

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted, on Nov 14th, 2017, 7:30 pm. at the office, 13277 So Ash St., Claremore, Okla. 74017

Present at this meeting were:

- Mr. Milford Harp, Vice-Chairman
- Mr. Larry Mallory, Member
- Mr. Bob Morton, Member
- Mr. D. M. Sokolosky, Member
- Dr. Dirk Thomas, Member

Also present at this meeting were Rick Stull, District Manager; Brian Kellogg, District Engineer; and Bonnie Jones.

Dr. Thomas made the motion to accept for due cause the absence of Mr. Craigie, Mr. Shelton, Mr. Snap and Dr. Spriggs.

Mr. Morton seconded the motion. Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the minutes of the last meeting.

Mr. Morton seconded the motion. Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the Accounts Payable as follows :

Accurate Labs (Fees)		\$	1,682.50
AT&T Mobility (Plt/Fld Phone)			135.60
Birch (Ofc Exp)			309.34
BlueCross BlueShield (Ins/DH)			168.10
Blue Medicare Rx (Ins/DH)			70.00
Brenntag Southwest (Chem 6317.71; Paper 48.00)			6,365.71
City Utilities Service (76th 58.29; CoT 184,136.59)			184,194.88
Claremore, City of (Plt/Fld)			50.08
Comp Source (Fees)			21,611.00
Connections (Ofc Exp)			279.55
Core & Main (Rep 500.90; Const WIP 16307.36; Supp 1952.30; Tool 1121.95)			19,882.51
Cross-Bo Const (Const WIP)			15,604.00
Delta Dental (Ins)			496.86
Dunham Engineering, Inc. (Fee)			3,000.00
Elmcreek Enterprises (Ofc Exp)			994.75
Foyil Economic Dev Auth (Sewer)			819.45
GGEDA (Const-WIP)			948.15
Grainger (Maint)			93.92
Harrison, Donna (Ins)			168.10
itResolutions (Ofc Supp)			3,854.94
John Deere Financial (Plt/Fld)			141.05
John's Refuse (Plt/Fld)			45.00
Kellogg Eng. (Fees)			9,967.67
Kolker & Kolker CPA (Fees)			180.00
Leaf (Equip Fees)			991.38
MailFinance (Postage)			3,161.19
NE OK Elec Coop (Plt/Fld) (Auto-Draft)			95.39
Ofc Everything (Ofc Supp)			742.60
Okla One Call System, Inc (Fees)			1,170.80
Owasso, City of (Sewer)			39,548.99
Postmaster General (Postage)			3,000.00
Principal Life (Ins)			770.15
PSO (Plt/Fld)			1,176.66
RWD #3 (Ofc Water)			21.75
RWD #3 Payroll Acct (FICA/Med/Fed Tax)			16,019.91
RWD #3 Payroll Acct (Reimb)			39,250.56
RWD #3 Payroll Acct (SEP)			9,357.12
RWD #3 Payroll Acct (St Tax)			2,217.00
RWD #3 Petty Cash (Reimb)			324.50
Sequoyah Software (Fee)			150.00
Sherwin-Williams, Co. The (Misc)			191.55

SilverScript (Ins BA)	28.10
Steidley Law Firm, P.C. (Fees)	7,087.50
UnitedHealthcare (Ins)	10,640.30
US Cellular (Plt/Fld)	535.04
VVEC (Ofc 340.02; Plt/Fld 11,216.65)	11,556.67
Wex Bank (Travel)	<u>2,761.27</u>
	\$ 421,861.59

FIXED MONTHLY OBLIGATIONS

First Bank of Owasso # 53	\$ 31,245.00
RDA Loan # 86	<u>4,340.00</u>
	\$ 457,446.59

PETTY CASH ACCOUNT

D Howard (Reimb-over pymnt)	100.00
I Pay Solutions - (Pd in error to District)	20.00
E Keller - (Reimb for Ofc Supp)	<u>204.50</u>
	\$ 324.50

PARTIAL PAY

Landmark Structures I, L.P. (Pay # 13)	\$ 33,250.00
Crossland Heavy Contractors, Inc. (Pay # 1)	<u>263,925.00</u>
	\$ 754,621.59

Mr. Morton seconded the motion. Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the Treasurer's Report.

Mr. Morton seconded the motion. Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Sokolosky made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 3374 Hays Custom Homes (L 1 B 1 Deer Run Ph 1) 36-21-14
- 4477 Hayes Custom Homes (L 15 B 1 View Point Estates) 31-22-15
- 5585 Hayes Custom Homes (L 4 B 1 View Point Estates) 31-22-15
- 6150 Amerihome Mortgage Co, LLC (a part of the W/2 NE/4 of 30-23-17)
- 6841 Gary L & Jeannine R Steinbrook (a tr of land in the NE/4 of the SW/4 of 31-22-16)
- Williams Tracts #4
- 8471 William S & Judy L Helmer (W/2 of L 16 B 1 Rolling Meadows Extended) 7-21-15
- 8472 Natalie Burrows (L 2 B 7 Ponderosa) 6-22-16
- 8473 Jack & Kelley Bentley (L 11 B 5 The Bluffs III) 2-20-14
- 8474 Jacqueline Rachel Myer (a part of the NE/4 NW/4 SE/4 of 15-22-15)
- 8475 Oklahoma Royal Homes (L 5 B 3 Cedar Springs) 31-22-16
- 8476 1st Choice Quality Builders (L 21 B 1 Highland Pointe II) 2-20-14
- 8477 1st Choice Quality Builders (L 3 B 4 Deer Run 1) 1-20-14

b. TRANSFERS:

- 40 Steven A Pfaff from Gary & Paula Hildestad
- 247 Donald & Jennifer Allison from Bruce Sherbon
- 344 Frederick F & Donna A Peters II from Donald & Dianna Hassell
- 698 Heather Hoie from Taylor & Kaeli Sprenkle
- 748 Mark S & Sareva L Greenhaw from Linda Greenhaw
- 1116 Billy Moroni Hubler Jr & Kristi Cagle from Brady & Tia Garten
- 2065 Joanna K Murphy from John R & Lyn Thompson
- 2886 John & Mary Applegarth from Dake Properties, Inc
- 3118 Gary & Judy Wise from Lela Wells
- 3238 Jeffery Lynn & Anita F Potts, Sr from Gerald W & Victoria Shroyer
- 4118 Tommy & Kari Coulter Rev Living Trust from Jerry & Cheryl Sudderth
- 4532 Scott L & Bonnie E Mitchell from Scott & Jennifer Shadbolt
- 4619 Tatiana V Rozzell from Jose & Maria Heredia
- 4582 Gina L & Andy D Luginbill from Trace & Shonda Briggs
- 4784 Mitchell Sowerby & Linda Kay Tulk from Joanna C Hughes
- 5028 R Corey & Valerie Lipe from Timothy & Susan Ginn
- 5157 Michael & Elizabeth Balance from Gary & Cindy Chadwick Estate
- 5286 Stephen A Young from Dackry Howard

- 5498 Charles & Kristina Wasserott from Krisdenie Matadi
- 5805 Earl E & Karen K Sneed Trustees of the Sneed Family Trust from James & Joanna Schoolcraft
- 5811 Stephen & Sada Khan from Phillip A Preston
- 5827 Robert A & Starla Potter from Glen & Mindy Ogden
- 5910 Christina Marie Hilton from Howard & Kimberly Wise
- 6021 William Evan & Sabrina LaMae Davidson from Jeremy Crutchfield
- 6177 Daniel Matthew & Amanda Jacquelyn Clampitt from Donald & Patti Emeigh
- 6225 Chad Lawrence & Tina Louise Hawley from John & Jody Hamilton
- 6443 Jason Ashmann from Willie & Rachel Mitchell
- 6543 William Alan & Deborah Ann Young from Anhlinh Thi Nguyen
- 6786 Matthew & Jeneen Holland from Frank & Dana Pattison
- 6886 Christopher D & Jordan L Reed from Russell & Carol Draper
- 7366 James Dale & Dee Ann Wicks from John D Walton
- 7383 Mack R & Ann S Palmer from Gary & Monique Mawby
- 7531 Dana L Renfro from Taressa C & Tommy C Maybee
- 7747 Joseph E Barteo & William H Borders, III from Ian Fischer
- 7822 Jason & Heather Carl from Eric & Karen Diring
- 8389 Jacob Goodno from Malcolm Wahle
- 8413 Damian & Esther Boudreaux from Artisan Construction
- 8428 Kyle & Carla Murphy from Wilmington Savings Fund Society FSB
- 8429 Matthew O & Meaghan E Gipson from Sixthday Properties
- 8431 Randall L & Holly L Anderson from 1st Choice Builders
- 8440 Geffery S & Gina McDonald from Fannie Mac

c. APPLICATION FOR MULTIPLE USE AGREEMENT:

- 7597 Robert Barnes & Sharon Walden (28A -FOYIL 2.5 MI E-2/3 MI S - 35-23-17)

Dr. Thomas seconded the motion. Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to transfer funds from RCB Revenue Account to 1st Bank Owasso – Construction Account in the amount of \$33,250.00

Mr. Mallory seconded the motion. Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, abstain; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve Partial Pay Request #13 to Landmark Structures in the amount of \$33,250.00.

Mr. Mallory seconded the motion. Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve Partial Pay #1 to Crossland Heavy in the amount of \$263,925.00.

Mr. Morton seconded the motion. Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve Change Order #2 to Crossland Heavy in the amount of \$10,695.73.

Mr. Mallory seconded the motion. Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve Revision to Rules and Regulations – allowing the use of C-900 PVC Water Pipe and appurtenances.

Mr. Mallory seconded the motion. Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, abstain; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve as presented by the District Manager for a rate increase of .10 per rate level. The change will be effective January 1, 2018.

Mr. Morton seconded the motion. Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer – Improvements to Water Tower Tanks
 - Plant Project – ponds cleaned
 - Hwy 20 relocations with ODOT

New Business:

Old Business:

Dr. Thomas made the motion at 8:22 p.m. to declare an executive session. Mr. Mallory seconded the motion.

Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Board Members in attendance were Mr. Harp, Mr. Mallory, Mr. Morton, Mr. Sokolosky and Dr. Thomas.

Dr. Thomas made the motion to adjourn the executive session.

Mr. Mallory seconded the motion. Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

The regular meeting was reconvened.

Mr. Sokolosky made the motion to accept and approve the Manager's recommendation for evaluation, holidays, wage increase and promotions. All pursuant to 25 O.S. section 307 (B) (1)

Mr. Mallory seconded the motion. Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

The meeting was adjourned

Larry Craigie, Secretary