

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted at the NTC – VoTech, 1901 N Highway 88, Claremore Oklahoma, 74017, on Tuesday, February 9, 2016, at 7:30 P.M.

Present at this meeting were:

Mr. Brant Snap, Chairman  
Mr. Milford Harp, Vice-Chairman  
Mr. Larry Craigie, Secretary  
Dr. Bryan Spriggs, Treasurer  
Mr. Larry Mallory, Member  
Mr. Bob Morton, Member  
Mr. Brad Shelton, Member  
Mr. D. M. Sokolosky, Member  
Dr. Dirk Thomas, Member

Also present at this meeting were Brian Kellogg, District Engineer; Rick Stull, District Manager; Larry Steidley, District Lawyer; 7 Guests and Bonnie Jones.

The election of officers was conducted.

Mr. Mallory nominated Mr. Snap for Chairman.

Mr. Morton seconded the nomination. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory nominated Mr. Harp for Vice-Chairman.

Mr. Morton seconded the nomination. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory nominated Mr. Craigie for Secretary.

Mr. Morton seconded the nomination. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory nominated Dr. Spriggs for Treasurer.

Mr. Morton seconded the nomination. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the minutes of the last meeting.

Mr. Craigie seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Shelton made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$ 1,560.00
Alberty, Bobbie (Ins)	314.70
AT&T (Ofc Exp)	316.03
AT&T Mobility (Plt/Fld Phone)	125.16
Birch (Ofc Exp)	236.71
BlueCross BlueShield (ins/BA)	134.30
BlueCross BlueShield (Ins/DH)	147.70
Blue Medicare Rx (Ins/DH)	55.40
Brenntag Southwest (Chem)	1,649.84
City Utilities Service (76th 56.30; CoT 173802.42; Bal Due 2.77)	173,861.49
Claremore, City of (Plt/Fld)	40.88
Connections (Ofc Exp)	270.20
Cross-Bo Const (Lk Rep 15238.50;Const WIP 6439.00)	21,677.50
Delta Dental (Ins)	528.18
Elm creek Enterprises (Ofc Exp)	926.73
Excel Utility Const (Refund)	473.75
Foyil Economic Dev Auth (Sewer)	753.30
Froman Propane (Misc Propane)	2,106.74
GGEDA (Const-WIP)	393.70
Green Country Business Systems (Misc)	667.50
Harrison, Donna (Ins)	147.70
HD Supply Waterworks (Supp 16395.79; Mtrs 21000.00; Mtr Test 50.00; Rep 18809.32)	56,255.11
John Deere Financial (Plt/Fld)	148.92
John's Refuse (Plt/Fld)	35.00
Kellogg Eng. (Fees)	16,871.80
Kolker & Kolker CPA (Fees)	2,015.00
Leaf (Equip Fees)	1,144.66
MailFinance (Postage)	3,161.19

NE OK Elec Coop (Plt/Fld) (Auto-Draft)		107.15
Ober & Littlefield, CPA (Fees)		3,500.00
Ofc Everything (Ofc Supp)		876.14
Owasso, City of (Sewer)		31,284.80
Postmaster General (Postage)		3,000.00
Postmaster General (Fees)		225.00
Pixley Lumber Co. (Plt/Fld)		17.62
Principal Life (Ins)		737.43
Print Shop, The (Supp)		208.00
PSO (Plt/Fld)		1,495.65
RWD #3 (Ofc Water)		33.50

RWD #3 Payroll Acct (FICA/Med/Fed Tax)	[ 15,482.25 39,443.27 9,264.58 2,181.00 ]	
RWD #3 Payroll Acct (Reimb)		66,371.10
RWD #3 Payroll Acct (SEP)		
RWD #3 Payroll Acct (St Tax)		
RWD #3 Petty Cash (Reimb)		199.00
Sequoyah Software (Fee)		534.28
SilverScript (Ins/BA)		45.60
Steidley Law Firm, P.C. (Fees)		5,250.00
UnitedHealthcare (Ins)		10,422.96
US Cellular (Plt/Fld)		204.43
VVEC (Ofc 241.63; Plt/Fld 12981.76)		13,223.39
Wal-Mart (Supp)		284.61
Wex Bank (Travel)		<u>1,660.45</u>
		<b>\$ 425,700.30</b>

**FIXED MONTHLY OBLIGATIONS**

First Bank of Owasso # 33	\$ 9,162.00
RDA Loan # 66	<u>4,340.00</u>
	<b>\$ 439,202.30</b>

**PETTY CASH ACCOUNT**

R. Wilson (Overpymt-Reimb)	50.00
H, Cagle (Overpymt-Reimb)	<u>149.00</u>
	<b>\$ 199.00</b>

**PARTIAL PAY**

Daris Contractors, LLC (Pay # 4)	\$ <u>65,718.15</u>
	<b>\$ 504,920.45</b>

Mr. Craigie seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Morton made the motion to approve the Treasurer's Report.

Mr. Mallory seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Morton made the motion to approve the New Taps and Transfers:

**a. NEW TAPS:**

- 619 Executive Homes (L 8 B 3 Hickory Hollow) 32-22-15
- 3230 Executive Homes (L 4 B 2 Hickory Hollow) 32-22-15
- 3756 Sooner Traditions (L 9 B 2 Villas at Stonebridge) 23-21-14
- 5789 Sooner Traditions (L 10 B 2 Villas at Stonebridge) 23-21-14
- 5790 Sooner Traditions (L 11 B 2 Villas at Stonebridge) 23-21-14
- 6213 Sooner Traditions (L 12 B 2 Villas at Stonebridge) 23-21-14
- 8247 Mark & Shelley Cunningham (L 1 B 3 Highland Pointe) 1-20-14
- 8248 Daniel Lafferty (E/2 SE/4 SW/4 SW/4 of 18-23-17)
- 8249 Justin T & Cari L Bohannon (a tract of land in the NW/4 of 31-22-16)
- 8250 Davis Duren & Amanda J Spendlow (L 2 B 1 Deer Run) 36-21-14
- 8251 Collinsville Properties, LLC (L 8 B 6 Cornerstone II) 27-21-14
- 8252 1<sup>st</sup> Choice Builders (L 3 B 2 Deer Run) 1-20-14
- 8253 Sooner Traditions (L 13 B 2 Villas at Stonebridge) 23-21-14
- 8254 Sooner Traditions (L 13 B 2 Villas at Stonebridge) 23-21-14
- 8255 Wade & Pamela Ward (a pt of SW/4 of 23-23-16)
- 8256 Simmons Homes (L 13 B 3 Park Place) 22-21-14
- 8257 Simmons Homes (L 9 B 2 Park Place) 22-21-14
- 8258 1<sup>st</sup> Choice Builders (L16 B1 Highland Pointe) 01-20-14
- 8259 Tacara Custom Home Builder (L 7 B 1 Highland Pointe) 01-20-14

**a. TRANSFERS:**

- 42 Molly Johnson from Rausch Coleman
- 260 Ronald J & Jennifer L Hayes from James Clevenger
- 480 Lindsay Engler from Stephen & Christine Tolbart
- 595 James Vang from Leroy Mitchell
- 1610 Steven Scot McAlexander from Shirley A. Huffman
- 1895 Paul & Patricia Dexter from Roger & Terri Young
- 1983 Larry T & Amber D Walker from Jeff & Lora Warden
- 2068 Rusty Ingram from Gary D Menefee
- 2732 Charles & Tina Webster from Junior Honeycutt
- 3519 Lucas Allen from Marvin & Reba Hoot
- 4374 Carolyn Keylon from Coldwell Banker
- 4908 Brent Sherl from White Hat Homes
- 5426 Wesley A & Catherine D Szwedo from David R & Cheryl E Phillips
- 5777 Spring Creek Ranch LLC from James Masters
- 5889 Cuttler Properties, LLC from Richard & Lisa Murdock
- 6065 Jacob & Kelly D Sherman from Roger & Deena Dickens
- 6102 F Allen & Tia K Stout Trust from Rodney S Wilson
- 6185 Donna J Mitchell from Dan & Patty Casey
- 6466 Bob Chambers JR & Janice Ann Chambers from Toni Caves & Taleah King
- 6618 Lathrop P III & Carrie M Morse from Quin & Cindy Dyke
- 6655 David & Carrie Szol from Chad & Jan Byerly
- 7586 Elizabeth Burnett & Dana K & Francis G Pattison from Kyle Critchnau
- 8038 Brett D Knapp from Okla Royal Homes
- 8086 David E Carlson from Infinity Enterprises
- 8070 Howard R & Faye Hicks Family Trust from 1<sup>st</sup> Choice Builders
- 8177 Virgil & Rachael Gardner from Rausch Coleman
- 8178 Timothy D Marks from Rausch Coleman Homes
- 8183 Todor Pravtchev from Rausch Coleman
- 8212 Smalygo Properties from Ryan N & Brynne A Zellner
- 8214 The Lail Family Trust from Simmons Homes
- 8215 Charles White III from Simmons Homes

Mr. Sokolosky seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

**DISCONTINUATION OF MULTIPLE WATER USE:**

- 1125 Lakeview 360-Augustus Baker (L 11 B 2 Blue Creek)

Mr. Sokolosky seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morotn, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Sokolosky seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

**INFORMATION REPORT**

- 1. Monthly Operational Report
- 2. Report of District Engineer –
  - ~Stone Canyon Water Tower – Anticipate Open Bids in March 2016
  - ~Tacora Water Plant Sludge Project – Anticipate Completion in June 2016 due To Equipment Delays
  - ~Changes to Standards for HDPE Water Pipe Installation

Old Business:

New Business:

The meeting was adjourned.

Larry Craigie, Secretary