00
Adpro (Misc)		130.00
Alberty, Bobbie (Ins)		314.70
AT&T Mobility (Plt/Fld Phone)		133.43
Birch (Ofc Exp)		305.89
BlueCross BlueShield (Ins/BA)		134.30
BlueCross BlueShield (Ins/DH)		155.20
Blue Medicare Rx (Ins/DH)		70.00
Brenntag Southwest (Chem)		22,177.59
Caney Valley Trailer Sales (Maint)		1,447.56
City Utilities Service (76th 56.43; CoT 109923.22)		109,979.65
Claremore, City of (Plt/Fld)		49.79
Connections (Ofc Exp)		287.20
Cross-Bo Const (Lk Rep 13724.00;Const WIP 2341.00)		16,065.00
Delta Dental (Ins)		521.00
Elm Creek Enterprises (Ofc Exp)		728.32
Foyil Economic Dev Auth (Sewer)		878.85
Froman Propane (Misc)		1,223.54
GGEDA (Const-WIP)		225.00
Green Country Business System (Misc)		667.50
Harrison, Donna (Ins)		155.20
Hartford, The (Ins)		2,291.00
HD Supply Waterworks (Supp 4135.06; Mtrs 984.00; Rep 2614.27)		7,733.33
J E T Trucking, LLC (Misc)		310.00
John Deere Finance (Plt/Fld)		136.88

John's Refuse (Plt/Fld)		35.00
Kellogg Eng. (Fees)		5,781.00
Kolker & Kolker CPA (Fees)		2,110.00
Leaf (Equip Fees)		901.25
Love Envelopes (Misc)		15.00
Lowe's (Plt/Fld)		14.36
MailFinance (Postage)		3,420.91
Mike's Tires (Veh Exp)		1,158.00
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		134.32
Ober & Littlefield (Misc)		3,500.00
Ofc Everything (Ofc Supp)		240.37
Owasso, City of (Sewer)		41,176.66
OWRB (Fees)		300.00
Postmaster General (Postage)		3,000.00
Principal Life (Ins)		727.27
Print Shop, The (Misc)		360.00
PSO (Plt/Fld)		1,240.38
RWD #3 (Ofc Water)		21.75
RWD #3 Payroll Acct (FICA/Med/Fed Tax)	[ 16,151.60 ]	
RWD #3 Payroll Acct (Reimb)	[ 39,593.28 ]	67,372.49
RWD #3 Payroll Acct (SEP)	[ 9,434.61 ]	
RWD #3 Payroll Acct (St Tax)	[ 2,193.00 ]	
RWD #3 Petty Cash (Reimb)		1,640.54
Sequoyah Software (Fee)		150.00
Silver Script (Ins/BA)		28.10
Smalygo Auto Wholesale (Misc)		21,800.00
Tulsa Sod & Mulch, Inc (Misc)		10,000.80
UnitedHealthcare (Ins)		10,640.30
US Cellular (Plt/Fld)		422.30
VVEC (Ofc 276.42; Plt/Fld 11,438.39)		11,714.81
Wal-Mart (Supp)		134.45
Wex Bank (Travel)		1,741.76
Wheeler Metals (Veh Exp)		<u>2,466.00</u>
		\$ <b>359,788.75</b>
<b>FIXED MONTHLY OBLIGATIONS</b>		
First Bank of Owasso # 44		\$ 31,245.00
RDA Loan # 77		<u>4,340.00</u>
		\$ <b>395,373.75</b>
<b>PETTY CASH ACCOUNT</b>		
K Mason # 7762 (Refund Ovrpymt)		36.75
Sandlin # 6931 (Refund Ovrpymt)		100.00
S Lee # 2289 (Refund Ovrpymt)		332.20
Dist Mgr (Tkt Remb)		171.59
Smalygo Auto (Down Pymt Truck)		<u>1,000.00</u>
		\$ <b>1,640.54</b>
<b>PARTIAL PAY</b>		
Landmark Structures I, L.P. (Pay # 6 Stone Canyon Twr)		\$ <u>216,985.39</u>
		\$ <b>612,359.14</b>

Mr. Shelton seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the Treasurer's Report.

Mr. Shelton seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to approve the New Taps and Transfers:

**a. NEW TAPS:**

- 1802 Dannie & Carole Enloe (A tract of land in the NW/4 of the NE/4) 30-23-17
- 3595 The Joshua D & Deborah C Horton Family Rev. Trust (L 9 B 1 Whispering Hills) 13-21-14
- 4142 The Terry L & Dixie L Mosley Revocable Trust Dated April 16, 1997 (L 9 B 4 Highland Pointe at Stone Canyon) 1-20-14
- 4678 Randy & Kimberly Munger (a tract of land/part of S/2 of 7-22-16
- 5320 Tommy K & LesaBeth Barclay (L 17 B 1 The Bluffs Ph I) 2-20-14

Pointe at Stone Canyon) 1-20-14  
7446 Simmons Homes (L 43 B 1 Park Place) 22-21-14  
7837 Landmark Homes, LLC (L 3 B 1 Keetonville Ridge) 9-21-15  
7966 Landmark Homes, LLC (L 5 B 1 Keetonville Ridge) 9-21-15  
8402 Simmons Homes (L 42 B 1 Park Place) 22-21-14  
8403 Landmark Homes (L 16 B 1 Keetonville Ridge) 9-21-15  
8404 Jonathan & Saran Oliver (L 2 B 4 Deer Run I) 1-20-14  
8405 Donald J & Mechelle M Cummings (SW/4 NE/4 NW/4 of 25-23-16)  
8406 Punnie Chittchang (E/2 NE/4 SE/4 SE/4 of 9-21-15)  
8407 Toby Lyle Jackson & Jennifer Suzanne Earls (L 13 Country Freedom Est) 5-22-16  
8408 Charles Shane & Terri Vaughn (L 3 & 4 Village Heights) 4-20-14  
8409 Venture Homes (L 23 B 9 Looking Glass) 6-21-15

**b. TRANSFERS:**

3 Kevin Abbott from Eric & Deana Eden  
352 Michael T Hicks from Rusty & Lorraine Reed  
909 John Quinten Taylor from Wesley Ramsey Estate  
1068 Lori A & Jason M Urban from George L Jackson  
1121 Julia Coonce from Lloyd and Julia Coonce  
1127 Anastasia & Luke T Smith from Don & Cindy Roberts  
1292 Roberts Framing, LLC from Darrell F & Paula Huls  
1407 Donald & Donna Hubbard from Matthew B & Michaelyn D Postrach  
1456 Charles L Barton from Dean Christopoulos Construction  
1636 Paul F & Amanda S Nicholson from Matthew M & Staci A Holmes  
3034 Don & Mechelle Cummings from Barbara Cummings Estate  
3038 Tony & Michele Hyer from David & Paula Roesch  
3070 Danielle R Crandall from Patrick McNamara  
3139 Jarrod & Kelly Compton from Barry & Katie Ruddick  
3341 Julia Coonce from Lloyd & Julia Coonce  
3677 Erma Mink from Michael S Mink  
3894 Caitlin & Garrett Schaede from Lawrence W & Shirley D Schneider  
4094 Victor S & Shelly J Smith from Chad & Anna Duarte  
4735 B Dale & Carole E Buy from Jeffery R & Macie D Schaffer  
4855 Nathan & Jacqueline Proffitt from Merlyn L Proffitt Revocable Living Trust  
5040 Joseph C & Twila M Dean from Paul & Angela Barnes  
5750 The Gordon & Carole Wear Trust from Carroll Family Trust  
6122 Kevin S & Tiffany F Eppler from Danan & Michelle Boyd  
6165 Marcus Wayne & Gwendolyn Dellene Baker from Simmons Homes  
6359 Bradley D & Susan D Mullen from Lee & Marisa Burgess  
6715 Mark & Michelle Hodge from Michael & Lindsay Bippus  
6778 Austin K & Jackie M Spradley from Rollie & Tacha Lunsford  
6871 Scott A & Teresa Morgan from William & Christie Richmond  
6955 BancFirst from Janice Cox  
7347 Adam D & Taguma F Nicholas from Jacque McGregor  
7454 Robert S & Sharon Crane from Jackson & Lindsey Price  
7461 Sergiy Pustovit from Jessie E Spurgeon  
7672 Adam R Ward from Landmark Homes LLC  
7751 Justin & Jennifer Young from Nathan & Alesha Newland  
7814 Chad & Brandi Doty from Craig A Myers  
7911 Brian & Heidi Stark from Chipset Investments Co.  
8133 David Glen & Bonnie Marie Ream from Executive Homes  
8157 Bruce & Victoria Butcher from Executive Homes  
8166 Blake A & Chelsea K Yearout from Executive Homes  
8168 Charles A Parrish from Executive Homes  
8199 Bryan & Lisa Wilson from Epic Homes  
8232 Jeffrey Carlyle from Steve Puckett  
8254 Erin Page & Ronda J Cole from Landmark Homes  
8286 Mia M & Dustin A Nuttle from Marcotte Est Corp.  
8290 Alexander Holman from Lampton Homes, LLC  
8329 Tambra E Alexander from Rausch Coleman  
8356 Terry & Ann Kellehan from 1<sup>st</sup> United Bank & Trust  
8360 Dennis L Knapp from Landmark Homes  
8362 Jeremy & Courtney Afeld from Simmons Homes  
8371 Vimal Patel & Bhavisha Vashee from Simmons Homes

**c. DISCONTINUATION OF MULTIPLE WATER USE:**

1125 Lakeview 360-Augustus Baker (L 11 B 2 Blue Creek)

Dr. Thomas seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve Pay Request #6 to Landmark Structures in the amount of \$216,985.39

Mr. Mallory seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

#### **INFORMATION REPORT**

1. Monthly Operational Report
2. Report of District Engineer –  
~Need to purchase a new generator

Old Business:

New Business:

The meeting was adjourned.

Larry Craigie, Secretary

Written and recorded by Bonnie Jones