

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted in the office of Rural Water District #3 Rogers, 13277 S. Ash St., Claremore, Oklahoma on January 12, 2016

Present at this meeting were:

Mr. Brant Snap, Chairman
 Mr. Milford Harp, Vice-Chairman
 Dr. Bryan Spriggs, Treasurer
 Mr. Larry Mallory, Member
 Mr. Bob Morton, Member
 Mr. D. M. Sokolosky, Member
 Dr. Dirk Thomas, Member

Also present at this meeting were Brian Kellogg, District Engineer; Rick Stull, District Manager; Larry Steidley, District Lawyer; Guests-Clifford Mackey; Steve Newcomb, District Field Supervisor and Bonnie Jones.

Mr. Morton made the motion to accept for due cause the absence of Mr. Craigie and Mr. Shelton. Mr. Thomas seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to approve the minutes of the last meeting. Mr. Sokolosky seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes, Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$	785.00
Advance Electrical Services, Inc (Maint)		10,359.93
AT&T Mobility (Plt/Fld Phone)		170.62
BlueCross BlueShield (Ins/BA)		134.30
BlueCross BlueShield (Ins/DH)		147.70
Blue Medicare Rx (Ins/DH)		55.40
Brenntag Southwest (Chem)		26,569.60
City Utilities Service (76th 49.52; CoT 157374.48 Late Charge 191.59)		157,615.59
Claremore, City of (Plt/Fld)		34.12
Connections (Ofc Exp)		279.55
Cross-Bo Const (Lk Rep 8956.50;Const WIP 2180.00)		11,136.50
Darrah Contracting, Inc. (Refund)		595.00
Delta Dental (Ins)		528.18
DEQ (Fees)		891.99
Elm Creek Enterprises (Ofc Exp)		765.52
FAO USACE Tulsa District (Fees)		13,647.19
Foyil Economic Dev Auth (Sewer)		1,017.45
Froman Propane (Misc Propane)		400.34
GGEDA (Const-WIP)		599.10
Harrison, Donna (Ins)		147.70
Haynes Equip Co (Maint)		1,126.72
HD Supply Waterworks (Supp 21634.55; Tools 173.87; Mtrs 20340.00; Rep 229.18; Mtr Test 100.00; Credit -85.65)		42,391.95
Industrial Motor Service LLC (Maint)		12,300.00
Itron, Inc. (Meters)		6,967.66
John Deere Financial (Plt/Fld)		1,139.94
John's Refuse (Plt/Fld)		35.00
Kellogg Eng. (Fees)		16,895.25
Kolker & Kolker CPA (Fees)		180.00
Leaf (Equip Fees)		921.25
Lowe's (Plt/Fld Supp)		92.33
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		147.70
Ofc Everything (Ofc Supp)		362.30
Oklahoma One-Call System, Inc. (Fees)		191.20
Owasso, City of (Sewer)		34,510.18
Postmaster General (Postage)		3,000.00
Principal Life (Ins)		787.91
Print Shop, The (Ofc Supp)		317.00
PSO (Plt/Fld)		1,204.96
R & S Auto Parts (Misc)		12.20

RWD #3 (Ofc Water)	30.50
RWD #3 Payroll Acct (FICA/Med/Fed Tax)	
RWD #3 Payroll Acct (Reimb)	13,068.76
RWD #3 Payroll Acct (SEP)	
RWD #3 Payroll Acct (St Tax)	
RWD #3 Petty Cash (Reimb)	2,136.33
Sequoyah Software (Fee)	150.00
Silver Script (Ins BA)	22.80
Technique Data Systems (Misc)	2,895.00
Timberwolf Excavation (Refund)	186.00
UnitedHealthcare (Ins)	10,422.96
US Cellular (Plt/Fld)	217.25
VVEC (Ofc 299.55; Plt/Fld 12,694.90)	12,994.45
Wal-Mart (Supp)	284.61
Wex Bank (Travel)	<u>1,354.51</u>
	\$ 392,227.50

FIXED MONTHLY OBLIGATIONS

First Bank of Owasso # 32	\$ 9,162.00
RDA Loan # 65	<u>4,340.00</u>
	\$ 405,729.50

PETTY CASH ACCOUNT

Error on check amt (Misc)	0.95
Baker/Lewis (Reimb #6841)	100.00
Dist Mgr (Eng/Fld Dinner)	359.88
DEQ (T Albertson - School)	62.00
J Pelton (Reimb #3754)	1,400.00
D Baker (Reimb)	136.34
Cash (Reimb Tkts)	<u>77.16</u>
	\$ 2,136.33

PARTIAL PAYS

Daris Contractors LLC (Pay # 3 Tacora Sludge)	\$ 61,215.15
Circle B Underground LLC (Final Pay Dog Creek)	<u>23,658.30</u>
	\$ 490,602.95

Dr. Thomas seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Treasurer's Report.

Mr. Harp seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Morton made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

900	Rustic Homes LLC (L 4 B 3 Highland Pointe)	1-20-14
4107	Rustic Homes LLC (L 4 B 4 Twin Creeks IV)	1-20-14
5482	Judy Miller (L 4 B 4 Highland Pointe)	1-20-14
7130	Epic Homes (L 2 B 2 Greystone V)	36-21-14
8204	Kelly & Shannon Larson (S 417.4' of the W 508.5 of the SW/4 of 26-23-17)	
8239	Epic Homes (L 1 B 3 Deer Run)	1-20-14
8240	Simmons Homes (L 17 B 3 Park Place)	22-21-14
8241	Simmons Homes (L 10 B 2 Park Place)	22-21-14
8242	Simmons Homes (L 11 B 2 Park Place)	22-21-14
8243	Simmons Homes (L 3 B 3 Park Place)	22-21-14
8244	Landmark Homes (L 1 B 4 Keys Landing)	32-21-14
8245	Landmark Homes (L 10 B 4 Keys Landing)	32-21-14
8246	Landmark Homes (L 2 B 4 Keys Landing)	32-21-14

b. TRANSFERS:

- 119 Shannon & Mary McNelley from Lee & Sabrina Kallis
- 620 Sean & Shannon Long from Jeffery & Glenda Ewton
- 768 Ross & Cara Crutchfield from Billy & Martina Miller
- 1154 Bobby Gerald & Nayar Ellis Jr from Juan Coronado
- 1400 Cord Poor from R & Richard Poor
- 1401 Benjamin & Evely Carlson from Kevin R & Carrie A Ledbetter
- 1883 Michael & Jessica Nassif from Chad Francisco
- 2063 Phillip Dean Barnard from Banner Holding, LLC
- 2244 LeeAnn Mocabee from Joan Gardner
- 2531 Anthony D Morgan Jr. from Cynthia Kennedy
- 2858 Norman Scott & Marla Janell Schiele from Charles A Garner
- 3065 Pamela Johnson from John & Pamela Royal
- 3334 Sherry Bell from Ted & Jill Raburn
- 3723 Teddy J & Deanna M Barlow from JoAnn M Williams
- 4509 Michelle Richey from Randy & Renee Fowble
- 4666 Dennis & Elizabeth Phillips from Terrence & Linda Hogan
- 4708 Rodney & Stephanie Brodt-Anderson from Jessica Woollard
- 4725 Danielle Lowther from James & Shelbi Moseby
- 5096 Roger & Michelle Higinbotham from Ronald & Gwendolyn Ogan
- 5496 Jorge Alexander Gonzalez Aguiar & Jenifer LeAnne Henry-Gonzalez from Timothy B Carroll
- 5648 Shane Tisdale from Rausch Coleman
- 5924 Eric & Christin Poplin from Todd & Nicole Parr
- 6027 Eugene C & Charlene Moore from Daniel & Brooke Davidson
- 6181 Jessica Dawn Woollard from Klinton & Allison Blasi
- 6222 H 5 Car Wash LLC from Owasho Group L P
- 6434 Caleb Everett & Jessie Rose Sexton from Leigha Sparks
- 6579 Jennifer & Ryan D Pietila from Justin & Lisa Beto
- 6684 Leon A & Jorji Boutte from Paul J Charbonneau II
- 6805 Shelby J & Judy M Sturgeon from Andrew & Jamie Proffitt
- 6841 Ricky W & Jessie J Phelps from Baker & Lewis Inv LLC
- 6875 Douglas & Jennifer Storm from Kris & Estabaliz Berg
- 7005 Gary Martin from Doug & Deena Murphy
- 7036 Everett R & Ethel B Jones Revocable Trust from Seth & Kristen Hoyt
- 7190 Gary & Carri Lewis Living Trust from Kari L Revard
- 7646 Lewis & Dorna Cash from James & Gail Puckett
- 7811 Jeff & Jodi Cozbey from First Choice Builders
- 7830 John A Kovalcin from Landmark Homes
- 7898 David R & Sandra M Loebeck from Paul & Tammy Blankenship
- 7923 John R & Diana L Freeman from Elegant Homes
- 7942 Josh & Abby Young from Ruhl Construction
- 7978 Michael C & Katherine E Hart from Strategic Builder, Inc.
- 7994 Matthew & Tiffanie Jennerich from Keo Construction
- 8065 Jimmy C & Virginia S Roberts from Epic Homes
- 8072 Melanie K Phillips from Sixth day Properties, LLC
- 8078 James A Colbert from Rausch Coleman
- 8084 John Seaman from Executive Homes
- 8089 Greg Berkley & Melissa Dalton from Rausch Coleman
- 8094 Maurizio Benedetti & Jenny Ruano from Simmons Homes
- 8100 Marsha M Wilson from Simmons Homes
- 8101 Todd Stevens from Simmons Homes
- 8110 Aubrey A Zubrod from Rausch Coleman
- 8111 Jonathan & Natalie Medlock from Rausch Coleman
- 8112 Rachel A Morris from Rausch Coleman
- 8123 Allen & Annelise McElain from Executive Homes
- 8171 Michael P Dirocco from Rausch Coleman
- 8172 Joans S Doerflein & Jean M Davies from Rausch Coleman
- 8173 Jonathan A Craig from Rausch Coleman
- 8184 Avery Z Guthrie from Rausch Coleman
- 8187 Dustin & Anne Parker from Vanderbilt Mtg
- 8213 Scott A & Elizabeth A Street from Simmons Homes

Dr. Thomas seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion for the final acceptance of Ridge II Water Lines by RWD #3 Rogers Board of Directors.

Dr. Thomas seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, abstain, Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to approve the 3rd and Final Pay Request for Daris Contractors in the amount of \$61,215.15

Mr. Harp seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Morton made the motion for the final acceptance of Dog Creek Water Lines Project by RWD #3 Rogers Board of Directors.

Dr. Thomas seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Sokolosky made the Motion to approve the 3rd and Final Pay Request for Circle B Underground in the amount of \$26,658.30

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer –
 - ~Stone Canyon Water Tower – New Gates, Temporary Road and Extra Easement

 - ~Tacora Water Plant Sludge Project – Equipment Delays, Removal Process should Start Soon

 - ~Update Maps on Hydrant Locations

Old Business:

New Business:

The meeting was adjourned.

Larry Craigie, Secretary

Written and recorded by Bonnie Jones