

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted, on April 12th, 2016, 7:30 pm. at the District Office, 13277 S Ash St, Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman
 Mr. Milford Harp, Vice-Chairman
 Mr. Larry Craigie, Secretary
 Mr. Larry Mallory, Member
 Mr. Brad Shelton, Member
 Mr. D. M. Sokolosky, Member
 Dr. Dirk Thomas, Member

Also present at this meeting were Brian Kellogg, District Engineer; Rick Stull, District Manager; Steve Newcomb and Bonnie Jones.

Dr. Thomas made the motion to accept for due cause the absence of Mr. Morton and Dr. Spriggs. Mr. Mallory seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to approve the minutes of the last meeting. Mr. Harp seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Shelton made the motion to approve the Accounts Payable as follows:

| | | |
|---|----|------------|
| Accurate Labs (Fees) | \$ | 1,375.00 |
| Adpro (Misc) | | 1,200.00 |
| AT&T Mobility (Plt/Fld Phone) | | 130.96 |
| Birch (Ofc Exp) | | 291.03 |
| BlueCross BlueShield (Ins/BA) | | 271.40 |
| BlueCross BlueShield (Ins/DH) | | 155.20 |
| Blue Medicare Rx (Ins/DH) | | 55.40 |
| Brenntag Southwest (Chem) | | 5,141.25 |
| Brown Farms, LLC (Misc) | | 190.00 |
| Burrows Agency, The (Gen Ins) | | 54,083.00 |
| Caney Valley Trailer Sales (Maint) | | 2,422.60 |
| City Utilities Service (76th 49.52; CoT 136,210.71) | | 136,260.23 |
| Claremore, City of (Plt/Fld) | | 20.00 |
| Connections (Ofc Exp) | | 235.35 |
| Cross-Bo Const (Lk Rep 20,581.56; Const WIP 9,297.50; Refund -158.89) | | 29,720.17 |
| Delta Dental (Ins) | | 383.34 |
| Elmcreek Enterprises (Ofc Exp) | | 829.08 |
| Foyil Economic Dev Auth (Sewer) | | 764.31 |
| Froman Propane (Misc Propane) | | 498.72 |
| GGEDA (Const-WIP) | | 336.60 |
| Harrison, Donna (Ins) | | 155.20 |
| HD Supply Waterworks (Supp 8895.20; Tools 158.82; Erts 3936.00; WIP 283.44; Rep 488.83; Refund -498.50) | | 13,263.79 |
| Interstate All Battery Center (Misc) | | 19.99 |
| Itron (Misc) | | 95.00 |
| John Deere Financial (Plt/Fld Supp) | | 341.25 |
| John's Refuse (Plt/Fld) | | 35.00 |
| Kellogg Eng. (Fees) | | 12,737.30 |
| Kolker & Kolker CPA (Fees) | | 180.00 |
| Leaf (Equip Fees) | | 901.25 |
| Lowe's (Plt/Fld Supp) | | 1,243.91 |
| Neely Ins. (Gen Ins) | | 1,533.00 |
| NE OK Elec Coop (Plt/Fld) (Auto-Draft) | | 106.19 |
| Ofc Everything (Ofc Supp) | | 394.93 |
| Owasso, City of (Sewer) | | 34,853.40 |
| Postmaster General (Postage) | | 3,000.00 |
| Principal Life (Ins) | | 636.47 |
| Print Shop, The (Misc) | | 433.50 |
| PSO (Plt/Fld) | | 1,111.93 |
| RWD #3 (Ofc Water) | | 39.00 |

| | | |
|--|-----------|----------------------|
| RWD #3 Payroll Acct (FICA/Med/Fed Tax) | 15,219.88 | |
| RWD #3 Payroll Acct (Reimb) | 38,379.88 | 64,446.45 |
| RWD #3 Payroll Acct (SEP) | 8,715.69 | |
| RWD #3 Payroll Acct (St Tax) | 2,131.00 | |
| RWD #3 Petty Cash (Reimb) | | 589.63 |
| Sequoyah Software (Fee) | | 150.00 |
| SilverScript (Ins/BA) | | 22.80 |
| UnitedHealthcare (Ins) | | 9,332.07 |
| US Cellular (Plt/Fld) | | 302.81 |
| VVEC (Ofc 274.99; Plt/Fld 11,347.96) | | 11,622.95 |
| Wal-Mart (Supp) | | 189.67 |
| Wex Bank (Travel) | | <u>1,059.78</u> |
| | | \$ 393,160.91 |

FIXED MONTHLY OBLIGATIONS

| | | |
|---------------------------|--|----------------------|
| First Bank of Owasso # 35 | | \$ 9,162.00 |
| RDA Loan # 68 | | <u>4,340.00</u> |
| | | \$ 406,662.91 |

PETTY CASH ACCOUNT

| | | |
|-----------------------------|--|------------------|
| G Al-Kazaz (Reimb # 5622) | | 165.15 |
| L Pittman (Reimb # 5108) | | 104.38 |
| Cash (Reimb Tkts) | | 73.35 |
| House of Trophies (Misc) | | 12.75 |
| Tag Agency (New Truck Tags) | | <u>234.00</u> |
| | | \$ 589.63 |

Mr. Craigie seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Harp made the motion to approve the Treasurer's Report.

Mr. Mallory seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Sokolosky made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 5653 Jeareld & Tyseeke Edwards (L 2 B 2 Twin Creeks IV) 6-20-15
- 7320 1st Choice Builders (L 3 B 2 Highland Pointe) 1-20-14
- 8271 1st Choice Builders (L 1 B 2 Deer Run) 1-20-14
- 8272 Bill & Angela Brown (L 12 B 1 The Bluff I) 1-20-14
- 8273 Sixth Day Properties, LLC (L 5 B 2 Deer Run) 1-20-14
- 8274 Dwight & Carol Rumsey (a pt of NW/4 SW/4 of 5-22-17)
- 8275 Michael E Wilson (L 1 B 12 Looking Glass Estates) 1-21-14
- 8276 Simmons Homes (L 4 B 3 Park Place at Preston Lakes) 22-21-14
- 8277 Simmons Homes (L 10 B 4 Park Place at Preston Lakes) 22-21-14
- 8278 Simmons Homes (L 16 B 1 Park Place at Preston Lakes) 22-21-14
- 8279 Hensley Custom Homes (L 7 B 4 Deer Run) 1-20-14
- 8280 Epic Homes (L 6 B 3 Deer Run) 31-23-17
- 8281 Ryan M Corbin (SW/4 SW/4 NW/4 of 5-21-15)
- 8282 Travis & Chelsi Carter (N 210' of E 210' of the SE/4 of NW/4 of SE/4 16-23-16)
- 8283 Mark & Alona Hanjiev (L 3 & 4 B 14 Looking Glass Ext) 6-21-15

b. TRANSFERS:

- 22 Gary W Harper from Alan Hallett
- 1081 Leslie & Melissa Marshall from Bill M Boatman
- 1211 Bradley E Hinds & Loren J Moore from Rodney & Lisa Arthur
- 1316 Addison III & Karen Emory from Wanda J Brazeal
- 1410 Robert & Brittany Martinez from Dollie Jean Witt
- 1652 Taylor J & Brooke L Foster from Jeffrey & Angela Beyer
- 1662 Andrew Thompson from Daniel Matlock
- 1861 Shane A & Sara L Downing from Frank M & Sandra Centa
- 2228 Jason Lustig from Larry Filkins Estate
- 2354 Jody & Opal Thomas from Craig & Araceli Evans
- 2750 Deanna Lynne Sturgill from Wes & Joanne Bossard
- 2942 Joseph C & Frankie Gilger from Virginia McGill
- 2956 David & Delinda Reed from Chris & Dana Johns

3960 Carl Crawford from Ashco Holdings LLC
4416 James S Herron from Charles Harrison
4605 Jeffery W Riggs from Larry & Susan Sitter
5468 Jeffery Lee & Suresha Rashani O'Bryan from Mike & Julie Turner
5613 Jesus & Maria Soltero from Jeffery & Jennifer Drake
5639 Nathan & Melissa Butterfield from Peter & Yer Vue Vang
5697 Paul E & Randa R Jones from Mark Land
5724 Carl & Deborah Davis from Adam & Lorie Davis
6073 Stonewall Group LLC from Kasy Allen/J P Morgan Chase Bank
7244 Fred Aaron Alford from Roger Smith
7252 Jan Marie Byerly from Greg & Stacie Hadlock
7276 Mitchell & Julianne Clark & Dale & Carolyn Clark
7353 Ted & Diane Lacina from Joey & Kristen Moseby
8025 Dan W & Kimberlea S Meredith from Bill Parker
8092 John A Heckenkamp from Muddy Bottom Ranch, LLC
8093 Aaron C & Chelsea Wright from Rausch Coleman
8222 Laura Winkley from Simmons Homes
8223 Ryan Jeffery Lincoln from Simmons Homes
8229 John Richie from Hensley Custom Homes
8230 Tommy Khanh Le & Linh Thi Njuyen from Simmons Homes

Mr. Harp seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Sokolosky made the motion to approve preliminary approval to Ron Staggs for a development, Keys Landing II, of 97 lots in the SE/4 of Section 32, T 21 N, Range 14 E of the Indian Meridian, Tulsa County; subject to the Engineer's approval and standard District requirements.

Mr. Mallory seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to award the bid for the construction of the Stone Canyon Water Tower to Landmark Structures in the amount of \$2,948,000.00

Mr. Shelton seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Craigie made the motion to approve the pay request #6 to Daris Contractors in the amount of \$48,697.95

Mr. Harp seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer –
 - ~Stone Canyon Water Tower – 4 Bids received – awarded to Landmark Structures. Anticipate completion – Summer of 2017
 - ~Tacora Water Plant Sludge Project – Anticipate Completion in June 2016 (equipment delays)

Old Business:

New Business:

The meeting was adjourned.

Larry Craigie, Secretary