

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on August 14, 2018, 7:30 pm. at the District Office, 13277 S. Ash St. Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman
 Mr. Milford Harp, Vice-Chairman
 Dr. Bryan Spriggs, Treasurer
 Mr. Larry Mallory, Member
 Mr. Jason Rhoten, Member
 Mr. D. M. Sokolosky, Member
 Dr. Dirk Thomas, Member

Also present at this meeting were Larry Steidley, Districts' Attorney; Rick Stull, District Manager, Brian Kellogg, District' Engineer; Larry Steidley, District Attorney, guests-Phyllis Sokolosky, Dee Sokolosky, Dominic Sokolosky, Brad Shelton, Steve Newcomb and Bonnie Jones.

Dr. Thomas made the motion to accept for due cause the absence of Mr. Morton.
 Dr. Spriggs seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the minutes of the last meeting.
 Dr. Spriggs seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the Accounts Payable as follows :

Accurate Labs (Fees)	\$	1,645.00
Advance Electrical Services, Inc (Maint)		783.75
AT&T Mobility (Plt/Fld Phone)		115.58
Birch (Ofc Exp)		311.30
BlueCross BlueShield (Ins/BA)		159.60
BlueCross BlueShield (Ins/DH)		180.40
Blue Medicare Rx (Ins/DH)		82.70
Brenntag Southwest (Chem)		23,777.34
Brown Farms, LLC (Misc)		190.00
City Utilities Service (76th 61.79; CoT 246370.09)		246,431.88
Claremore, City of (Plt/Fld)		31.69
Connections, Inc (Ofc Exp)		266.80
Core & Main (Supp 27840.46; Rep 2536.67; Tools 84.50; Mtrs 4710.00; Credit 115.60)		35,056.03
Cross-Bo Const (Const WIP 1,675.00; Misc 310.00)		1,985.00
Delta Dental (Ins)		521.00
Ditch Witch of Tulsa (Misc)		179.39
Elmcreek Enterprises (Ofc Exp)		1,200.48
Elmcreek Enterprises (Maint)		4,593.63
Foyil Economic Dev Auth (Sewer)		1,184.40
GGEDA (Const-WIP)		1,102.32
Grainger (Maint)		50.28
Harrison, Donna (Ins)		180.40
J E T Trucking, LLC (Misc)		495.00
John Deere Financial (Plt/Fld)		264.96
John's Refuse (Plt/Fld)		45.00
Kellogg Eng. (Fees)		5,601.85
Kolker & Kolker CPA (Fees)		364.00
Leaf (Equip Fees)		901.25
Lenovo (Misc)		2,628.89
MailFiance (Postage)		3,161.19
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		104.57
Ofc Everything (Ofc Supp)		348.90
Owasso, City of (Sewer)		43,244.17
P&K Equipment (Misc)		74.78
Postmaster General (Postage)		3,000.00
Principal Life (Ins)		892.46
PSO (Plt/Fld)		1,453.62
R & S Auto Parts (Misc)		4.69
RCB Bank (Fees)		2,094.22
RWD #3 (Ofc Water)		21.85

RWD #3 Payroll Acct (FICA/Med/Fed Tax)	15,726.60	
RWD #3 Payroll Acct (Reimb)	44,438.14	72,522.70
RWD #3 Payroll Acct (SEP)	10,013.96	
RWD #3 Payroll Acct (St Tax)	2,344.60	
RWD #3 Petty Cash (Reimb)		4,966.28
Sam's Club (Misc)		45.00
Sequoyah Software (Fee)		150.00
SilverScript (Ins/BA)		23.90
UnitedHealthcare (Ins)		11,899.66
US Cellular (Plt/Fld)		509.84
VVEC (Ofc 480.92; Plt/Fld 13,264.97)		13,745.89
Wal-Mart (Supp)		246.74
Wex Bank (Travel)		<u>3,088.07</u>
		\$ 491,928.45

FIXED MONTHLY OBLIGATIONS

First Bank of Owasso # 62		\$ 31,245.00
RDA Loan # 95		<u>4,340.00</u>
		\$ 527,513.45

PETTY CASH ACCOUNT

J Evans (Ref-#1384)		\$ 1,337.70
ORWA (Sponser)		80.00
T Loving		150.00
Advanced Hms (Ref #8545)		1,900.00
RCB (Reimb Tkts)		214.99
R Robert (Ref # 1417)		659.65
J Lowery (Reimb Ofc Supp)		262.49
J Westerfield (Reimb)		<u>361.45</u>
		\$ 4,966.28

PARTIAL PAYS

Luckingbill, Inc. (Final Pay Woodcrest/Miller Towers)		\$ 19,384.77
Shrum Excavation Co., Inc (Pay # 2 Lowry Rd W/L Project)		<u>260,610.31</u>
		\$ 807,508.53

Dr. Spriggs seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the Treasurer's Report.

Dr. Spriggs seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 3057 Hensley Custom Homes (L 5 B 2 Deer Run II) 1-20-14
- 5110 Billy W, Carolyn S & Joshua W Boyles (a tr of land in the W/2 of SE/4 SW/4 SE/4 of 19-22-16)
- 6663 Mitch & Ritch Homes (L 3 B 5 Preston Lks III) 22-21-14
- 8537 Graydon Yohe (L 12 B 1 Highland Pointe II) 2-20-14
- 8538 Brewster & Co (L 14 B 14 Homestead) 27-21-14
- 8539 Hayes Custom Hms (L 8 B 1 Viewpoint Est) 31-22-15
- 8540 Hayes Custom Hms (L 11 B 1 Viewpoint Est) 36-22-14
- 8541 Christopher & Terra Schultheis (L 10 B 1 Greystone III) 36-21-14
- 8542 Highfill Properties (L 10 B 1 Pines Meadows) 24-22-15
- 8543 Titan Homes, LLC (L 10 B 2 Pine Meadows) 24-22-15
- 8544 Titan Homes, LLC (L 8 B 2 Pine Meadows) 24-22-15
- 8545 Patricia & Madison C Kehoe (L 20 B 1 Foyil Meadows) 32-23-17
- 8546 Strategic Builders (L 22 B 3 Keys Landing) 32-21-14
- 8547 Strategic Builders (L 21 B 3 Keys Landing) 32-21-14
- 8548 Strategic Builders (L 20 B 3 Keys Landing) 32-21-14
- 8549 Strategic Builders (L 19 B 3 Keys Landing) 32-21-14
- 8550 Tawnya & Myron Drain (a pt of SE/4 of 23-17-23)
- 8551 Overland Homes LLC (L 10 B 14 Homestead) 27-21-14
- 8552 Gordon Developments LLC (L 2 B 14 Homestead) 27-21-14
- 8553 Paul & Jennifer Huskins (L 28 B 1 Highland Pointe II) 2-20-14

a. TRANSFERS:

- 15 Jordan D & Katie Winders from Brian & Jennifer Hodges
- 60 Dayna Soule from 1st Choice Builders
- 79 Ella M Stephens from Duane & Loretta Ray
- 190 Mark J & Linda J Classen from Chris & Mistie Patrick
- 555 Jeffrey D Dufault from Robert & Susan Parker
- 716 Rui Ogburn from Jayson & Jennifer Summers
- 790 Neng Mai Xiong from Robert M Tarter Sr.
- 1045 Donald L & Christina L Richards from George & Yvonne Henry
- 1208 Lue & Sally Xiong from Jeffrey Wymer
- 1249 Roldolfo Diaz-Robles, Maria D Diaz & Roldolfo Diaz Avalos Jr. from
Gary L Lowman
- 1343 Stephanie & Ross Lord from John & Lourie Hunter
- 1415 William Thomas Edward Day from Gary L Graham
- 1504 Eric & G Renee Hartman from Pablo & Maria Salinas
- 1689 JTCC Properties from Wyatt L Adams
- 1717 Matthew Politte from Matt & Kasey Sanders
- 1758 Linda Shaw from Jeremy &Erinn Bisceglia & Linda Shaw
- 1975 Lisa J & Jeffrey A Scott from Edward & Jadwiga (Chris) Miskowiec
- 1980 Coty & Anna Harper from Titan Homes
- 1981 Michael A & Lesa K Shelton from Dylan McCarty
- 2010 Jack C Kearbey II from James & Carol Barnes
- 3274 Jerry & Billie Sue Jackson from Donald Parmley
- 3309 Daniel Joseph & Sandra Jean Eng from Tammy Talbott
- 3793 Guy E & Rhonda A Burns from Mervin & Sammye Burns
- 3969 Wes & Donnella Morris from Tona R Nepote
- 4150 David J & Sara M Cressman from Cutler Properties, LLC
- 4357 Stephen L & Amber L Graves from John Hoy
- 4702 Thad L Bergstrom from Ronald & Dennette Dake
- 4975 Erica Crockett from Erica & Sean Crockett
- 4977 Randall N & Tammy L McKinley from Agustin & Lucila Guzman
- 5282 Neil H & Rebecca A Stamper from The Wendy Louise Davis Westerfield Living
Trust
- 5338 Edwin K & Megan K Cottom III from Steve & Anita Wilson Sr
- 5856 Shaun E & Melissa L Ehrhart from Jennifer Lingor & Stacy Kirk
- 6267 Kye Hart & Jennifer Elizabeth Thomas from Jody & Cindy Scott
- 6269 Matthew D & Elizabeth J Coleman from Ryan Reed
- 6433 Luan M Pham from Suzanne Kelley
- 6461 Skylar E Miller Living Trust from Josh & Kelli Wawrzonek
- 6607 Jennifer & Montie Lingor from Charles Roush
- 6816 Joseph Calzini from Baker & Baker Property LLC
- 6862 Jeffrey & Sharon Russell from William & Carol Johnston
- 6920 Marshall McGill from Tara Newby & Clint Tallant
- 7037 Lacy M & Nathaniel J Reed from Bruce D Locke
- 7205 Jared & Jordan Martin from Edward D & Angela D Robinson
- 7275 Parker Edens from Roberta Huskey
- 8054 Justin & Jenifer Schulz from Lauren Nicole James
- 8454 Shaun R & Lauren Martin from 1st Choice Builders
- 8481 Eric & Lacy Hall from Wahle Homes LLC
- 8494 Advanced Homes Inc from Stephen & Lisa Kovacs

Dr. Spriggs seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to accept the resignation letter of Board Member – D. M. Sokolosky
Mr. Mallory seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Craigie, yes; Mr. Mallory, yes;
Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to accept the Notice of Intent for Board Member Application – Dominic Sokolosky.

Dr. Spriggs seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Craigie, yes; Mr. Mallory, yes;
Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to accept Pay Request #2 – Shrum Excavation - \$260,610.31

Dr. Thomas seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Craigie, yes; Mr. Mallory, yes;
Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to accept Pay Request #9 – Luckinbill, Inc. – release of retainage - \$19,384.77

Dr. Thomas seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Craigie, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer – Map of Hwy 20 area
Dover Pond – New Meter
New Meters at the Plant

New Business:

Od Business

The meeting was adjourned

Larry Craigie, Secretary

Written and recorded by Bonnie Jones