

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted, on December 12th, 2017, 7:30 pm. at the office, 13277 So Ash St., Claremore, Okla. 74017

Present at this meeting were:

- Mr. Brant Snap, Chairman
- Mr. Milford Harp, Vice-Chairman
- Dr. Bryan Spriggs, Treasurer
- Mr. D. M. Sokolosky, Member
- Dr. Dirk Thomas, Member

Also present at this meeting were Brian Kellogg, District Engineer; Rick Stull, District Manager, Steve Newcomb and Bonnie Jones.

Dr. Thomas made the motion to accept for due cause the absence of Mr. Craigie, Mr. Mallory, Mr. Morton, and Mr. Shelton.

Mr. Harp seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the minutes of the last meeting.

Mr. Harp seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the Accounts Payable as follows :

Accurate Labs (Fees)		\$	1,545.00
Alberty, Bobbie (Ins)			314.70
AT&T Mobility (Plt/Fld Phone)			135.39
Birch (Ofc Exp)			309.41
BlueCross BlueShield (Ins/BA)			148.70
BlueCross BlueShield (Ins/DH)			168.10
Blue Medicare Rx (Ins/DH)			70.00
Brenntag Southwest (Chem)			18,477.04
City Utilities Service (76th 58.29; CoT 110024.09)			110,082.38
Claremore, City of (Plt/Fld)			51.94
Connections (Ofc Exp)			199.65
Core & Main (Supp 2130.65; Rep 646.22; Mtr Test 100.00; Cons/WIP 17.22)			2,894.09
Cross-Bo Const (Lk Rep 545.00; Const WIP 1689.50; Credit 1020.00)			1,214.50
Delta Dental (Ins)			496.86
Elmcreek Enterprises (Ofc Exp)			799.00
Foyil Economic Dev Auth (Sewer)			738.75
GGEDA (Const-WIP)			1,353.16
Harrison, Donna (Ins)			168.10
John Deere Financial (Plt/Fld)			100.94
John's Refuse (Plt/Fld)			45.00
Kellogg Eng. (Fees)			12,728.49
Kolker & Kolker CPA (Fees)			180.00
Leaf (Equip Fees)			901.25
Lowe's (Plt/Fld)			76.67
NE OK Elec Coop (Plt/Fld) (Auto-Draft)			103.25
Ofc Everything (Ofc Supp)			141.68
Owasso, City of (Sewer)			42,182.90
OWRA (Fees)			3,000.00
Postmaster General (Postage)			3,000.00
Principal Life (Ins)			770.15
Print Shop, The (Misc)			238.00
PSO (Plt/Fld)			1,106.19
RWD #3 (Ofc Water)			21.75
RWD #3 Payroll Acct (FICA/Med/Fed Tax)	{		25,788.85
RWD #3 Payroll Acct (Reimb)			4,213.42
RWD #3 Payroll Acct (SEP)			16,316.53
RWD #3 Payroll Acct (St Tax)			3,541.00
RWD #3 Petty Cash (Reimb)			297.40
Sequoyah Software (Fee)			549.08
SilverScript (Ins/BA)			28.10
Sullivan, Larry (Repair of Damages to Fence)			758.00
UnitedHealthcare (Ins)			11,899.66
US Cellular (Plt/Fld)			539.92
VVEC (Ofc 284.64; Plt/Fld 11557.83)			11,842.47

Wex Bank (Travel) 2,972.49
\$ **282,509.96**

FIXED MONTHLY OBLIGATIONS

First Bank of Owasso # 54 \$ 31,245.00
RDA Loan # 87 4,340.00
\$ **318,094.96**

PETTY CASH ACCOUNT

BlueCross BlueShield (Ins BA) 297.40
Apple Market (Ofc) 109.98
Dist Mgr (Field) 100.60
\$ **297.40**

PARTIAL PAY

Landmark Structures I, L.P. (Stone Canyon Tower Pay # 14) \$ 22,182.50
Luckinbill, Inc. (2017 Woodcrest & Miller Tower Mod Project Pay # 1) 68,003.37
Crossland Heavy Cont, Inc. (Tacora Sludge Project II Pay # 2) 113,567.16
\$ **521,847.99**

Dr. Spriggs seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the Treasurer's Report.

Dr. Spriggs seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

6348 Mark & Lyudmila Mobra (SW/4 SW/4 NE/4 of 24-22-15)
8478 Brewster & Company (L 2 B 1 Estates at Pecan Ridge) 1-21-15
8479 Dodson & Associates Inc (L 11 B 4 Deer Run I) 1-20-14
8480 SWABO Properties, LLC (S/2 of L 5 B 1 Looking Glass Ext) 6-21-15
8481 Wahle Homes, LLC (a part of N/2 of NE/4 of 8-21-15)
8482 Donald W & Kim J Sala (E/2 of NW/4 of NE/4 of the SW/4 of NW/4 of NE/4 and the SW/4 of the NE/4 of 27-23-17)
8483 Michael E & Vonda S Taylor (a tract of land in the SW/4 of 14-22-15)
8484 Larry E & Connie L Sullivan Rev Trust (E/2 E/2 SW/4 SE/4) 35-22-15
8485 John A & Britton Robinson (a part of Gov't L 3 in SW/4 of 19-22-16)
8486 John and Gloria Hewling Nair (a part of the NE/4 of the SW/4 of 34-23-17)
8487 Mary M Mooney (L 6 B 5 Rolling Meadows Park) 6-21-15

b. TRANSFERS:

141 Chance & Joanna Hughes from Titan Homes, LLC
341 Ryan Kifer from Wanda Scott
196 Colton Levi Enman from Shane & Donna Enman
479 Vilia Xiong & Sunny Yer Lor from Mike Remington
589 Melissa Rickman from Douglas & Tamera Copley
709 Michael & Shilow Foster from Douglas Smith
770 Billy Gene Jr and Kelley Nicole Evans from Tamera Smiley
877 Bryce Bethel from Eva Sue Watson TTEE
910 Brandon & Victoria Arnette from Benny R Montgomery Est
1807 Dale & Sonia Sisco from Michael P Landry
1857 Paul E & Sylvia Files from Jeffrey L Carpenter
1942 Kenneth K & Rosanna B Kebbell from Wolf Revocable Trust
2345 Stephanie A Bradley from Gary Richmond
2334 Richard & Danielle Johndrow from Shawn F Johnson
2663 Kara M & Cody R Potter from Steven Darnell
3680 Timothy Dean and Kathryn Ruth Franklin from James Jensen
4156 Benjamin D Ates from Dylan & Sarah Goudie
4248 Eric M & Melissa M Jauquet from Kriston & Monica Beck
4549 Mary R Thrailkill from S Hobbs & Brian Travis
5137 Lyle Emmett & Rae Ann Blakley from E C Yegen
5139 Lylle Emmett & Rae Ann Blakley from E C Yegen
6042 Dake Properties, Inc from Mary Roberts
6568 Jeffrey Kyle Brown from Frank & Carrie McKenzie
6866 Robert M & Staci Stover from James R & Lindsey Cole
6937 Vines Properties from Sandra Denise Vanover
7062 James & Lynda Crafts from J Sanders & M & M Wells
7097 Steven Jackson from Michelle Cohen

7132 Stephen N & Lauren E Kendrick from Lauren N & Cameron B Felts
7159 Michael C & Patricia L Forney from 1st Choice Quality Builders
7202 Monica M & David W Haynes from Weilert Family Trust
7223 Charles B & Lynse A Tilley from D D Stimson
7314 Anderson Family 2016 Trust dated June 28, 2016 from Taylor K & Kelly Yeates
7399 Mike & Kelli Smith from Joe & Cheryl Barrett
7533 Scott R & Rita J Taylor from Mark & Lee Ann Thompson
7950 Jonathan P & Alyson E Garrison from John & Irene Green
7959 Caleb M Taylor from Rausch Coleman Homes
7987 Edward & Trudi Owen from Pest Off Exterminators, LLC
8122 Brandon Daniel & Kristen Mott from Kyle Vinson
8038 M Olga Groll Trust from Executive Homes, LLC
8202 Corbin & Alyson J Pierce from Douglas & Carla Pihl
8402 Harold E & Carol F Pruett, Jr from Simmons Homes
8410 Bobby Brent & Donna Dianne Wells from ALSAC, Inc (St Judes Home)
8416 Stephen C & Lyndsay A Moffett from Collinsville Properties, LLC
8445 Jason Scott & Michelle Elaine Cooper from 1st Choice Builders

Dr. Spriggs seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Harp made the motion to transfer funds from RCB Revenue Account to 1st Bank Owasso – Construction Account in the amount of \$22,182.50

Dr. Thomas seconded the motion. Mr. Harp, yes; Dr. Spriggs, abstain; Mr. Sokolosky, abstain; Dr. Thomas, yes; the motion carried.

Mr. Sokolosky made the motion to approve the Partial Pay #14 to Landmark Structures in the amount of \$22,182.50.

Mr. Harp seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve Change Order #3 to Crossland Heavy in the amount of \$34,050.00.

Dr. Thomas seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Partial Pay #2 to Crossland Heavy in the amount of \$113,567.16.

Dr. Thomas seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve Change Order #1 to Luckinbill in the amount of \$9,500.00.

Dr. Thomas seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Harp made the motion to approve Partial Pay Request #1 to Luckinbill in the amount of \$68,003.37.

Dr. Thomas seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer –
 - ~ Improvements to Water Tower Tanks
 - ~ New Meter for Plant

New Business:

Old Business:

The meeting was adjourned

Larry Craigie, Secretary

Written and recorded by Bonnie Jones