

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted, on May 9<sup>th</sup>, 2017, 7:30 pm. at the office, 13277 So Ash St., Claremore, Okla. 74017

Present at this meeting were:

- Mr. Milford Harp, Vice-Chairman
- Mr. Larry Craigie, Secretary
- Mr. Larry Mallory, Member
- Mr. D. M. Sokolosky, Member
- Dr. Dirk Thomas, Member

Also present at this meeting were Rick Stull, District Manager; Brian Kellogg, District Engineer; Larry Steidley, Districts' Attorney, Steve Newcomb and Bonnie Jones

Dr. Thomas made the motion to accept for due cause the absence of Mr. Shelton, Mr. Snap, Dr. Spriggs and Mr. Morton.

Mr. Mallory seconded the motion. Mr. Craigie, yes; Mr. Mallory, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Sokolosky made the motion to approve the minutes of the last meeting.

Dr. Thomas seconded the motion. Mr. Craigie, yes; Mr. Mallory, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)		\$ 1,420.00
Atlas Broadband (Misc)		150.99
AT&T Mobility (Plt/Fld Phone)		133.50
Birch (Ofc Exp)		308.81
BlueCross BlueShield (Ins/BA)		294.60
BlueCross BlueShield (Ins/DH)		168.10
Blue Medicare Rx (Ins/DH)		70.00
Blue Tarp (Misc)		1,229.85
Brenntag Southwest (Chem)		18,295.85
City Utilities Service (76th 52.99; CoT 124209.54 Credit -6.78)		124,255.75
Claremore, City of (Plt/Fld)		50.35
Connections (Ofc Exp)		262.55
Cross-Bo Const (Lk Rep 340.00;Const WIP 3790.00)		4,130.00
Delta Dental (Ins)		496.86
Elmcreek Enterprises (Ofc Exp)		896.65
Elmcreek Enterprises (Maint)		3,890.72
Foyil Economic Dev Auth (Sewer)		780.75
GGEDA (Const-WIP)		337.50
Green Country Business System (Misc)		667.50
Harrison, Donna (Ins)		168.10
HD Supply Waterworks (Supp 3610.14; Tools 123.53; Mtrs 10132.00; WIP 5859.05; Mtr Test 50.00)		19,774.72
John Deere Financial (Plt/Fld)		262.59
John's Refuse (Plt/Fld)		45.00
Kellogg Eng. (Fees)		10,536.00
Kissee, Jack Ford, Inc (Veh Exp)		162.70
Kolker & Kolker CPA (Fees)		180.00
Leaf (Equip Fees)		901.25
Love Envelopes (Misc)		2,305.60
MailFinance (Postage)		3,161.19
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		100.64
Ofc Everything (Ofc Supp)		128.78
Omecorp, LLC (Misc)		171.35
Owasso, City of (Sewer)		30,175.66
Postmaster General (Postage)		3,000.00
Principal Life (Ins)		761.64
PSO (Plt/Fld)		913.13
RWD #3 (Ofc Water)		18.50
RWD #3 Payroll Acct (FICA/Med/Fed Tax)	15,905.74	
RWD #3 Payroll Acct (Reimb)	40,950.34	68,276.78
RWD #3 Payroll Acct (SEP)	9,248.70	
RWD #3 Payroll Acct (St Tax)	2,172.00	
RWD #3 Petty Cash (Reimb)		3,226.24
Sequoyah Software (Fee)		150.00
Steidley Law Firm, P.C. (Fees)		6,387.50

UnitedHealthcare (Ins)	10,640.30
US Cellular (Plt/Fld)	235.26
VVEC (Ofc 333.65; Plt/Fld 10711.57)	11,045.22
Wex Bank (Travel)	<u>2,386.13</u>
	<b>\$ 332,954.61</b>

**FIXED MONTHLY OBLIGATIONS**

First Bank of Owasso # 47	\$ 31,245.00
RDA Loan # 80	<u>4,340.00</u>
	<b>\$ 368,539.61</b>

**PETTY CASH ACCOUNT**

T Hendrix (Reimb BU #5988)	467.50
V Nrasek (Reimb BU #1677)	100.00
M Politte (Reimb for Licenses)	119.00
R Overstreet (Reimb BU # 7066)	12.00
ODEQ (Permits)	2,450.00
Oklahoma Tax Comm (Trailer Flatbed)	31.00
Main Street Checks (Misc)	<u>46.74</u>
	<b>\$ 3,226.24</b>

**PARTIAL PAY**

Landmark Structures I., L.P. (Pay # 8 Stone Canyon)	\$ <u>158,669.31</u>
	<b>\$ 527,208.92</b>

Dr. Thomas seconded the motion. Mr. Craigie, yes; Mr. Mallory, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to approve the Treasurer's Report.

Mr. Craigie seconded the motion. Mr. Craigie, yes; Mr. Mallroy, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to approve the New Taps and Transfers:

**a. NEW TAPS:**

- 5300 R & J Ventures, Inc (L 1 B 5 Ranch Acres I) 13-21-14
- 7159 1<sup>st</sup> Choice Builders (L 22 Avian Country Est II) 21-22-15
- 8430 Denham Homes (L 8 B 1 Cedar Springs) 31-22-16
- 8431 1<sup>st</sup> Choice Builders (L 25 Avian Country Est II) 21-22-15
- 8432 Michael Brett Gorman (S/2 of the SE/4 of the NE/4 of 7-22-16)
- 8433 Simmons Homes (L 16 B 3 Park Place) 22-21-14
- 8434 Simmons Homes (L 15 B 3 Park Place) 22-21-14
- 8435 Anthony Wayne & Talia Leanne Prideaux (The SE/4 of the SW/4 of the NE/4 and the N/2 of the NW/4 of the SE/4 and the North 347.86 Ft of the West 208.71 Ft of the SE/4 of the NW/4 of the SE/4 in 15-22-15)
- 8436 Landmark Homes (L 5 B 4 Keys Landing I) 32-21-14
- 8437 Landmark Homes (L 6 B 4 Keys Landing I) 32-21-14
- 8438 Landmark Homes (L 7 B 4 Keys Landing I) 32-21-14
- 8439 Bryan Andrew Riggs (L 47 B 1 Eagles Landing) 26-21-14
- 8440 Federal National Mortgage Assoc (L 6 B 2 Trails End) 31-22-15
- 8441 David Lynn Saling (L 15 B 5 Country Brier II) 26-21-14
- 8442 Simmons Homes (L 23 B 3 Park Place at Preston Lakes) 22-21-14
- 8443 Higgins Homes, LLC (L 13 B 2 Deer Run I) 36-21-14

**a. TRANSFERS:**

- 42 Braden M & Kristina B Cheek from Molly Johnson
- 431 Yong Lor from Toua Lor & Angie Yang
- 542 Keena K & Kaine T Young from Iceburg Properties
- 576 Alexander & Laura Strain from Michael & Tammi Henning
- 1061 Emmanuel & Connie Lopez from Roger Staton
- 1681 Timothy S Brink from Landen Lambert
- 1784 Herman L & Codi M Crabtree from Paula S & David C Strickland
- 2063 Justin Potts from Phillip Dean Barnard
- 2511 James E & Jennifer Reynolds from Libby L Staton
- 2645 Frankie L & Deanna F Barnes from Ryan & Heather M Gansauer
- 2693 Stanley W Jr & Lori M Tallon from Higgins Homes

3111 Garrett Files from Tim Keller  
5435 Jeff & Trissy Pitkin from Sandra Jean Nixon  
5594 Jeremy & Angela Herrin from John & Kristina Hammon  
5768 Daniel Malloy & Kristen Campbell from Steven & Angela Nevatt  
6137 Brittany Young from Richard & Sara Blackburn  
6399 Davis C McCoy from William C Wolfe III  
6712 Dwayne & Lori Hagan from James & Rowena Posey  
6981 Thomas Hurd from Brett & Emilie Garrelts  
7764 Daniel & Brandi Malaske from Nicolas & Alison Stowers  
8028 John Becker & Ashley R Sullivan from Jeremy S & Holly R Durtschi  
8167 Stephen Wade & Tonya Kay Pivarnik-McCans from Executive Homes  
8375 Gregory & Jana Gray & Martha M Swartz from Titan Homes  
8394 Richard & Penny Tritthart from Simmons Homes

Mr. Craigie seconded the motion. Mr. Craigie, yes; Mr. Mallory, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to approve Pay Request #8 to Landmark Structures in the amount of \$158,669.31.

Mr. Sokolosky seconded the motion. Mr. Craigie, yes; Mr. Mallory, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Craigie made the motion to accept the Bid Award for the Tacora Water Treatment Plant – GAC Replacement Project in the amount of \$112,290.00 from S-4 Water Sales – pending legal review and approval.

(S-4 Water Sales - \$112,290.00)

(D-Barco - \$154,944.00)

(Daris Contractors - \$162,720.00)

Mr. Mallory seconded the motion. Mr. Craigie, yes; Mr. Mallory, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

#### **INFORMATION REPORT**

1. Monthly Operational Report
2. Report of District Engineer – Lowery Road Project Permit back from D E Q  
2 tanks will be painted this summer  
OWRA to help with water loss – software updates

Old Business:

New Business: Mahan LLC came back with counter offer on damages to District Lines.

Board instructed District Manager and Attorney to counter offer as well.

The meeting was adjourned.

Larry Craigie, Secretary

Written and recorded by Bonnie Jones