

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted, on January 9, 2018 7:30 pm. at the office, 13277 So Ash St., Claremore, Okla. 74017

Present at this meeting were:

- Mr. Brant Snap, Chairman
- Mr. Milford Harp, Vice-Chairman
- Mr. Larry Craigie, Secretary
- Dr. Bryan Spriggs, Treasurer
- Mr. Larry Mallory, Member
- Mr. Bob Morton, Member
- Mr. D. M. Sokolosky, Member
- Dr. Dirk Thomas, Member

Also present at this meeting were Brian Kellogg, District Engineer; Rick Stull, District Manager, Steve Newcomb and Bonnie Jones.

Mr. Mallory made the motion to accept for due cause the absence of Mr. Shelton.
 Mr. Morton seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the minutes of the last meeting.
 Mr. Craigie seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Accounts Payable as follows :

Accurate Labs (Fees)	\$	935.00
Alberty, Bobbie (Ins)		99.99
AT&T Risk Management (Field Exp (Damages))		1,433.94
AT&T Mobility (Plt/Fld Phone)		113.26
Birch (Ofc Exp)		313.54
BlueCross BlueShield (Ins/BA)		148.70
BlueCross BlueShield (Ins/DH)		168.10
Blue Medicare Rx (Ins/DH)		70.00
Brenntag Southwest (Chem)		1,486.04
City Utilities Service (76th 58.29; CoT 138,454.59)		138,512.88
Claremore, City of (Plt/Fld)		49.83
Connections (Ofc Exp)		282.95
Core & Main (Supp 28307.66; Rep 2,336.18; Mtr Test 150.00; Mtrs 13344.00)		44,137.84
Delta Dental (Ins)		496.86
DEQ (Fees)		184.63
Elm Creek Enterprises (Ofc Exp)		894.75
Foyil Economic Dev Auth (Sewer)		920.45
Froman (Misc Propane)		374.60
Genesis of Oklahoma (Misc)		236.81
GGEDA (Const-WIP)		830.30
Grainger (Maint)		679.05
Harrison, Donna (Ins)		168.10
itResolutions (Misc)		1,190.00
John Deere Financial (Plt/Fld)		2,084.61
John's Refuse (Plt/Fld)		45.00
Kellogg Eng. (Fees)		8,692.56
Kolker & Kolker CPA (Fees)		441.05
Leaf (Equip Fees)		901.25
Lowe's (Plt/Fld)		266.84
NDS Fab (Misc)		700.00
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		121.02
Ofc Everything (Ofc Supp)		326.23
Overhead Door of Tulsa (Misc)		262.50
Owasso, City of (Sewer)		42,184.81
Postmaster General (Postage)		3,000.00
Principal Life (Ins)		770.15
PSO (Plt/Fld)		1,123.11
R & S Auto Parts (Misc)		9.98
RWD #3 (Ofc Water)		21.75
RWD #3 Payroll Acct (FICA/Med/Fed Tax)	{	15,761.96
RWD #3 Payroll Acct (Reimb)		41,215.96
RWD #3 Payroll Acct (SEP)	}	9,350.12
		68,552.04

RWD #3 Payroll Acct (St Tax)	2,224.00	
RWD #3 Petty Cash (Reimb)		407.94
Sequoyah Software (Fee)		150.00
SilverScript (Ins/BA)		28.10
SimplexGrinnell (Misc)		596.00
UnitedHealthcare (Ins)		11,899.66
USABlueBook (Misc)		128.55
USACE Finance Center (Fees)		12,671.10
US Cellular (Plt/Fld)		541.82
VVEC (Ofc 294.77; Plt/Fld 11,098.89)		11,393.66
Wal-Mart (Supp)		70.02
Wex Bank (Travel)		<u>2,752.53</u>
		\$ 363,869.90

FIXED MONTHLY OBLIGATIONS

First Bank of Owasso # 55		\$ 31,245.00
RDA Loan # 88		<u>4,340.00</u>
		\$ 399,454.90

PETTY CASH ACCOUNT

Dist. Mgr (Reimb)		341.04
Cash (Reimb Tkts)		340.36
B Alberty (Reimb Gas)		25.00
J Verrett (Not our dist-Pymnt in error)		<u>236.05</u>
		\$ 407.94

PARTIAL PAY

Landmark Structures I., L.P. (Final Pay)		\$ 147,680.00
Luckinbill, Inc. (Pay # 2)		68,565.77
Crossland Heavy Contractors, Inc. (Pay # 3)		<u>126,333.00</u>
		\$ 742,033.67

Mr. Craigie seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Treasurer's Report.

Mr. Craigie seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 1980 Titan Homes (L 6 B 2 Pine Meadows) 24-22-15
- 6176 Titan Homes (L 3 B 1 Cedar Bluff I) 1-21-14
- 6559 Patriot Golf Course (a part of the SW/4 of 1-20-14)
- 8488 Jerry L & Brenda L Pendegraft (A tract of Land in the NW/4 & SW/4 of 19-23-17)
- 8489 Muddy Bottom Ranch (L 1 B 3 Hickory Hollow) 33-22-15
- 8490 Higgins Homes (L 9 B 2 Deer Run I) 1-20-14
- 8491 Higgins Homes (L 12 B 2 Deer Run I) 1-20-14
- 8492 Federal National Mortgage Assoc (L 5 B 2 Preston Lks Amended) 22-21-14
- 8493 Epic Custom Homes LLC (L 31 Clearbrook) 18-21-15
- 8494 Stephen R & Lissa K Kovacs (E 458.62' of the S/2 of the NE/4 NE/4 of 18-21-15)

b. TRANSFERS

- 520 Alba Enriquez from KAJS Inc
- 619 Ollie C Oglesby from Darrell L & Lesia A Smith
- 1169 Larry & Bessie Lawrence Living Trust from Mark Arnold
- 1204 Kelley Cheek from Ken & Rosy Kebbell
- 1302 Larry & Bessie Lawrence from Jerry C Keith
- 1542 Gustavoavo Sandoval Quijas from Ann K Butler
- 1677 Joseph & Chelsea Reidle from Modern Design Properties, Inc
- 2609 Donald L & Lynn L Williams from Mike B McCrate
- 2747 Stanley V & Glenna R Garten from Dennis & Charlotte Arden
- 3273 Joe Wier from Lucia Banning/Earl Ridenhour
- 3360 Bobby Ray & Christina Lynn Rogers from Shelley Rogers
- 3374 Shannon B Bond from Hayes Custom Homes
- 5315 Kimberlee Nicole Harris from Cherokee Housing Authority
- 5377 Morteza Safaie from Kevin & Kylie Easterwood
- 5778 Rogers County Wilderness, LLC from R B & Sue Scott
- 6341 Jimmy Lee Eastin 2012 Revokable Trust from Scott Yager
- 6969 Dana E & K Scott Yager from Freeda Marshall

7300 Dennis C & Betty A Miller from Joseph Parker
7574 Conor L & Edith V Thies from William Ray & Rhonda Turner
7999 Danny & Victoria Childers from Craig M & Sarah A Gillen
8418 Travis S Wiley from Randy Santos
8443 Douglas & Lynn Ann Wyatt from Higgins Homes, LLC

Mr. Craigie seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Craigie made the motion to approve the Annual Meeting Notice.
Mr. Morton seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to approve the acceptance of the Stone Canyon Water Tower Completion.
Mr. Harp seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Craigie made the motion to approve Pay Request #2 to Luckinbill in the amount of \$68,565.77
Mr. Harp seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to transfer funds from RCB Bank to 1st Bank of Owasso Construction account to pay the final Pay Request for Landmark Structures in the amount of \$147,680.
Mr. Craigie seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Morton made the motion to approve the Final Pay Request to Landmark (Release of Retainage) in the amount \$147,680
Mr. Craigie seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Harp made the motion to approve Pay Request #3 to Crossland Heavy in the amount of \$126,333.
Mr. Mallory seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to grant preliminary approval to Troy Armstrong for a development, Hawk's Landing, of 28 lots in the W/2 of NW/4 of NE/4 of section 34, township 21N, range 14: subject to the Engineer's approval and standard District requirements.
Mr. Sokolosky seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Sokolosky made the motion to grant preliminary approval for an extension to Oklahoma Territory Inc-Johnna Packer- for approximately 660' of 2" line – N of 360 Rd on 4170 Rd, section 2, township 23, range 16; according to standard District procedures and subject to the Engineer's recommendations.
Mr. Mallory seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer –
 - ~ Environmental Report for Lowery Rd
 - ~ Sludge to be completed late winter
 - ~ Information on Hwy 20 relocation project

New Business:

Old Business:

The meeting was adjourned

Larry Craigie, Secretary

Written and recorded by Bonnie Jones