

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted, on Mar 14th 2017, 7:30 pm. at the office, 13277 So Ash St., Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman
Mr. Milford Harp, Vice-Chairman
Dr. Bryan Spriggs, Treasurer
Mr. Bob Morton, Member
Mr. D. M. Sokolosky, Member
Dr. Dirk Thomas, Member

Also present at this meeting were Rick Stull, District Manager; James Stanford, Guest - Jimmy Denham, Denham Homes and Bonnie Jones.

Jimmy Denham came to the Board meeting in response to a bill that was sent out on a bore done in Looking Glass. The consensus of the Board is that there is a set amount allowed toward a bore on a new tap and any additional expense is passed on to the customer.

Mr. Harp made the motion to accept for due cause the absence of Mr. Craigie, Mr. Mallory and Mr. Shelton.

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Morton made the motion to approve the minutes of the last meeting.

Dr. Thomas seconded the motion. Mr. Harp, yes; Dr. Spriggs, abstained; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$	1,510.00
Alberty, Bobbie (Ins)		314.70
AT&T Mobility (Plt/Fld Phone)		245.43
Birch (Ofc Exp)		305.87
BlueCross BlueShield (Ins/BA)		137.10
BlueCross BlueShield (Ins/DH)		155.20
Blue Medicare Rx (Ins/DH)		70.00
Brenntag Southwest (Chem)		75.00
Brown Farms, LLC (Misc)		190.00
City Utilities Service (76th 52.99; CoT 110,686.9)		110,739.89
Claremore, City of (Plt/Fld)		52.63
Connections (Ofc Exp)		271.90
Cross-Bo Const (Lk Rep 0.00;Const WIP 0.00)		8,000.00
Delta Dental (Ins)		496.86
DEQ (Fees)		159.15
Ditch Witch (Misc)		9,000.00
Elmcreek Enterprises (Ofc Exp)		728.32
Floral Creations, LLC (Misc)		42.95
Foyil Economic Dev Auth (Sewer)		795.15
Froman Propane (Misc)		713.46
Genesis of Okla (Supp)		886.14
GGEDA (Const-WIP)		1,090.66
Harrison, Donna (Ins)		155.20
HD Supply Waterworks (Supp 3980.43; Tools 1049.43; Mtrs 1860.00; Rep 1456.30)		8,346.16
Industrial Coating (Veh Exp)		4,883.59
Industrial Motor Service, LLC (Maint)		470.00
J E T Trucking, LLC (Misc)		250.00
John Deere Financial (Plt/Fld Supp)		392.98
John's Refuse (Plt/Fld)		35.00
Kellogg Eng. (Fees)		11,012.75
Kissee, Jack, Ford, Inc. (Veh Maint)		1,115.16
Kolker & Kolker, Inc (Fees)		180.00
Leaf (Equip Fees)		901.25
Love Envelopes (Misc)		15.00
Lowe's (Plt/Fld Supp)		94.51
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		116.13
Ofc Everything (Ofc Supp)		162.04
Owasso, City of (Sewer)		36,378.91
OWRA (Fees)		2,325.00
Postmaster General (Postage)		3,000.00

Principal Life (Ins)		727.27
PSO (Plt/Fld)		1,069.95
RWD #3 (Ofc Water)		21.75
RWD #3 Payroll Acct (FICA/Med/Fed Tax)	{ 15775.58 39046.45 9300.14 2145.00 }	
RWD #3 Payroll Acct (Reimb)		
RWD #3 Payroll Acct (SEP)		
RWD #3 Payroll Acct (St Tax)		
RWD #3 Petty Cash (Reimb)		625.70
Sequoyah Software (Fee)		543.08
SilverScript (Ins BA)		56.20
Technique Data Systems (Fees)		1,197.00
UnitedHealthcare (Ins)		10,640.30
US Cellular (Plt/Fld)		479.57
VVEC (Ofc 251.75; Plt/Fld 10471.57)		10,723.32
Wal-Mart (Supp)		413.88
Wex Bank (Travel)		<u>2,311.10</u>
		\$ 300,890.38
 FIXED MONTHLY OBLIGATIONS		
First Bank of Owasso # 45		\$ 31,245.00
Bank First		155,093.08
RDA Loan # 78		<u>4,340.00</u>
		\$ 491,568.46
 PETTY CASH ACCOUNT		
District Manager Reimb - lunch		\$ 110.23
District Manager Reimb - AT&T		53.36
House of Trophies		69.00
Reasors		55.96
Cash - reimb tkts		49.65
M. Colfax - reimb (not our cust)		186.00
O.T.C. - 2011 F450		44.00
R Avila - #7506 - reimb		<u>57.50</u>
		\$ 625.70
 PARTIAL PAY		
Landmark Structures I., L.P. (Pay # 7)		\$ <u>202,825.00</u>
		\$ 694,393.46

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the Treasurer's Report.

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 4789 Kathy Brett (L 6 B 4 Hickory Hollow) 32-22-15
- 6202 Jerry D Jr & Theresa A Floyd (the W/2 of W/2 of NE/4 of NW/4 of 21-23-17)
- 8410 American Lebanese Syrian Associated Charities, Inc. (L 1 B 1 Graystone V) 36-21-14
- 8411 E J & Luz Dake (L 5 & 6 B 20 Foyil) 32-23-17
- 8412 Lee S & Carol R Hoyland (S/2 of the SW/4 of the NW/4 of 35-23-17)
- 8413 Artisan Construction (L 14 B 3 Deer Run I) 1-20-14
- 8414 Sheldon Mashburn (L 18 Owalla Suburbs) 5-22-16
- 8415 Kathy Brett (L 10 B 3 Hickory Hollow) 32-22-15
- 8416 Collinsville Properties, LLC (L 14 B 4 Preston Lakes I) 22-21-14
- 8417 Shaun M Smith (N 140' of E 443' of S/2 N/2 of NE/4 SE/4 of 35-23-16)

a. TRANSFERS:

- 1252 David A & Sharon Jantz from Adam D Cassie L McKellips
- 2364 Chad M & Jessica P Miller from Michael Feldhake
- 3760 Michael Dean & Lindsay Batz Bippus from Marvin J & Naomi B McDonald
- 3819 Walter Wayne & Rochelle Heussmann from Timothy E & Loretta A Towns
- 4107 Daniel Heath & Holly Ragsdale from Rustic Homes, LLC
- 5943 Roger D & Sherry E Hunter from Hensley Custom Homes

6548 Gail L & Debra J King from Delilah Jane Adams
7479 Lida S McWilliams from Samuel & Amber Rozzi Jr
7510 Curtis & Leslie Boley from Russell & Ruby Smalstig
8141 Phillip N Smauder from Executive Homes
8142 John & Deana Hollihan from Executive Homes
8314 Richard & Tiffany Borucki from 1st Choice Quality Builders, LLC
8319 Erick D Mauricio Esparza from R C Homes
8340 Jason Keith & Shannon Danielle Miles from 1st Choice Builders
8377 Steven & Amy & Ngoc Nguyen from Simmons Homes
8385 Wyatt D & Sarah K Rockwood from Wilmington Saving Fund Society FSB

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve moving \$87,000 from Valley National Bank to American Bank at the rate of 1.06% for 17 months.

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve Partial Pay # 7 for Landmark Structures in the amount of \$202,825.00.

Mr. Harp seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer –

Old Business:

New Business:

The meeting was adjourned.

Larry Craigie, Secretary

Written and recorded by Bonnie Jones