

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted, on Oct 10th, 2017, 7:30 pm. at the office, 13277 So Ash St., Claremore, Okla. 74017

Present at this meeting were:

Mr. Milford Harp, Vice-Chairman
Mr. Larry Craigie, Secretary
Dr. Bryan Spriggs, Treasurer
Mr. Bob Morton, Member
Mr. D. M. Sokolosky, Member
Dr. Dirk Thomas, Member

Also present at this meeting were Rick Stull, District Manager; Brian Kellogg, District Engineer; Steve Newcomb and Bonnie Jones.

Dr. Spriggs made the motion to accept for due cause the absence of Mr. Mallory, Mr. Shelton and Mr. Snap.

Mr. Morton seconded the motion. Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Guests – Jimmy and Laversa Dennis – information/discussion on forfeited tap

Dr. Spriggs made the motion to approve the minutes of the last meeting.

Mr. Morton seconded the motion. Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky yes; Dr. Thomas, abstain; the motion carried.

Dr. Spriggs made the motion to approve the Accounts Payable as follows :

Accurate Labs (Fees)	\$	567.50
AT&T Mobility (Plt/Fld Phone)		135.46
Birch (Ofc Exp)		309.51
BlueCross BlueShield (Ins/BA)		148.70
BlueCross BlueShield (Ins/DH)		168.10
Blue Medicare Rx (Ins/DH)		70.00
Brenntag Southwest (Chem)		23,008.51
City Utilities Service (76th 52.99; CoT 229948.26)		230,001.25
Claremore, City of (Plt/Fld)		48.75
Connections (Ofc Exp)		320.35
Core & Main (Mtrs 13344.00; Const/WIP 3175.32; Rep 1066.32; Supp 2955.43)		20,541.07
Cross-Bo Const (Const WIP)		38,865.50
DR&G Services, LLC (Refund)		900.00
Delta Dental (Ins)		496.86
DitchWitch of Tulsa (Misc)		664.91
Elmcreek Enterprises (Ofc Exp)		781.82
Elmcreek Enterprises (Maint)		2,717.11
Foyil Economic Dev Auth (Sewer)		797.60
Froman Propane (Misc - Propane)		454.05
GGEDA (Const-WIP)		724.22
Harrison, Donna (Ins)		168.10
ImmenseImpact, LLC (Fees)		357.50
John Deere Financial (Plt/Fld)		195.73
John's Refuse (Plt/Fld)		45.00
Kellogg Eng. (Fees)		9,806.02
Kolker & Kolker CPA (Fees)		180.00
Leaf (Equip Fees)		1,802.50
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		94.85
Ofc Everything (Ofc Supp)		172.58
Owasso, City of (Sewer)		37,569.18
Principal Life (Ins)		770.15
PSO (Plt/Fld)		1,406.34
RWD #3 (Ofc Water)		21.75

RWD #3 Payroll Acct (FICA/Med/Fed Tax)	16,340.84	
RWD #3 Payroll Acct (Reimb)	39,490.61	67,531.79
RWD #3 Payroll Acct (SEP)	9,454.34	
RWD #3 Payroll Acct (St Tax)	2,246.00	
RWD #3 Petty Cash (Reimb)		1,019.95
Sequoyah Software (Fee)		150.00
SilverScript (Ins/BA)		28.10
Tri-Star Roll-Offs (Misc)		350.00
UnitedHealthcare (Ins)		10,640.30
US Cellular (Plt/Fld)		536.38
VVEC (Ofc 383.53; Plt/Fld 11,087.13)		11,470.66
Wal-Mart (Supp)		393.04
Wex Bank (Travel)		<u>2,733.58</u>
		\$ 469,164.77

FIXED MONTHLY OBLIGATIONS

First Bank of Owasso # 52		\$ 31,245.00
RDA Loan # 85		<u>4,340.00</u>
		\$ 504,749.77

PETTY CASH ACCOUNT

Dist Mgr (Reimb)		269.95
VVEC (Stone Canyon Meter Pole)		700.00
G Pullen (2 Beavers)		<u>50.00</u>
		\$ 1,019.95

Dr. Thomas seconded the motion. Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Treasurer's Report.

Dr. Thomas seconded the motion. Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 4925 The Melanie M Colt Revocable Trust Dated Mar 1, 2013 (L 5 B 1 The Bluffs Ph II)
- 5295 Michael & Lindsay Bippus (E 220' of NW/4 SE/4 SW/4 & W 80' of E/2 of SE/4 SW/4)
24-21-14
- 5905 Patrick & Shaina Ditch (L 25 B 1 Oakridge I at Cooper Ranch) 31-21-15
- 8468 Eric & Bethanie Gonseth (L 41 B 1 Highland Pointe II) 2-20-14
- 8469 Diana Denise and Darrell Moody (S/2 L 12 B 1 Village Heights) 4-20-14
- 8470 Lampton Homes (L 3 B 1 The Estate At Pecan Ridge) 1-21-15

a. TRANSFERS:

- 370 Okie Living, LLC from R H Johnson
- 1207 Kelly & Ronnie Reid from John & Cathy Smith
- 1353 Robert Edwin Weilert II from Jeff & Tina Bennett
- 1438 Charidy Jackson/S Maxwell from Rodney & Cinda Sands
- 1685 Joshua L Keltner from Michael Ford, Mgr Trust 11715/Walker Trust
- 2066 Christie Wilson from Ryan and Christie Roberts
- 2067 Dylan & Shaina Arnold from Al Davis
- 2709 Ray E & Carol S Talley from Lyle & Jean Hunter
- 2780 Joseph R & Antolnette Pastore from Kilee Hammer & J Subramaniam
- 2886 Dake Properties, Inc from Carl Reavis
- 2971 Thomas W & Gail E Neuberger from Rebecca L DeGraw
- 3335 Scott W Jensen from Steven & Dorothy Gray
- 4046 Barbara J Walker from Thomas Beard
- 5150 Peter & Christine Hughes from Phillip & Machele Salerno
- 5323 Jeffrey & Natalie Pickens from Eric & Heather Walke
- 5408 Jeffery J & Shelly L Cooper from Frederick & Donna Peters
- 5422 Thorton A & Heather R Barefoot from Lloyd & Shelli Kilpatrick
- 5828 Chad & Paula Cummings from William A Young
- 6328 Michael & Holly Sherman from Hensley Custom Homes
- 6947 Keith E & Judy K Faucett from Kimberly Bellmyer
- 7080 Kathy S & James C Lahmeyer III from Kevin & Katie Larson
- 7129 W Charles & Cady J Mitchell from Greg & Stacie Hadlock

7438 Bob Gene & Janet Kay Farrell from Travis & Audra Nuytens
7937 James Brian & Brooklyn Nicole Hinton from Mark & Peggy Berg
8024 Susan & Dale Spencer from Kent & Kayla Warren
8096 Christopher B & Laura C Henkline from Michael & Margo Lowry
8156 Kelly Don & Cheryl E Green from Executive Homes
8313 Taylor & Kelley Yeates from Epic Homes
8354 Isham Dean & Amanda Jewel Overby from Executive Homes
8409 Mauricio Gutierrez from Venture Homes
8430 Catherine D & Wesley A Szwedo from Denham Homes
8433 Andrew & Kelly Lay from Simmons Homes
8444 Brian S Wood from Caliber Homes

Mr. Craigie seconded the motion. Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Fiscal Year Budget as presented by the District Manager. Dr. Thomas seconded the motion. Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Craigie made the motion for final acceptance of Deer Run II at Stone Canyon (with the revision of L 1 B 6)

Mr. Sokolosky seconded the motion. Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Inspection Services for the Woodcrest & Miller Towers with the maximum expenditures of \$20,000.

Dr. Thomas seconded the motion. Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to award the bid for the Woodcrest & Miller Towers Repairs Project to Luckinbill in the amount of \$375,445.00

Mr. Craigie seconded the motion. Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Morton made the motion to accept the CDBG Interlocal Agreement for the Lowery Road Water System Project.

Mr. Craigie seconded the motion. Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Craigie made the motion to approve the CDBG Administrative Services Agreement with Grand Gateway.

Dr. Thomas seconded the motion. Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer – Improvements to Water Tower Tanks
 - Stone Canyon Water Tower on Schedule
 - Rwd #3 – Water Loss Study and Cost Analysis

Old Business:

New Business:

The meeting was adjourned

Larry Craigie, Secretary