

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted, on July 11th, 2017, 7:30 pm. at the office, 13277 So Ash St., Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman
 Mr. Milford Harp, Vice-Chairman
 Dr. Bryan Spriggs, Treasurer
 Mr. Larry Mallory, Member
 Mr. Bob Morton, Member
 Mr. D. M. Sokolosky, Member

Also present at this meeting were Rick Stull, District Manager; Brian Kellogg, District Engineer; Larry Steidley, Districts' Attorney, Randy Clark, Doug Hall, David Standrich and Bonnie Jones.

Randy Clark, Doug Hall and David Standrich with OWRA presented to the Board options that can help decrease water loss throughout the District. This would be a long term project with various types of meters and valve replacements.

Dr. Spriggs made the motion to accept for due cause the absence of Mr. Craigie, Mr. Shelton, and Dr. Thomas.

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the minutes of the last meeting.

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$	655.00
AT&T Mobility (Plt/Fld Phone)		135.50
Birch (Ofc Exp)		305.95
BlueCross BlueShield (Ins/BA)		14.40
BlueCross BlueShield (Ins/DH)		168.10
Blue Medicare Rx (Ins/DH)		70.00
Brenntag Southwest (Chem)		23,116.34
City Utilities Service (76th 52.99; CoT 204,006.90)		207,059.89
Claremore, City of (Plt/Fld)		50.93
Connections (Ofc Exp)		322.05
Cross-Bo Const (Const/WIP 2475.00; Lk Rep 1240.00)		3,715.00
Delta Dental (Ins)		496.86
Elmcreek Enterprises (Ofc Exp)		728.32
Elmcreek Enterprises (Maint)		3,755.67
Foyil Economic Dev Auth (Sewer)		779.44
Genesis of Okla (Supp)		941.33
Grainger (Maint)		277.43
Harrison, Donna (Ins)		168.10
Haynes Equip (Maint)		415.37
HD Supply Waterworks (Supp 4175.23; Tools 198.95; Rep 485.32; Mtr Test 170.00)		5,029.50
John Deere Finacial (Plt/Fld)		86.27
John's Refuse (Plt/Fld)		45.00
Kellogg Eng. (Fees)		11,329.75
Kolker & Kolker CPA (Fees)		180.00
Lauser, John (Misc)		600.00
Leaf (Equip Fees)		901.25
Lowe's (Plt/Fld)		108.12
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		109.95
Ofc Everything (Ofc Supp)		253.83
Owasso, City of (Sewer)		36,465.03
OWRA (Fees)		2,000.00
P&K Equip (Veh Maint)		3,464.71
Postmaster General (Postage)		3,000.00
Principal Life (Ins)		777.66
PSO (Plt/Fld)		1,795.69
RCB Bank (Fees)		2,094.22
Reinalt-Thomas, Corp The (Veh Exp)		270.00
RWD #3 (Ofc Water)		21.75

RWD #3 Payroll Acct (FICA/Med/Fed Tax)	16,853.85	
RWD #3 Payroll Acct (Reimb)	41,352.43	69,890.68
RWD #3 Payroll Acct (SEP)	9,361.40	
RWD #3 Payroll Acct (St Tax)	2,323.00	
RWD #3 Petty Cash (Reimb)		716.07
Sequoyah Software (Fee)		270.00
SilverScript (Ins BA)		28.10
UnitedHealthcare (Ins)		10,640.30
USA BlueBook (Misc)		110.44
US Cellular (Plt/Fld)		567.42
VVEC (Ofc 470.99; Plt/Fld 12848.29)		13,319.28
Wal-Mart (Supp)		299.43
Wex Bank (Travel)		<u>2,568.80</u>
		\$ 410,118.93

FIXED MONTHLY OBLIGATIONS

First Bank of Owasso # 49		\$ 31,245.00
RDA Loan # 82		<u>4,340.00</u>
		\$ 445,703.93

PETTY CASH ACCOUNT

Dist. Mgr. (Tkt Reimb)		16.80
Dist. Mgr. (Tkt Reimb)		76.00
Void		-76.00
DEQ (Renew Licenses)		414.00
D Sample (Overpymt)		25.00
T Steele (Overpymt # 6031)		100.00
Cash (Reimb Tkts)		48.02
J Leipzig (Overpymt # 5627)		<u>112.25</u>
		\$ 716.07

PARTIAL PAY

Landmark Structures I., L.P. (Pay # 10 Stone Canyon Twr)		\$ <u>140,647.50</u>
		\$ 586,351.43

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the Treasurer's Report.

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 60 1st Choice Builders (L 40 B 1 Highland Pointe II) 2-20-14
- 403 Jeff & Kelly Swan (Lots 20, 21 and 22 Quail Creek) 5-21-15
- 1288 Hensley Homes (L 45 Clearbrook) 18-21-15
- 2401 Hensley Homes (L 82 Clearbrook) 18-21-15
- 8446 Simmons Homes (L 39 B 1 Park Place) 22-21-14
- 8447 Simmons Homes (L 40 B 1 Park Place) 22-21-14
- 8448 Gerald Dwight & DeAnn Mohon Ritter (SE/4 SW/4 SE/4 25-22-15)
- 8449 Steve Radley (a tract of land in the W/2 NE/4 of 30-23-17)
- 8450 Donita Williams & Lee West (L 17, 18 & 19 Foyil Meadows I) 32-23-17
- 8451 Vines Properties, LLC (L 28 & 29 Foyil Meadows I) 32-23-17
- 8452 Weera & Nicole Chainakul (L 30 & 31 B 1 The Bluffs I) 2-20-14
- 8453 Trenton & Shannon Hillier (L 1 B 1 The Bluffs I) 1-20-14
- 8454 1st Choice (L 3 B 1 Greystone V) 36-21-14
- 8455 1st Choice (L 10 B 1 Highland Pointe I) 1-20-14

b. TRANSFERS:

- 69 Melissa Michelle & Rolland L Bastianelli from Joel S & Tara L Ragland
- 205 John C & Bonnie L Wiley from Ronald J & Christina Raley
- 492 Wyatt A & Abby N Sheldon from Michael & Tara McClellan
- 599 Darryle & Jenna Parker from Robert & Catherine Thrasher
- 778 Saul Ruvalcaba from Paul & Amy Green
- 1135 Deniese Daniele & Pat Westmoreland from Christina Weathers
- 1268 Cindy K Wilson from Jesse Speck
- 1441 Vance E Pals from Norris E & Anna Higgins
- 1447 The Zelma Braswell 2011 Rev Trust from Allen Leroy Braswell
- 1716 Max W & Jessica L Burma from Tyler J & Meredith Gatemeyer
- 1749 Richard Alan Mills from Jimmy & Leah McKenzie
- 1858 Robert H & Sheena Webb from Robert Lee & Brenda Locke
- 1883 Tonya & John Morton from Michael & Caitlin Perrenoud
- 2190 Cody Alan & Sara Brook Jones from David & Angela Sample
- 2290 Daniel Lawrence Welborn from Syble Jean David
- 3103 Vicky Cha from Chia Sheng Vang & Vang Vang
- 3381 Matthew & Whitney Freeman from
- 3455 Coby D & Tiffany R Nirider from Shawn & Jackie Chouinard
- 3506 David Truett & Helen S Derton from Legacy Sales & Leasing
- 3599 Jeffrey & Amanda Erickson from Vardon & Emily M Goble
- 3790 Ruth Lawrence from Jeremy & Wanda Michelle Brazil
- 3834 David Michael Wintrich & Maryann M Wright from Wade Cheek
- 4713 Erika Ray from Robert Shaun Coke
- 5037 Robert D & Brittany A Musgrave from James & DeeAnn Wicks
- 5140 Robert L & Haley D Miller from Robert & Barbara Shelton
- 5176 Karen L Merrill from Kenneth & Ruthie Drake
- 5232 Michelle C Hiriart from Amanda Roberts
- 5426 Susan D & N Reed Heflin from Catherine & Wesley Szewedo
- 5443 Juan Jose Prado Ortega & Maria De La Luz Hernandez-Rangel & Jennifer Prado from Charles & Pamela Curran
- 5563 Danny M Mitchell Trust date April 30, 2007 from Mark R & Andrea D Bakewell
- 5693 Larry & Ginger Tate, LLC from Eric & Hannah Crichnau
- 5793 William A IV & Bonnie B Bates from Rhett & Staci Stover
- 6126 Dusti & Earnest Kuehne III from Billy H & Billie Jene Hammer
- 6185 Richard & Tina Harshfield from Donna J Mitchell
- 6312 Bobby G Norton Jr. from Linda Read
- 6846 Aaron L & Christina L Weathers from Cindy & Wesley Jones
- 6892 Daniel J & Shadana M Phillippi from Cody Smith
- 6955 David & Helen M Sumrall from BancFirst
- 7127 Alex Phillips from Maryann Wright
- 7205 Edward D & Angela D Robinson from Dayal T Meshri
- 7246 Grisella Naumann from Tom & Kari Coulter
- 7796 Matthew C & Amber Dawn Colaw from Jason Colt
- 7928 Gene W Lenzmeier from Richard J & Sarah A Lodato
- 8108 Lakeview 360 LLC from Baker & Baker Properties & Lakeview 360 LLC
- 8252 Bryan Robert & Alyse Rose Tait from 1st Choice Builders, LLC
- 8315 The Entrust Group Inc FBO Lisa Stowell from Rausch Coleman
- 8335 The Entrust Group Inc FBO Lisa Stowell from Rausch Coleman
- 8347 Johnathan L & Kayla L Cheney from Hayes Custom Homes
- 8353 Eric M & Holly R Arnett from Executive Homes
- 8379 Matthew & Julie Tucker from 1st Choice Builders

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Mr. Morton made the motion to approve the Landmark Structures Pay Request #10 – in the amount of \$140,647.50

Dr. Spriggs seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Mr. Harp made the motion to award the bid from Crossland Heavy Contractors, Inc in the amount of \$1,580,000.00 for the Tacora Plant Sludge Project II. The pending CDBG Grant is contingent upon the release of funds by Rogers County.

Dr. Spriggs seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer – Awarding of bid for Tacora Sludge Project II
 - Painting of Water Tower Tanks
 - Stone Canyon Water Tower on Schedule for Completion in August

Old Business:

New Business: Board discussed matter of forfeited meter and gave approval, according to District By-Laws, for District Manager to proceed.

The meeting was adjourned.

Larry Craigie, Secretary

Written and recorded by Bonnie Jones