

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on March 13, 2018, 7:30 pm. at the NTC -Vo-Tech, 1901 N Hwy 88, Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman
 Mr. Milford Harp, Vice-Chairman
 Mr. Larry Craigie, Secretary
 Dr. Bryan Spriggs, Treasurer
 Mr. Larry Mallory, Member
 Mr. Bob Morton, Member
 Mr. Jason Rhoten, Member
 Mr. D. M. Sokolosky, Member

Also present at this meeting were Brian Kellogg, District Engineer; Larry Steidley, Districts' Legal; Rick Stull, District Manager, Steve Newcomb and Bonnie Jones.

Mr. Craigie made the motion to accept for due cause the absence of Dr. Thomas.

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the minutes of the last meeting.

Mr. Mallory seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Mr. Sokolosky made the motion to approve the Accounts Payable as follows :

| | |
|--|-------------|
| A & A Asphalt (Refund FH) | 900.00 |
| Accurate Labs (Fees) | \$ 1,570.00 |
| Advance Electrical Services, Inc (Misc/Maint) | 650.00 |
| Alberty, Bobbie (Ins) | 314.70 |
| AT&T Mobility (Plt/Fld Phone) | 113.35 |
| Birch (Ofc Exp) | 313.66 |
| BlueCross BlueShield (Ins/BA) | 159.60 |
| BlueCross BlueShield (Ins/DH) | 168.10 |
| Blue Medicare Rx (Ins/DH) | 82.70 |
| Brenntag Southwest (Chem) | 3,601.87 |
| Brown Farms, LLC (Misc) | 310.45 |
| C & F Concrete, LLC (Rep Ow) | 1,100.00 |
| City Utilities Service (76th 58.29; CoT 125389.099) | 125,447.38 |
| Claremore, City of (Plt/Fld) | 20.25 |
| Connections (Ofc Exp) | 284.65 |
| Core & Main (Supp 2697.98; Rep 2555.13; Mtrs 14716.00; Tool 31.66) | 20,000.77 |
| Cross-Bo Const (Rep) | 4,659.00 |
| Delta Dental (Ins) | 496.86 |
| DitchWitch of Tulsa (Veh Exp) | 672.12 |
| DriveTek (Maint) | 304.10 |
| Elmcreek Enterprises (Ofc Exp) | 921.73 |
| Foyil Economic Dev Auth (Sewer) | 1,072.48 |
| Froman Propane (Misc/Propane) | 1,647.61 |
| GGEDA (Const-WIP) | 1,392.07 |
| Harrison, Donna (Ins) | 168.10 |
| Itron (Misc) | 840.00 |
| John Deere Financial (Plt/Fld) | 410.67 |
| John's Refuse (Plt/Fld) | 45.00 |
| Kellogg Eng. (Fees) | 5,488.25 |
| Kellogg Eng. (Fees - ODOT SH-20) | 3,866.25 |
| Kissee, Jack, Ford, Inc. (Veh Exp) | 59.30 |
| Kolker & Kolker CPA (Fees) | 180.00 |
| Leaf (Equip Fees) | 901.25 |
| Lowe's (Plt/Fld) | 66.54 |
| M & M Investments, LLC (Plt/Fld) | 1,206.60 |
| NE OK Elec Coop (Plt/Fld) (Auto-Draft) | 188.38 |
| Ofc Everything (Ofc Supp) | 439.44 |
| Owasso, City of (Sewer) | 39,791.58 |
| Pixley Lumber Co. (Plt/Fld) | 406.07 |
| Postmaster General (Postage) | 3,000.00 |
| Principal Life (Ins) | 770.15 |
| Print Shop, The (Misc) | 365.00 |
| PSO (Plt/Fld) | 1,126.58 |

| | | | | | | | | | | | | | | |
|--|--|----------------------|-----------|---|---|-----------|---|---|----------|---|---|----------|---|--|
| Reinalt-Thomas Corp, The (Veh Exp) | | 1,400.00 | | | | | | | | | | | | |
| Robertson Tire (Veh Exp) | | 1,801.47 | | | | | | | | | | | | |
| RWD #3 (Ofc Water) | | 25.20 | | | | | | | | | | | | |
| RWD #3 Payroll Acct (FICA/Med/Fed Tax) | <table style="border: none;"> <tr> <td style="font-size: 4em; vertical-align: middle;">{</td> <td style="text-align: center;">15,884.11</td> <td style="font-size: 4em; vertical-align: middle;">}</td> </tr> <tr> <td style="font-size: 4em; vertical-align: middle;">{</td> <td style="text-align: center;">44,056.22</td> <td style="font-size: 4em; vertical-align: middle;">}</td> </tr> <tr> <td style="font-size: 4em; vertical-align: middle;">{</td> <td style="text-align: center;">9,756.23</td> <td style="font-size: 4em; vertical-align: middle;">}</td> </tr> <tr> <td style="font-size: 4em; vertical-align: middle;">{</td> <td style="text-align: center;">2,377.00</td> <td style="font-size: 4em; vertical-align: middle;">}</td> </tr> </table> | { | 15,884.11 | } | { | 44,056.22 | } | { | 9,756.23 | } | { | 2,377.00 | } | |
| { | | 15,884.11 | } | | | | | | | | | | | |
| { | | 44,056.22 | } | | | | | | | | | | | |
| { | | 9,756.23 | } | | | | | | | | | | | |
| { | 2,377.00 | } | | | | | | | | | | | | |
| RWD #3 Payroll Acct (Reimb) | | 72,073.56 | | | | | | | | | | | | |
| RWD #3 Payroll Acct (SEP) | | | | | | | | | | | | | | |
| RWD #3 Payroll Acct (St Tax) | | | | | | | | | | | | | | |
| RWD #3 Petty Cash (Reimb) | | 372.86 | | | | | | | | | | | | |
| Sequoyah Software (Fee) | | 550.00 | | | | | | | | | | | | |
| SilverScript (Ins/BA) | | 23.90 | | | | | | | | | | | | |
| Technique Systems (Misc) | | 43.10 | | | | | | | | | | | | |
| UnitedHealthcare (Ins) | | 11,899.66 | | | | | | | | | | | | |
| US Cellular (Plt/Fld) | | 544.28 | | | | | | | | | | | | |
| VVEC (Ofc 264.46; Plt/Fld 9,652.64) | | 9,917.10 | | | | | | | | | | | | |
| Wal-Mart (Supp) | | 497.89 | | | | | | | | | | | | |
| Wex Bank (Travel) | | <u>3,209.53</u> | | | | | | | | | | | | |
| | | \$ 327,881.16 | | | | | | | | | | | | |

FIXED MONTHLY OBLIGATIONS

| | | |
|---------------------------|----|-------------------|
| First Bank of Owasso # 57 | \$ | 31,245.00 |
| BancFirst (Fees) | | 155,048.31 |
| RDA Loan # 90 | | <u>4,340.00</u> |
| | \$ | 518,514.47 |

PETTY CASH ACCOUNT

| | | |
|---------------------------|----|---------------|
| Cash (Reimb Tkts) | | 219.09 |
| P Avey (Reimb Overpymnt) | | 53.77 |
| C Vogel (Reimb Overpymnt) | | <u>100.00</u> |
| | \$ | 372.86 |

PARTIAL PAY

| | | |
|--|--|---------------------|
| Luckinbill, Inc. (Pay # 4 Woodcrest/Miller Towers) | | 65,122.50 |
| Crossland Heavy Contractors, Inc. (Pay # 5 Tacora Sludge II) | | <u>578,137.28</u> |
| | | 1,161,774.25 |
| | | 5 |

Mr. Craigie seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Mr. Sokolosky made the motion to approve the Treasurer's Report.

Mr. Craigie seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Mr. Sokolosky made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 1110 1st Choice Builders (L 13 B 1 Highland Pointe 1) 1-20-14
- 1637 Ruben & Stephanie Flores (a tract of land in the S/2 of NE/4 of 5-22-16) (also known as E/2 of L 17 Owalla Suburbs)
- 2794 David & Charity Lawson (L 88 Clearbrook) 18-21-15
- 3233 Sixthday Properties (L 24 B 1 Highland Pointe II) 2-20-14
- 8204 John F Smith (N/2 of the N/2 of the NE/4 SE/4 SE/4 of 5-22-16)
- 8499 Ironwood Custom Homes (L 24 & 25 B 1 The Bluffs) 2-20-14
- 8500 American Lebanese Syrian Associate Charities, Inc (L 1 B 7 of Deer Run II) 36-21-14
- 8501 Hayes Custom Homes, LLC (L 8 B 4 of View Point Estates) 36-22-14
- 8502 Jefferey S & Peggy L Chaplin (a part of S/2 N/2 SE/4 NE/4 of 17-23-17)
- 8503 Robert D & Crystal Smith Jr (L 1 B 6 of Highland Pointe II) 2-20-14
- 8504 Artisan Construction (L 11 B 2 Deer Run II) 1-20-15
- 8505 Paxton Jordan Smith (L 6 B 3 Stite-Ellis Addition) 32-23-16

b. TRANSFERS:

- 47 BOKF, NA from James & Linda Deeder
- 360 Collinsville Properties, LLC from Ed & Helen Pasdach
- 414 Tim L Bown DBA B B Associates, LLC from Everett M Brown
- 476 Buford & Helen Williams from Wade Ivy & Gary Galloway
- 635 Martha Ann Robbins from Donald Lee Robbins
- 740 Daniel D & Michelle L Martin from Justin & Kerry Banzet
- 925 Federal Home Lns Corp from Diana K Sullivan
- 975 Jane & Nikolas Jen from Michael & Sandra Thompson
- 1821 Chue Chang & Kao Yang from Mapleridge Development
- 2187 Coy Gene & Wilma M McDaniel from Gene McDaniel
- 2401 Christopher & Kristina Hebertson from Hensley Custom Homes

3720 1st Choice Quality Builders, LLC from Peter & Rachel Allen
3763 Donald & LuJuana Pratt from Jack D Pace
4256 Charles & Pamela Shepherd from Janet Wadkins
5198 Austin C Pearson from Craig Bartel
6139 Ma Yang from Wesley & Kara Street
6358 Kia Moua & Tou Lia Lo from Verna B Wilson
6489 Shawn M Carnine from Marco & Jodi Placencia
6880 Luke A & Jennifer D Benedict from Jeffrey & Melanie Johnston
6989 Adam & Amy Mullet from Darrell & Glenna Reese

Mr. Craigie seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Mr. Mallory made the motion to accept the bid from Owasso Fence (lowest bid) of \$13,400.00 for the security fence at Stone Canyon Tower. (See Attached)

Mr. Craigie seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Mr. Harp made the motion to approve Pay Request #5 to Crossland Heavy in the amount of \$578,137.28.

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Mr. Mallory made the motion to approve preliminary approval to Buford Williams, for a development, Ridge View Estates, of 115 lots in Section 8, Township 21 N, Range 15 E; subject to the Engineer's approval and standard District requirements and additional comments on agreement.

Mr. Craigie seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the Pay Request #4 to Luckinbill in the amount of \$65,122.50.

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer –
 - ~ Highway 20 Relocates will have upgrades
 - ~ Sludge Press has been delivered and the track is working
 - ~ New Meter changed out at the plant
 - ~ 12" – Lowry Road Line – Ph III
 - ~ Miller II complete and Woodcrest done soon

New Business:

Old Business:

The meeting was adjourned

Larry Craigie, Secretary

Written and recorded by Bonnie Jones