

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted, on April 11<sup>th</sup>, 2017, 7:30 pm. at the office, 13277 So Ash St., Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman  
 Mr. Milford Harp, Vice-Chairman  
 Dr. Bryan Spriggs, Treasurer  
 Mr. Larry Mallory, Member  
 Mr. Bob Morton, Member  
 Mr. D. M. Sokolosky, Member  
 Dr. Dirk Thomas, Member

Also present at this meeting were Rick Stull, District Manager; Brian Kellogg, District Engineer, Steve Newcomb and Bonnie Jones

Dr. Spriggs made the motion to accept for due cause the absence of Mr. Craigie, and Mr. Shelton. Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the minutes of the last meeting. Dr. Thomas seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$	747.50
AT&T Mobility (Plt/Fld Phone)		133.43
Avisolve, LLC (Misc)		330.00
Birch (Ofc Exp)		305.87
BlueCross BlueShield (Ins/BA)		283.00
BlueCross BlueShield (Ins/DH)		168.10
Blue Medicare Rx (Ins/DH)		70.00
Blue Tarp Financial, Inc (Misc)		279.99
Brenntag Southwest (Chem)		7,516.41
Burrows Agency, The (Misc)		47,269.00
City Utilities Service (76th 63.31; CoT 148172.58; Prev Bal 6.88)		148,242.77
Claremore, City of (Plt/Fld)		50.21
Cole-Parmer (Misc)		621.72
Connections (Ofc Exp)		219.20
Cross-Bo Const (Lk Rep 11503.50;Const WIP 2334.50)		13,838.00
Cross-Bo Const (Const/WIP Stone Canyon Tower)		6,000.00
Delta Dental (Ins)		496.86
Elmcreek Enterprises (Ofc Exp)		744.57
Elmcreek Enterprises (Maint)		2,685.40
Foyil Economic Dev Auth (Sewer)		920.70
GGEDA (Const/WIP)		1,387.50
Harrison, Donna (Ins)		168.10
HD Supply Waterworks (Supp 8364.23; Tools 27.75; Mtrs 5796.00; WIP 33317.88; Mtr Test 50.00; Rep 1794.59)		49,350.45
John Deere Financial (Plt/Fld Supp)		267.02
John's Refuse (Plt/Fld)		45.00
Kellogg Eng. (Fees)		13,368.00
Kolker & Kolker CPA (Fees)		265.00
Leaf (Equip Fees)		901.25
Love Envelope, Inc (Misc)		15.00
Lowe's (Plt/Fld)		193.29
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		105.57
Ofc Everything (Ofc Supp)		42.06
Owasso, City of (Sewer)		31,511.75
Postmaster General (Postage)		3,000.00
Principal Life (Ins)		761.64
PSO (Plt/Fld)		957.02
RWD #3 (Ofc Water)		21.75

RWD #3 Payroll Acct (FICA/Med/Fed Tax)	15,800.61	
RWD #3 Payroll Acct (Reimb)	39,118.54	76,383.54
RWD #3 Payroll Acct (SEP)	9,314.39	
RWD #3 Payroll Acct (St Tax)	2,150.00	
RWD #3 Petty Cash		953.10
Sequoyah Software (Fee)		150.00
SilverScript (Ins BA)		56.20
UnitedHealthcare (Ins)		10,640.30
US Cellular (Plt/Fld) (Pd with Promo Cards)		0.00
VVEC (Ofc 333.92; Plt/Fld 11,416.13)		11,750.05
Wal-Mart (Supp)		190.72
Wex Bank (Travel)		<u>1,945.85</u>
		\$ <b>435,352.89</b>

**FIXED MONTHLY OBLIGATIONS**

First Bank of Owasso # 46		\$ 31,245.00
RDA Loan # 79		<u>4,340.00</u>
		\$ <b>470,937.89</b>

**PETTY CASH ACCOUNT**

S Newcomb (Reimb Tkt)		74.91
W Miles (Reimb Draft Error)		520.00
N Stower (Refund BU # 7764)		113.75
Cash (Reimb Tkts)		69.36
M Kirschner (Refund BU # 851)		150.00
Main St Ck Order		<u>25.08</u>
		\$ <b>953.10</b>

Dr. Thomas seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Treasurer's Report.

Dr. Thomas seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the New Taps and Transfers:

**a. NEW TAPS:**

- 8418 Randy Ivan Santos (L 2 B 2 Frisco Estates) 31-23-17
- 8419 Dean & Lori Troulakis (a pt of the E/2 of E/2 of Govt L 3/ 6-21-15)(east mtr)
- 8420 Dean & Lori Troulakis (a pt of the E/2 of E/2 of Govt L 3/ 6-21-15)(middle mtr)
- 8421 Dean & Lori Troulakis (a pt of the E/2 of E/2 of Govt L 3/ 6-21-15)(west mtr)
- 8422 Sooner Traditions (L 1 B 1 Villas at Stonebridge) 33-21-14
- 8423 Sooner Traditions (L 2 B 1 Villas at Stonebridge) 33-21-14
- 8424 Sooner Traditions (L 3 B 1 Villas at Stonebridge) 33-21-14
- 8425 Sooner Traditions (L 4 B 1 Villas at Stonebridge) 33-21-14
- 8426 Donald Pilgrim (N/2 N/2 SW/4 NW/4 & N/2 SE/4 NW/4 of 5-22-17)
- 8427 Raymond Sump (L 13 B 3 Ranch Acres Estates V) 1-21-14
- 8428 Wilmington Savings Fund (L 7 B 2 Rockford Place) 25-21-14
- 8429 Sixthday Properties, LLC (L 5 B 1 Highland Pointe II) 2-20-14

**a. TRANSFERS:**

- 34 Michael P Endres from Connie J Arnold
- 94 Timothy D Robinson from Weston & Lauren Dearman
- 521 Jordan & Bethanie Keesler from Randall H & Sherrie D Rawlinson
- 835 Chipset Investments Co from Don & Karen Reasons
- 876 Richard A & Joanna Reyes from Muddy Bottom Ranch
- 1170 Lance & Melessa Boyd from Steve Jackman
- 1171 Lyndsey Purcell from Kyle E & Laura Schaefer
- 1349 Dustin Cook from from Bradley & Robyn Wood
- 1821 Mapleridge Development, LLC from Lloyd & Laveda Caseboldt
- 2239 Ralph R Chapman from Donald R & Jan Grifford
- 2391 Dylan C & Emily V Hamilton from Lewistar Investments
- 2491 Gary D & Cleo Renetta Harrison from Marvin Greenhaw
- 2714 Grandpa Whiteturkey, LLC from Jack & Sandra Daniels
- 2750 Martin & Diane Tyler from J P Morgan Chase Bank

2843 Thomas H L Anderson from Larry & Donna Tisdale  
2968 Brian P & Sally Ann Loderhose from Clyde & Patty Doshier  
3008 Freeby Ranch LLC from Mary J Sellmeyer  
3091 Christopher & Christina Rivera from Lynn & Twilla Colegrove  
3092 Scott & Julie Brengi from Dean Troulakis  
3138 John R & Wanda S Williamson from Carla Brown  
3230 Frank & Barbara G Muse from Executive Homes  
3315 Robert Foster & Rae N Alexander from Cindy Anderson  
3807 Scott W Nelson from Randall & Linda Harris  
4236 Robert J & Janice J Coke from Charlene F Chowning  
4524 Lawrence R & Amanda R Green from Donald W & Janice L Jones  
4597 James C & Ruth Deborah Ravenhill-Walter from J W & Linda D Powers  
4904 Cynthia Anderson from Sue Kersey  
5118 Mitchell Dwayne & Haley Gentry from Rachel Marie Montee  
5249 Jason Andrew & Karrie Ann King from Christopher & Rebekah Terry  
5274 Breanne E Siemens from Eddie & Sally Blower  
5439 Dorothy Keyt & Scott Allen Jordan from Timothy D & Jennifer L Buckner  
5515 Tyann Development Co., LLC from Rebekah J Hewitt  
5577 John & Jennifer Harbert from Mark & Mary Nielsen  
5892 Timothy A Mitchell from Leon V Whitmore III  
6043 IQ Car Wash, LLC from Tricia M & John C Dean  
6272 Glenna Kay Cooper & Timi Lynn Richardson from Fred William & Karla Sparks  
6351 Jennifer N & Zachary Daniel Curtis from Jason & Connie Stockinger  
6546 Retta J & Geroge L Burgess Jr from Kindra Milligan  
6964 Page & Brandon M Bargas from Steven & Sara Johannesen  
7170 Vu Anh NgocDang & Amy Yen Phan from Philip & Andrea Christenden  
7345 Cory & Lisette Welscher from Patrick & Shaina Ditch  
7435 William G & Christie Richmond from Heath & Tiffany Hartley  
7439 Samuel Z & Ashley N Taylor from Mark & Michelle Hodge  
7506 David & Michelle Yarbrough from Mario & Ronda Avila  
7763 Billy H & Billie Jean Hammer from Zachary D & Jennifer N Curtis  
7996 Stephen Bradley & Amye S Hook from Royal & Kimberly Dixon  
8050 Michael Sean McClelland from Dennis & Cathy A Henry  
8158 Terry Neal Johnson & Janice Sue King from Executive Homes  
8284 Christopher & Andrea Ratcliff from Titan Homes, LLC  
8245 Samantha L Hansen from Landmark Homes LLC  
8262 Richard W Poplin from Sixth Day Properties, LLC  
8312 John D Whitwell from September Sixth LLC  
8341 Joshua C & Ammie Jacobsen from 1<sup>st</sup> Choice Builders  
8359 Gary & Marilyn Chronister from Epic Custom Homes  
8373 Dean & Lori A Troulakis from John & Rhonda Stafford  
8374 Joshua T & Olivia B Woody from Titan Homes  
8376 Daniel H & Jane S Madden from Simmons Homes  
8381 Daniel Charles Jr & Jeannie Marie Cork from Simmons Homes  
8389 Malcolm Wahle from Fannie Mae

Dr. Thomas seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to approve the Resolution Leverage Letter for the CDBG Grant – Lowry Rd Ph II - 2017

Mr. Harp seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

#### **INFORMATION REPORT**

1. Monthly Operational Report
2. Report of District Engineer – GAC Testing, Sludge Project – next month Engineering plans, Lowry Rd Project – to DEQ last week.

Old Business:

New Business:

The meeting was adjourned.

Larry Craigie, Secretary