

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted, on June 12<sup>th</sup>, 2017, 7:30 pm. at the office, 13277 So Ash St., Claremore, Okla. 74017

Present at this meeting were:

- Mr. Brant Snap, Chairman
- Mr. Milford Harp, Vice-Chairman
- Mr. Larry Craigie, Secretary
- Dr. Bryan Spriggs, Treasurer
- Mr. Brad Shelton, Member
- Mr. Bob Morton, Member
- Mr. D. M. Sokolosky, Member
- Dr. Dirk Thomas, Member

Also present at this meeting were Rick Stull, District Manager; Brian Kellogg, District Engineer; Steve Newcomb and Bonnie Jones

Mr. Craigie made the motion to accept for due cause the absence of Mr. Mallory. Mr. Harp seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Morton made the motion to approve the minutes of the last meeting. Mr. Shelton seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, abstain; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)		\$	1,420.00
Alberty, Bobbie (Ins)			314.70
AT&T Mobility (Plt/Fld Phone)			135.50
Birch (Ofc Exp)			305.93
BlueCross BlueShield (Ins/DH)			168.10
Blue Medicare Rx (Ins/DH)			70.00
Brenntag Southwest (Chem)			23,489.64
Brown Farms, LLC (Misc)			146.25
City Utilities Service (76th 52.99; CoT 148506.26)			148,559.25
Claremore, City of (Plt/Fld)			48.27
Connections (Ofc Exp)			431.70
Delta Dental (Ins)			496.86
DEQ (Fees)			9,447.89
Elmcreek Enterprises (Maint)			4,240.96
Elmcreek Enterprises (Ofc Exp)			917.28
Foyil Economic Dev Auth (Sewer)			879.30
GGEDA (Const-WIP)			964.25
Harrison, Donna (Ins)			168.10
HD Supply Waterworks (Supp 322.11; Tools 361.64; Mtrs 7656.00; WIP 17.00 Rep 2240.45)			10,597.20
John Deere Financial (Plt/Fld)			1,240.31
John's Refuse (Plt/Fld)			45.00
Kellogg Eng. (Fees)			6,038.00
Kissee, Jack Ford, Inc (Veh Maint)			354.00
Kolker & Kolker CPA (Fees)			180.00
Leaf (Equip Fees)			901.25
Lowe's (Plt/Fld)			285.58
NE OK Elec Coop (Plt/Fld) (Auto-Draft)			118.30
Ofc Everything (Ofc Supp)			544.93
Okla Corp Com (Fees)			37.50
Owasso, City of (Sewer)			43,844.33
Postmaster General (Postage)			3,000.00
Principal Life (Ins)			809.70
PSO (Plt/Fld)			959.30
R & S Auto Parts (Veh Exp)			44.47
Reinalt-Thomas Corp, The (Veh Exp)			704.00
RWD #3 (Ofc Water)			21.75
RWD #3 Payroll Acct (FICA/Med/Fed Tax)	}	24,825.00	}
RWD #3 Payroll Acct (Reimb)		61,226.98	
RWD #3 Payroll Acct (SEP)		13,889.07	
RWD #3 Payroll Acct (St Tax)		3,419.00	
RWD #3 Petty Cash (Reimb)			807.23
Sequoyah Software (Fee)			544.12
			103,360.05

SilverScript (Ins BA)	28.10
UnitedHealthcare (Ins)	10,640.30
US Cellular (Plt/Fld)	733.11
VVEC (Ofc 457.59; Plt/Fld 12,321.08)	12,778.67
Wal-Mart (Supp)	35.22
Wex Bank (Travel)	<u>2,372.06</u>
	<b>\$ 393,228.46</b>

**FIXED MONTHLY OBLIGATIONS**

First Bank of Owasso # 48	\$ 31,245.00
RDA Loan # 81	<u>4,340.00</u>
	<b>\$ 428,813.46</b>

**PETTY CASH ACCOUNT**

A Brock (Over-pymnt Reimb)	72.25
D Brakefield (Refund)	37.25
Disc Mgr (Reimb)	81.35
Cash (Reimb Tkts)	173.38
B Alberty (Gas)	50.00
Sharp Heat & Air (Maint)	<u>393.00</u>
	<b>\$ 807.23</b>

**PARTIAL PAY**

Landmark Structures I, L.P. (Pay # 9 Stone Canyon Tower)	\$ <u>28,067.75</u>
	<b>\$ 456,881.21</b>

Mr. Shelton seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Treasurer's Report.

Mr. Harp seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the New Taps and Transfers:

**a. NEW TAPS:**

141	Titan Homes, LLC (L 2 B 2 Pine Meadows)	24-22-15
2852	Limestone Ridge Properties, LLC (NE/4 of section 8-21-15)	
8444	Caliber Homes Loans, Inc (L 7 & 8 B 1 Town of Foyil)	32-23-17
8445	1 <sup>st</sup> Choice Builders (L 13 B 4 Deer Run I)	1-20-14

**a. TRANSFERS:**

41	Lindsay D Storie from Bob & Patsy Graves
186	Austin C Davis from Franklin Dean Pierce
446	Jennifer & Todd Kitchen from Trever K Baldwin
472	Grant & Keirstin Keys from Inez Mallory
688	Staci Roundtree from Chandler Rene Walters
900	Scott Patrick & Amerest Laree Reeder from Rustic Homes LLC
1221	Jyrlyn Greene from G L Smith
1523	Charles Altman from Laura Bell Curts
1677	Modern Design Properties, Inc from Vincent J & Judi Mrasek
1933	Christopher L & Jacqueline Marie Mathews from Andrew & Michelle Francis
1947	Darren Wilkerson from W Lee & Glenda DeWent
2875	Karl David & D'Layne Reynolds Trustees from Paul & Mary M Reynolds
2898	Douglas Hall from Jacquelin & Michael Parkey/Jack Cline
2999	Michael & Jennifer Dennis from Steve Lee Sr & Anita L Wilson
3190	Trevor & Amanda Bright from Dennis & Carol Smith
3780	Joseph A & Cathy Bradford from Michael & Lou Anne Hale
4421	John Scott Barton from Randy Ivan Santos
4456	Samuel D & Carry M Treat from Shannon & Alayna Devlin
4753	Linda S Herrera from Herb Howard
4847	Jason & Jessica Riedesel from Kim & Rebecca Olstroem
4964	Joseph D & Cathy A Columbia from Gordon H Templeton
4983	John R & Tina Clement from Michael & Gina Sheffield
5060	Michael G & Virginia B Bernart from Julie Long
5081	Tommy Rae & Belinda Lee Gerard from William & Marsh Bennett

5516 William R & Angie & Nate Greenwalt from Ernest Randal Williams  
5845 Harold Albert Smith Jr from Michael Mooney & Devi Allison  
6200 Kelley A Head from VuAuh Ngoc & Phouong Dang  
6157 Vince & Regina Crouch from Daniel Scruggs  
6377 Levi W & Laurel S Molini from Mark J & Christina R McKim  
6467 Michael J & Theresa M Lahita from Executive Homes  
6517 Benny D & Anita J Coleman from Gene & Conya Legates  
6604 Jennifer Roberts from Gary & Janet M Foster  
7094 Steven E Miller from David E & Pamela J Goodell  
7419 Leonard & Stacy Jared from Margaret Verges Michalopoulos  
7737 Kip D & Lisa S Hutto from Bill Hampton  
7761 Chad E & Dixie L Jacobs from Roger & Lisa M Furley  
7816 Eric C & Kayla M Williams from Gregory Schuh  
7837 John A & Kim D Brogan from Landmark Homes, LLC  
7896 Joshua 1042 Real Estate Holdings LLC from Robert & Janet Miller  
8058 Elroy Morgan from Jennifer Reed  
8125 Kyle Anthony & Cynthia R Blevins from Executive Homes  
8129 Philip & Enid Phillips from Executive Homes  
8130 Charles Albert & Mary Ellen Peterson from Executive Homes  
8131 Michael Todd & Sonya D'Lynn Hurley from Executive Homes  
8147 Travis A & Lois B Bonnie from Executive Homes  
8203 Douglas M & Carrie G Cook from 1<sup>st</sup> Choice Builders  
8279 Craig & Renee Befort from Hensley Custom, LLC  
8393 Tom & Anh Linh Lam from Simmons Homes  
8397 Joel R & Kimberly Shaffer from First United Bank

Mr. Sokolosky seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Craigie made the motion to approve the Landmark Structures Pay Request #9 – in the amount of \$28,067.75

Dr. Spriggs seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Morton, yes; Mr. Shelton, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

#### **INFORMATION REPORT**

1. Monthly Operational Report
2. Report of District Engineer – Tacora Sludge Project out for bids
  - Painting of Water Tower Tanks
  - Stone Canyon Water Tower on Schedule for Completion

Old Business:

New Business:

The meeting was adjourned.

Larry Craigie, Secretary