

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted, on June 14th, 2016, 7:30 pm. at the District Office, 13277 S Ash St, Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman  
 Mr. Milford Harp, Vice-Chairman  
 Dr. Bryan Spriggs, Treasurer  
 Mr. Bob Morton, Member  
 Mr. D. M. Sokolosky, Member  
 Dr. Dirk Thomas, Member

Also present at this meeting were Brian Kellogg, District Engineer; Rick Stull, District Manager; Steve Newcomb and Bonnie Jones.

Dr. Thomas made the motion to accept for due cause the absence of Mr. Craigie, Mr. Mallory and Mr. Shelton.

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Sokolosky made the motion to approve the minutes of the last meeting.

Dr. Spriggs seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Accounts Payable as follows:

|  |             |
|--|-------------|
| Accurate Labs (Fees)   | \$ 1,425.00 |
| AT&T Mobility (Plt/Fld Phone)                                  | 132.94      |
| Baler Pools LLC (Refund)                                       | 714.50      |
| Birch (Ofc Exp)  | 301.19      |
| BlueCross BlueShield (Ins/BA)                                  | 5.60        |
| BlueCross BlueShield (Ins/DH)                                  | 155.20      |
| Blue Medicare Rx (Ins/DH)                                      | 55.40       |
| Brenntag Southwest (Chem 24228.48; Misc 100.00)                | 24,328.48   |
| City Utilities Service (76th 49.52; CoT 137997.24)             | 138,046.76  |
| Claremore, City of (Plt/Fld)                                   | 19.77       |
| Claremore Daily Progress (Misc)                                | 34.77       |
| Connections (Ofc Exp)  | 243.85      |
| Cross-Bo Const (Lk Rep 5831.50;Const WIP 3711.50)              | 9,543.00    |
| Delta Dental (Ins)   | 504.04      |
| DEQ (Fees)   | 9,359.96    |
| Elmcreek Enterprises (Ofc Exp)                                 | 795.00      |
| Elmcreek Enterprises (Maint)                                   | 4,643.16    |
| Foyil Economic Dev Auth (Sewer)                                | 674.19      |
| GGEDA (Const-WIP)  | 348.48      |
| Genesis of Okla (Supp)   | 471.78      |
| Green Country Business System (Misc)                           | 667.50      |
| Harrison, Donna (Ins)  | 155.20      |
| Hasler (Postage)   | 48.97       |
| HD Supply Waterworks (Supp 9839.98; Mtrs 22560.00; Rep 696.80) | 33,096.78   |
| Interstate All Battery Center (Misc)                           | 44.20       |
| John Deere Financial (Plt/Fld)                                 | 46.91       |
| John's Refuse (Plt/Fld)  | 35.00       |
| Kellogg Eng. (Fees)  | 3,747.00    |
| Kolker & Kolker CPA (Fees)                                     | 180.00      |
| Leaf (Equip Fees)  | 901.25      |
| Lowe's (Plt/Fld)   | 45.74       |
| NE Okla Elec Coop (Plt/Fld/Auto-Draft)                         | 146.20      |
| Ofc Everything (Ofc Supp)                                      | 312.76      |
| Omecorp, LLC (Supp)  | 73.40       |
| Owasso, City of (Sewer)  | 32,943.16   |
| Postmaster General (Postage)                                   | 3,000.00    |
| Principal Life (Ins)   | 676.79      |
| PSO (Plt/Fld)  | 1,128.22    |
| R & S Auto Parts (Misc)  | 313.95      |
| Reinalt-Thomas Corp, The (Veh Exp)                             | 142.00      |
| RWD #3 (Ofc Water)   | 35.75       |

|  |           |                      |
|--|-----------|----------------------|
| RWD #3 Payroll Acct (FICA/Med/Fed Tax) | 15,029.89 |                      |
| RWD #3 Payroll Acct (Reimb)            | 37,576.34 | 63,294.00            |
| RWD #3 Payroll Acct (SEP)              | 8,582.77  |                      |
| RWD #3 Payroll Acct (St Tax)           | 2,105.00  |                      |
| RWD #3 Petty Cash (Reimb)              |           | 922.12               |
| Sequoyah Software (Fee)                |           | 150.00               |
| UnitedHealthcare (Ins)                 |           | 10,006.70            |
| US Cellular (Plt/Fld)                  |           | 341.95               |
| VVEC (Ofc 385.42; Plt/Fld 12767.72)    |           | 13,153.14            |
| Wex Bank (Travel)                      |           | <u>1,394.06</u>      |
|  |           | <b>\$ 358,805.82</b> |

**FIXED MONTHLY OBLIGATIONS**

|                           |  |                      |
|---------------------------|--|----------------------|
| First Bank of Owasso # 36 |  | \$ 9,162.00          |
| RDA Loan # 69             |  | <u>4,340.00</u>      |
|                           |  | <b>\$ 372,307.82</b> |

**PETTY CASH ACCOUNT**

|                        |  |                  |
|------------------------|--|------------------|
| B Alberty (Reimb)      |  | 25.00            |
| B Jones (Reimb school) |  | 118.00           |
| Dist Mgr (Reimb)       |  | 439.00           |
| S Newcomb (Reimb Supp) |  | 235.70           |
| Cash (Reimb Tkts)      |  | <u>104.42</u>    |
|                        |  | <b>\$ 922.12</b> |

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Treasurer's Report.

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the New Taps and Transfers:

**a. NEW TAPS:**

- 276 Kent Jensen (L 7 B 9 Looking Glass) 1-21-14
- 876 Muddy Bottom Ranch (L 4 B 3 Hickory Hollow) 32-22-15
- 1405 Haynes Family Trust (L 13 B 3 Deer Run) 1-20-14
- 4586 James & Marie Barber (L 3 Foyil Meadows II) 32-23-17
- 8254 Landmark Homes (L 11 B 1 Keetonville Ridge) 9-21-15
- 8293 Simmons Homes (L 2 B 4 Park Place) 22-21-14
- 8294 Simmons Homes (L 25 B 3 Park Place) 22-21-14
- 8295 Simmons Homes (L 24 B 3 Park Place) 22-21-14
- 8296 Simmons Homes (L 36 B 1 Park Place) 22-21-14
- 8297 Kent Smalygo (L 10 B 4 Cedar Bluff I) 1-21-15
- 8298 Wade Ward (SW/4 SW/4 of 23-23-17)
- 8299 Landmark Homes (L 3 B 4 Keys Landing) 32-21-14
- 8300 Landmark Homes (L 4 B 4 Keys Landing) 32-21-14
- 8301 Landmark Homes (L 8 B 4 Keys Landing) 32-21-14
- 8302 Landmark Homes (L 9 B 4 Keys Landing) 32-21-14
- 8303 Simmons Homes (L 14 B 1 Park Place) 22-21-14
- 8304 Simmons Homes (L 4 B 4 Park Place) 22-21-14
- 8305 Kristi Krajicek (L 8 B 4 Ranch Acres V) 1-21-14
- 8306 Larry L & Bessie L Lawrence (a part of W/2 NW/4 NW/4 SE of 32-23-1

**b. TRANSFERS:**

- 619 Darrell L & Lesia A smith from Executive Homes
- 687 Kevin L & Jadrianna A Finney from The Homestead-C6-Diana Ford
- 1244 Jeffrey Scott & Jessida Hagan from Muddy Bottom Ranch, LLC
- 1325 Cody & Tiffani Traill from Jon & Kathleen Huntington
- 1581 T J T Properties LLC from David L Freeman
- 1605 Elvis & Sandra Ricke from Lee Somers
- 2376 Joshua D & Madison Paige Teel from Stanley M Lyons
- 2618 Anthony M Spataro & Tabitha E Nandico from Joshua L Cordova
- 2730 G B H Enterprises LLC from Ralph & Bonnie Tinkham
- 3019 Donnie Glenn & Sheila B Davis from Stephen & Tamra Johnson
- 3204 Ryan & Lacy Riffle from John C Hartzell

3542 Philip Hankins & Leonda McClure from Craig & Regina Lansdowne  
3552 Curtis Elmore from Dean Troulakis  
3567 Orville D & Althea A Clinton from Philip O Walker  
3937 Jeff & Megan U Beatty from Caleb & Crystal Meyer  
3977 Chris Henry Jr & Amy Lee Todd from Sherri Lins & Matt Davis  
4196 Patrick K Forsman Trust from Ryan M Corbin  
4403 Andrew & Hope Walker from Sarah Bayles  
4503 Justine Poull from Robert H Townes III  
4533 Denny & Nancy L Haddox from Nathan & Shannon Arnold  
4728 Nicholas Pappé from Delaina Devin  
4975 Erica & Sean Crockett from Tory McMillin & Donald Locken  
5337 Devon M & Annette F Smith from Jeremy & Courtney Afeld  
5029 David A & Susan Thorne from J D Basler  
5098 Connie Colbert from Alan & Vicki Baker  
5339 Marco & Leouigilda Jaramillo from Ambjia Investments  
6058 Betty J Diaz & Jan Richey from Dustin Lusby  
6567 Linda Kovak from Walter McArthur  
6918 Aaron & Christina Brent from Steven & Kelly Carse  
7155 David & Karen Blakemore from Merrell & Merrell LLC  
7818 Jacob & Kristi Krajicek from Cedar Rock Homes  
8079 Trey Hammond from Rausch Coleman  
8127 Michael R & Kendra L Hendren from Executive Homes  
8143 Bradley J McKinney from Executive Homes  
8159 John & Jennifer Morgan from Executive Homes  
8185 Amy L Fehnel from Rausch Coleman Homes  
8186 Jason Alexander McClendon from Rausch Coleman Homes  
8196 Samuel A & Jennifer J Amen from Epic Custom Homes LLC  
8201 Brian D & Erin Hoefler from 1<sup>st</sup> Choice Builders  
8202 Douglas & Carla Pihl from 1<sup>st</sup> Choice Builders  
8208 Robert Deandre & Melissa Jamerson from Michael Remington  
8265 Stephen & Heather Dark from Tyner Homes LLC

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the application for multiple water use.

**APPLICATION FOR MULTIPLE WATER USE:**

1623 Grover & Beverly Garmin (S 208.7' of the W 208.7' of the SW/4 of NW/4 of NW/4 of SE/4 of 4-21-15)

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to grant preliminary approval for a development-Penix Addition – Safelock Storage – L 1 B 1 of NW/4 33-21-14; subject to the Engineer's approval and standard district requirements.

Dr. Thomas seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Sokolosky made the motion to approve final acceptance for Hickory Creek II Water Lines.

Mr. Harp seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

**INFORMATION REPORT**

1. Monthly Operational Report
2. Report of District Engineer –
  - ~Stone Canyon Water Tower – Anticipate completion – Summer of 2017
  - ~Tacora Water Plant Sludge – Official start - up
  - ~ Tank work in progress

Old Business:

New Business:

The meeting was adjourned.

Larry Craigie, Secretary

Written and recorded by Bonnie Jones