

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted, on August 8th, 2017, 7:30 pm. at the office, 13277 So Ash St., Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman  
 Mr. Milford Harp, Vice-Chairman  
 Mr. Larry Craigie, Secretary  
 Dr. Bryan Spriggs, Treasurer  
 Mr. Larry Mallory, Member  
 Mr. Bob Morton, Member  
 Mr. D. M. Sokolosky, Member  
 Dr. Dirk Thomas, Member

Also present at this meeting were Rick Stull, District Manager; Brian Kellogg, District Engineer; Steve Newcomb and Bonnie Jones.

Mr. Mallory made the motion to accept for due cause the absence of Mr. Shelton.

Dr. Thomas seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the minutes of the last meeting.

Dr. Thomas seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$	1,445.00
AT&T Mobility (Plt/Fld Phone)		133.46
Birch (Ofc Exp)		305.88
BlueCross BlueShield (Ins/BA)		148.70
BlueCross BlueShield (Ins/DH)		168.10
Blue Medicare Rx (Ins/DH)		70.00
Brenntag Southwest (Chem)		7,147.93
City Utilities Service (76th 52.99; CoT 204244.58)		204,297.57
Claremore, City of (Plt/Fld)		49.38
Connections (Ofc Exp)		326.30
Cross-Bo Const (Const WIP)		16,147.50
Delta Dental (Ins)		496.86
Elmcreek Enterprises (Ofc Exp)		835.66
Elmcreek Enterprises (Maint)		3,781.68
Foyil Economic Dev Auth (Sewer)		808.41
GGEDA (Const-WIP)		428.50
Grainger (Maint)		44.15
Grand Gateway (Fee)		1,400.00
Harrison, Donna (Ins)		168.10
HD Supply Waterworks (Supp 22244.41; Const/WIP 27620.64; Mtrs 15830.08; Rep 203.00)		65,898.13
Interstate All Battery Center (Misc)		137.55
J E T Trucking, LLC (Misc)		250.00
John Deere Financial (Plt/Fld)		154.31
John's Refuse (Plt/Fld)		45.00
Kellogg Eng. (Fees)		5,838.25
Kolker & Kolker CPA (Fees)		180.00
Leaf (Equip Fees)		901.25
Lowe's (Plt/Fld)		60.72
MailFinance (Postage)		3,161.19
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		91.99
Ofc Everything (Ofc Supp)		270.14
Owasso, City of (Sewer)		42,189.44
Postmaster General (Postage)		3,000.00
Principal Life (Ins)		717.17
Print Shop, The (Misc)		588.93
PSO (Plt/Fld)		1,583.47
RWD #3 (Ofc Water)		25.00

RWD #3 Payroll Acct (FICA/Med/Fed Tax)	16,322.13	
RWD #3 Payroll Acct (Reimb)	41,033.96	68,899.64
RWD #3 Payroll Acct (SEP)	9,294.55	
RWD #3 Payroll Acct (St Tax)	2,249.00	
RWD #3 Petty Cash (Reimb)		1,400.46
Sam's (Fees)		45.00
Sequoyah Software (Fee)		150.00
SilverScript (Ins BA)		28.10
UnitedHealthcare (Ins)		10,640.30
US Cellular (Plt/Fld)		600.67
VVEC (Ofc 456.24; Plt/Fld 12,331.66)		12,787.90
Wal-Mart (Supp)		79.05
Wex Bank (Travel)		<u>3,472.15</u>
		\$ <b>461,398.99</b>

**FIXED MONTHLY OBLIGATIONS**

First Bank of Owasso # 50	\$	31,245.00
RDA Loan # 84		<u>4,340.00</u>
	\$	<b>496,983.99</b>

**PETTY CASH ACCOUNT**

Dist Mgr (Reimb Conf Exp)		430.35
J Leipzig (Ovrpymnt # 5627)		100.00
ORWA (Dues Sept Meeting)		80.00
K Knapp (Refund)		52.11
M Jennerich (Refund)		88.00
Reisen (RWD Damage to Mailbox)		<u>650.00</u>
	\$	<b>1,400.46</b>

**PARTIAL PAY**

Landmark Structures I, L.P. (Pay # 11 Stone Canyon Tower)	\$	<u>46,645.00</u>
	\$	<b>543,628.99</b>

Dr. Thomas seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Treasurer's Report.

Dr. Thomas seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the New Taps and Transfers:

**a. NEW TAPS:**

- 8456 Megan Patterson (S 264' of the W/2 SW/4 of SE/4 of SE/4 of 11-23-17)
- 8457 Anthony & Amber Baker (L 18 B 1 Cherrywood Hills) 26-23-16
- 8458 Dylan Coslin (W 152.5' of N 285.65' of E/2 of Gov't Lt 3 of 6-21-15)
- 8459 Dana Key (S/2 SE/4 less N/2 SE/4 NE/4 of 17-23-17)
- 8460 Benjamin Parks (a part of the SW/4 of the NW/4 of the NW/4 of 12-23-17)
- 8461 Matthew & Tiffanie Jennerich (L 42 B 1 Highland Pointe II) 2-20-14
- 8462 Jeff & Sharissa Coates (W/2 NE/4 of 27-23-16)

**b. TRANSFERS:**

- 500 Christopher P & Kara I Elliott from James & Gail Cummins
- 594 Chai & Vicky Kue from Bee Thor & K A Yang
- 1337 Donna J, Donald R Osborn & Becky S Thorpe from John Robert Osborn
- 1705 Kong Moua & Shoua Yang from Betty McElwain
- 2030 Chrystal & James Brown from Sue Kersey
- 2075 Douglas E & Julia K Brintnall from Kenneth E & Phyllis A Thomas
- 2685 The Donal Eslick Family Trust from Frances Lee Emerson
- 3237 Ronald & Diana Findlay from Keith A & Kylie R Yorman
- 3356 Kelly Marie Collins from Eric A & Kathy L Wood
- 3372 Jordan Piha from Keith & Haley Nelson
- 3393 Lyndsey D & Michael Eklund & Kimberly K & Dennis L Joines from Shawn & Avril Benson

3395 Jeffrey & Crystal Harvey from Debbie Reed  
 3573 Christopher & Amy Allen from Jeff Barham  
 3936 Jeffrey L & Julie M Branam from Russell A & Lisa A Haliburton  
 4196 Evelyn A Shepherd from Patrick K Forsman Trust  
 4323 Cholden T & Patricia Jones from Stephanie L Shults  
 4374 Tracie A Morrison from Carolyn M Keylon  
 4948 Todd W Thompson & Lesli Foster from Jesse P Garcia and Mendy L Posey  
 5344 Derek & Emily Dake from Bob & Angela Barnard  
 5463 Micheal B Dickinson from Joe Bill & Janna George  
 5465 Tommy Ray & Amanda Lynn Harvey from Tom & Kim Edinger  
 5491 Matthew Jobe from Leslie E McAulay  
 5524 William & Shana Cook from Peggy Evans  
 5627 Deborah Nelson from John & Rachel Leipzig  
 5633 Michael Kelly from Alexandria Sprinks  
 5809 John Junior Sims from Andrew Zillmer  
 5899 Ty Lee Montooth from Rose May Peace  
 6274 Jeremy Katon from Jeff & Patsy Hall  
 6386 Erick & Gina Maupin from David & Beverly Craig  
 6496 Harold Dean & Laccie Denise Brown from Hope Taylor  
 6718 John W Fuller & Kathryne Perryman from Thomas & Kelli Droege  
 6749 Justin & Alycia King from Dawn C Chuckluck  
 7074 Christopher A & Shannon Wheeler from Martin H Maritz  
 7079 Roger Dean & Pamela Sue Norman from Jon & Brenda Ivers  
 7331 Barbara A Elliott Clark from Kevin M Stevens  
 7481 Tom & Beverly Wright from Mike & Phyllis Flaugh  
 7707 Kenneth Reid Stinson from Michael & Jackie Parkey  
 7735 William G & Janice L Weaver from Watts Enterprises, LLC  
 7787 Timothy M & Amanda Hazlett from Matthew & Melanie Runsey  
 7791 Richard Arnold & Stephanie Franklin from Michael & Alicia Roth  
 7944 Leo L & Brenda K Pidgeon from Diana Granado  
 7960 Wiliam G & Janice L Weaver from Watts Enterprises  
 7994 Dustin L & Heather D Owen from Mathew & Tiffanie Jennerich  
 7997 Jayanth A Subramaniam & Kilee R Hammer from Danielle I Allenbaugh  
 8033 Kirk & Christel Dixon from Thomas A Dawson  
 8135 Jason C Colt Revocable Trust from Executive Homes  
 8246 Sandra F Peterson from Landmark Homes, LLC  
 8301 Laura P Valdez from Landmark Homes  
 8339 Bryan C & Ashley M Knopp from 1<sup>st</sup> Choice Builders  
 8408 Charles Shane & Terrie Vaughn from TMC  
 8434 Lindsey D Ryan from Simmons Homes  
 8442 Gina Lindsey Luginbill from Simmons Homes

Dr. Thomas seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Craigie made the motion to approve the Landmark Structures Pay Request #11 – in the amount of \$46,645.00

Dr. Thomas seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

#### **INFORMATION REPORT**

1. Monthly Operational Report
2. Report of District Engineer – Painting of Water Tower Tanks
  - Stone Canyon Water Tower on Schedule for Completion in August
  - Rwd #3 – Water Loss Master Plan
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Old Business:

New Business:

The meeting was adjourn

Larry Craigie, Secretary