

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on May 8, 2018, 7:30 pm. at the District Office, 13277 S. Ash St. Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman
Mr. Milford Harp, Vice-Chairman
Larry Craigie, Secretary
Dr. Bryan Spriggs, Treasurer
Mr. Larry Mallory, Member
Mr. Jason Rhoten, Member
Mr. D. M. Sokolosky, Member
Dr. Dirk Thomas, Member

Also present at this meeting were Brian Kellogg, District Engineer; Larry Steidley, Districts' Legal; Rick Stull, District Manager, guests – John Heaston, Steve Newcomb and Bonnie Jones.

Mr. John Heaston came to discuss repair work done to yard and concrete driveway after a District leak. District Manager will set up a time to meet with Mr. Heaston.

Dr. Spriggs made the motion to accept for due cause the absence of Mr. Morton.

Mr. Harp seconded the motion. Mr. Craigie, yes; Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Craigie made the motion to approve the minutes of the last meeting.

Mr. Mallory seconded the motion. Mr. Craigie, yes; Mr. Harp, yes; Dr. Spriggs, abstain; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Craigie made the motion to approve the Accounts Payable as follows :

Accurate Labs (Fees)	\$ 1,520.00
Adpro of Ok, Inc (Misc)	350.00
AT&T Mobility (Plt/Fld Phone)	114.30
Ben's Tree & Shrub, LLC (Misc)	6,500.00
Birch (Ofc Exp)	313.68
BlueCross BlueShield (Ins/BA)	159.60
BlueCross BlueShield (Ins/DH)	180.40
Blue Medicare Rx (Ins/DH)	82.70
Brenntag Southwest (Chem)	6,198.59
Burrows Agency, The (Fees)	2,906.00
City Utilities Service (76th 58.29; CoT 128994.09)	129,052.38
Claremore, City of (Plt/Fld)	51.66
Connections (Ofc Exp)	313.55
Core & Main (Supp 10431.84; Rep 106.83; Mtrs 7000.00)	17,538.67
Cross-Bo Const (Const WIP 1470.00; Rep 5590.00)	7,060.00
Delta Dental (Ins)	521.00
Elmcreek Enterprises (Ofc Exp)	1,321.73
Elmcreek Enterprises (Maint)	3,554.56
Foyil Economic Dev Auth (Sewer)	1,376.84
Froman Propane (Misc-Propane)	1,246.71
Harrison, Donna (Ins)	180.40
Interstate All Battery Center (Misc)	108.10
John Deere Financial (Plt/Fld)	196.99
John's Refuse (Plt/Fld)	45.00
Kellogg Eng. (Fees)	12,167.75
Kolker & Kolker CPA (Fees)	180.00
Leaf (Equip Fees)	901.25
Lowe's (Plt/Fld)	18.94
MailFinance (Postage)	3,396.89
NE OK Elec Coop (Plt/Fld) (Auto-Draft)	123.15
Neopost (Postage)	1,000.00
Ofc Everything (Ofc Supp)	139.28
Owasso, City of (Sewer)	37,137.77
Postmaster General (Postage)	3,000.00
Principal Life (Ins)	892.46
PSO (Plt/Fld)	1,109.64
Reinalt-Thomas Corp, The (Veh Exp)	54.00
RWD #3 (Ofc Water)	21.85

RWD #3 Payroll Acct (FICA/Med/Fed Tax)	15,801.27	
RWD #3 Payroll Acct (Reimb)	43,696.00	71,900.92
RWD #3 Payroll Acct (SEP)	10,046.65	
RWD #3 Payroll Acct (St Tax)	2,357.00	
RWD #3 Petty Cash (Reimb)		6,126.15
Sequoyah Software (Fee)		150.00
SilverScript (Ins/BA)		23.90
UnitedHealthcare (Ins)		11,899.66
US Cellular (Plt/Fld)		541.84
VVEC (Ofc 283.99; Plt/Fld 10,454.82)		10,738.81
Wal-Mart (Supp)		137.96
Wex Bank (Travel)		<u>2,768.23</u>
		\$ 345,323.31

FIXED MONTHLY OBLIGATIONS

First Bank of Owasso # 59		\$ 31,245.00
RDA Loan # 92		<u>4,340.00</u>
		\$ 380,908.31

PETTY CASH ACCOUNT

Sec of State (EK-Notary Fee)		20.00
DEQ		2,810.00
R Ozbirn (Reimb-Overpymnt)		2,137.95
Sec of State (EK-Notary Fee)		10.00
J Reynolds (Forklift Repair)		<u>1,148.20</u>
		\$ 6,126.15

PARTIAL PAY

Crossland Heavy Contractors, Inc. (Pay # 7)		205,029.00
Luckinbill, Inc (Pay # 6)		<u>29,859.92</u>
		\$ 615,797.23

Mr. Mallory seconded the motion. Mr. Craigie, yes; Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Craigie made the motion to approve the Treasurer's Report.

Mr. Mallory seconded the motion. Mr. Craigie, yes; Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 2537 Branon & Britni Hayes (L 1 B 2 Twin Creeks IV) 1-20-14
- 8509 Daniel & Leah Gargas (L 22 B 1 Highland Pointe) 2-20-14
- 8510 Beverly Tappen (a part of the SE/4 SE/4 SE/4 of 23-23-16)
- 8511 Inter Vivos Keith & Kalie Yorman Rev Trust (L 47 B 1 Highland Pointe II) 2-20-14

b. TRANSFERS:

- 154 Noelle Investments, LLC from John T Petersen
- 358 Jerry L & Marsha Kehler from Fred Kehler
- 925 David & Tony Yang from Fed Home Loan Mortgage
- 1067 M Gregory, LLC from Ron Fair
- 1241 Kelly M Wilson from Robert Lee Tarter Est
- 1749 Eric & Samantha Knapp from Richard Mills
- 2263 Keith Alan & Amanda Marie Ranallo from Bruce & Linda Crain
- 2547 Daniel Arnette from Jeffrey M & Virginia Arnette Living Trust
- 2655 Timothy H & Carolyn S Bannon from Lee Odom
- 3152 Jerry L & Marsha Kehler from Fred Kehler
- 3257 Drew C & Garry D & Twyla D Wesson from Jason & Ashlee Osborn
- 4044 Dominic & Laci Sokolosky from Richard D Humphrey
- 4098 Thomas J & Marjorie A Collins from Kendal Gann & Dana Trowhill
- 4477 Lee & Tara Lawson from Hayes Custom Homes
- 4789 Michael & Sylvia L Hedin from Kathy Brett
- 4818 Downard Properties, LLC from David E Nance
- 4887 Sergio & Andrea Fernandes from BGRS, LLC
- 5184 Dennis & Francis Edwards from James W Selvy
- 5210 Johnathan & Ann Cates from Roy & Mary Best
- 5382 Christopher B Redding, Scott A Vanarsdel & Cami J Vanarsdel
From Jason & Ashley Smith

5392 Michael K & Laura J Hucker from Tim & Monika Granquist
5475 Tyler A Johnson from Luke Benedict
5480 Bristol One Investments, LLC from Merrick & Brenda Westlund
5481 Bristol One Investments, LLC from Merrick & Brenda Westlund
5558 Ryan Brooke from Bradley Evans
5766 Darris Gillespie from Raymond & Erin Webb
5814 Adriel F & Erna Bass Paradise from Dan Marcus Hourigan
5853 Stuart Alex Reiman from Jennifer Perkins
6339 Christopher J & Jami B Ward from Sam Rainey
6388 Denise K Brown from Jack A Fischer
6417 Kevin Scalf from Daniel & Jennifer Ross
6680 Dario & Giselle Perez from Joel & Shonna Nelson
7071 Darren & Gina Hull from James & Jennifer Spurlock
7075 Kenneth Bill Feeler & Caitlyn L Spaulding from James & Elaine Parks
7156 Brian & Summer Travis from Holly Y Treator
7243 Tony GA Xiong & Stephanie Yang from Alan Nicklos
7658 Elizabeth & David Reid from Soren & Natalie Michaelson
8145 Douglas C & Christina M Glenn from Todd E Mabe
8233 Kendra C Foster & Kenneth D Wages from Corita Chandler
8304 Sabino M Gonzalez from Simmons Homes
8403 Samuel B & Kelli R Teter from Landmark Homes, LLC
8436 Robert D & Nancy A Johnson from Landmark Homes
8447 Kevyn & Ashley Gray from Simmons Homes
8455 Soren & Natalie Michaelson from 1st Choice Builders

APPLICATION FOR MULTIPLE USE:

5480 Bristol One Investments, LLC (17608 E 78th St No) 26-21-14
5481 Bristol One Investments, LLC (17606 E 78th St No) 26-21-14

Mr. Mallory seconded the motion. Mr. Craigie, yes; Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to accept Change Order #4 – Crossland Heavy – in the amount of \$12,453.35

Mr. Sokolosky seconded the motion. Mr. Craigie, yes; Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Craigie made the motion to accept the Partial Pay Request #7 – Crossland Heavy – in the amount of \$205,029.00

Mr. Harp seconded the motion. Mr. Craigie, yes; Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to award the bid for the 2017 Lowry Waterline Project in the amount of \$414,065.00 to Shrum Excavation.

Mr. Craigie seconded the motion. Mr. Craigie, yes; Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to accept the Partial Pay Request #4 – Luckinbill – in the amount of \$29,859.92

Dr. Spriggs seconded the motion. Mr. Craigie, yes; Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Sokolosky made the motion to transfer a maturing C D from American Bank in the amount of \$232,900.07 to R C B Revenue Account.

Mr. Harp seconded the motion. Mr. Craigie, yes; Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer –

~ Plant Sludge Project to be running by end of month

~ Hwy 20 Project – in beginning stages

~ Leak Detection Assistance from DEQ

New Business: Discussion for a special meeting to be called to move 5 maturing CD's from American Bank to 1st Bank Owasso.

Special Meeting to be scheduled for 16th of May at the District Office at 4:30

Old Business:

The meeting was adjourned

Larry Craigie, Secretary

Written and recorded by Bonnie Jones