

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on February 13, 2018, 7:30 pm. at the NTC -Vo-Tech, 1901 N Hwy 88, Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman
Mr. Milford Harp, Vice-Chairman
Dr. Bryan Spriggs, Treasurer
Mr. Larry Mallory, Member
Mr. Bob Morton, Member
Mr. Jason Rhoten, Member
Mr. D. M. Sokolosky, Member
Dr. Dirk Thomas, Member

Also present at this meeting were Brian Kellogg, District Engineer; Larry Steidley, Districts' Legal; Rick Stull, District Manager, 6 Guests and Bonnie Jones.

Mr. Mallory made the motion to accept for due cause the absence of Mr. Craigie.
Mr. Harp seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

The election of officers was conducted.

Mr. Morton nominated Mr. Snap for Chairman.
Mr. Mallory seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Morton nominated Mr. Harp for Vice-Chairman.
Mr. Mallory seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Morton nominated Mr. Craigie for Secretary.
Mr. Mallory seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Morton nominated Dr. Spriggs for Treasurer.
Mr. Mallory seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to approve the minutes of the last meeting.
Mr. Harp seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the Accounts Payable as follows :

Accurate Labs (Fees)	\$	1,645.00
AT&T Mobility (Plt/Fld Phone)		113.35
Birch (Ofc Exp)		313.73
BlueCross BlueShield (Ins/BA)		148.70
BlueCross BlueShield (Ins/DH)		168.10
Blue Medicare Rx (Ins/DH)		82.70
Brenntag Southwest (Chem)		21,160.49
City Utilities Service (76th 58.29; CoT 127314.09)		127,372.38
Claremore, City of (Plt/Fld)		49.69
Connections (Ofc Exp)		428.30
Core & Main (Supp 10478.63; Rep 1133.07; Tools 1098.60)		12,710.30
Cross-Bo Const (Const WIP)		950.00
DEI (Field)		5,500.00
Delta Dental (Ins)		496.86
Drive Tek (Maint)		8,673.00
Elmcreek Enterprises (Ofc Exp)		852.84
Foyil Economic Dev Auth (Sewer)		822.26
Froman Propane (Misc Propane)		854.40
GGEDA (Const-WIP)		1,335.94
Green Country Business Systems (Ofc Misc)		667.50
Harrison, Donna (Ins)		168.10
Hartford, The (Ins Misc)		3,921.00
Henry, Donald O. Ph.D. (Const/WIP Lowery Rd)		1,750.00
House of Trophies (Ofc Misc)		65.75

Interstate All Battery Center (Field Misc)		98.70
itResolutions (Ofc Misc)		1,520.00
John Deere Financial (Plt/Fld)		764.82
John's Refuse (Plt/Fld)		45.00
Kellogg Eng. (Fees)		8,170.30
Kolker & Kolker CPA (Fees)		1,655.00
Leaf (Equip Fees)		901.25
Lowe's (Plt/Fld)		138.94
MailFinance (Postage)		3,161.19
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		140.89
Ober & Littlefield, CPA (Fees)		3,500.00
Ofc Everything (Ofc Supp)		383.45
Overhead Door of Tulsa (Plt/Misc)		1,754.00
Owasso, City of (Sewer)		41,146.31
OWRB (Fees)		300.00
Postmaster General (Postage)		3,000.00
Principal Life (Ins)		770.15
Print Shop, The (Ofc Misc)		254.00
PSO (Plt/Fld)		1,532.34
Reinalt-Thomas Corp., The (Veh Exp)		327.00
RWD #3 (Ofc Water)		18.50
RWD #3 Payroll Acct (FICA/Med/Fed Tax)	16,828.33	
RWD #3 Payroll Acct (Reimb)	41,214.61	69,957.62
RWD #3 Payroll Acct (SEP)	9,611.68	
RWD #3 Payroll Acct (St Tax)	2,303.00	
RWD #3 Petty Cash (Reimb)		121.49
Sequoyah Software (Fee)		150.00
SilverScript (Ins/BA)		19.70
UnitedHealthcare (Ins)		11,899.66
US Cellular (Plt/Fld)		542.15
VVEC (Ofc 291.91; Plt/Fld 11080.37)		11,372.28
Wal-Mart (Supp)		253.36
Wex Bank (Travel)		<u>2,763.60</u>
		\$ 356,912.09

FIXED MONTHLY OBLIGATIONS

First Bank of Owasso # 56	\$	31,245.00
RDA Loan # 89		<u>4,340.00</u>
	\$	392,497.09

PETTY CASH ACCOUNT

M. Politte (Reimb)		67.99
M. Cotney (Refund Overpymt)		<u>53.50</u>
	\$	121.49

PARTIAL PAYS

Luckingbill, Inc (Pay # 3 - Woodcrest/Miller Towers)	\$	30,630.85
Crossland Heavy Contractors, Inc. (Pay # 4 - Tacora Sludge)		<u>52,020.00</u>
	\$	475,147.94

Dr. Spriggs seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the Treasurer's Report.

Dr Spriggs seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 2745 Kimberly Score (L 5 B 3 deer Run I Stone Canyon) 1-20-14
- 4716 Jared E Glover (L 4 B 1 The Bluffs I) 1-20-14
- 6594 Strategic Builders (L 11 B 2 Key's Landing) 32-21-14
- 7463 Strategic Builders (L 12 B 2 Key's Landing) 32-21-14
- 8495 Lucky & Paula Barbee (L 20 & 21 B 1 Blue Creek) 25-23-16
- 8496 Landmark Homes (L 2 B 1 Keetonville Ridge) 9-21-15
- 8497 Ervin Eastham (W/2 of N 332.89' of S 2308.89' of E 330' of W 653.39' of SE/4 of 4-20-14)
- 8498 Chris & Colleen Deslongchamp (L 23 B 1 Highland Pointe II) 2-20-14

b. TRANSFERS

- 126 Tammi Carey from Randy & Stephanie Woolsey
- 155 Kevin L & Charity K Gritts from Chalk Thomas
- 635 Martha Ann Robbins from Donald Lee Robbins
- 847 John W & Mary F Whitefield from Lloyd Shrum
- 1670 Mary Lou Thomas Revocable Trust from Earl L & Clara Haines
- 1819 David & Kay Tippins from W E Eleanor Johnson
- 1921 Derek & Michelle Booth from Paul & Angela Breeding
- 2167 Michael C Waddell from Richard & Arlene Schuchmann
- 2176 Lora Mae Lockhart from Jerry Baines
- 2484 Fernando Ruiz from Jonathan C Metzger
- 2562 Billy J & Dena L Cryder from Richard Gray
- 3275 Powell Homes LLC from Kevin & Teresa Lewis
- 3460 Shane Alan & Sara Downing from Kent & Linda Schmeeckle
- 3519 Eric & Elvia Sloate from Lucas Allen
- 4150 Cuttler Properties, LLC from Mark & Amy Hammett
- 4376 Christopher & Chelsea Dallas from Brandon & Amber Newbold
- 4471 Steve & Retta Seger from Naomi & Walter Aday
- 5190 Lathrop P & Carrie M Morse from Paul & Christine Reynolds
- 5251 Katesha Moneice & Mark Allen Goff from Kyle Overstreet Jr
- 5585 Kenneth L & Misty A Miller from Hayes Custom Homes
- 5929 Teddy S & Dani L Ross from Janet E Cheek
- 6042 Eric T Norton from Dake Properties, Inc
- 6371 Richard E & Katherine Leber from Charles C & Martha O Cotney
- 6469 Gregory Scott & Elizabeth Ann Hughes from Tonya Libby
- 6982 Loris R Mandel from Stephen I Khan
- 7150 Keith & Deborah Morgan from Stephen Kovacs Revocable Trust
- 7200 Mark Edward & Julie Govi from Jonathan & Rachel Ekedal
- 7318 Steven Ray & Brenda Gail Walter Family Trust from Brad Avedon
- 7435 Greg & Monica Wyatt from William G & Christie Richmond
- 7528 Chad & Sarah Nail from Michael & Meredith Peters
- 7762 Denny M & Janice S Loveless from Luke & Darah Frazier
- 7941 Gary & Tina Francis from William J & Leigh Smith
- 8083 Carla J Casey from Gary & Tina Francis
- 8198 Jacob A & Kalyn M Sell from Epic Homes
- 8338 John T & Frances L Heaston from Simmons Homes
- 8370 Joshua R & Leslie Hutchinson from Dean & Lori Troulakis
- 8437 Cory Allan & Angela Michelle Landes from Landmark Homes
- 8446 Kimberly Bellmyer & William Seawell from Simmons Homes
- 8492 Beverly Jennings from Fed Nat'l Mort Assoc

Dr. Spriggs seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

The Board decided to table the motion for Stone Canyon Water Tower Security Fencing. They requested that a letter be drawn up from the Districts' Attorney and for the District Manager to obtain 2 more quotes.

Dr. Spriggs made the motion to approve Pay Request #4 to Crossland Heavy in the amount of \$52,020. Dr. Thomas seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Morton made the motion to approve payment to Dunham Engineering for inspections of three towers in the amount of \$5,500.

Mr. Mallory seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve Pay Request #3 to Luckinbill in the amount of \$30,630.85. Mr. Harp seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to grant preliminary approval for Green Property Management for a development, Boulder Point, of 76 lots –part of section 21-15-31; subject to the Engineer's approval and standard District requirements.

Dr. Spriggs seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer –
 - ~ Sludge Press to be delivered
 - ~ Visit with City of Catoosa with District Manager and Field Supervisor
 - ~ Varying regulations for different Fire Districts
 - ~ Neptune Meters

New Business:

Old Business:

The meeting was adjourned

Larry Craigie, Secretary