

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on September 11, 2018, 7:30 pm. at the District Office, 13277 S. Ash St. Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman
 Dr. Bryan Spriggs, Treasurer
 Mr. Larry Mallory, Member
 Mr. Bob Morton, Member
 Mr. Jason Rhoten, Member

Also present at this meeting were Rick Stull, District Manager, James Stanford, representative for District Engineer; Steve Newcomb and Bonnie Jones.

Mr. Mallory made the motion to accept for due cause the absence of Mr. Harp, Mr. Craigie, Mr. Sokolosky and Dr. Thomas.

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Dr. Spriggs made the motion to approve the minutes of the last meeting.

Mr. Morton seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Dr. Spriggs made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$ 1,530.00
Alberty, Bobbie (Ins)	314.70
AT&T Mobility (Plt/Fld Phone)	118.17
Birch (Ofc Exp)	311.39
BlueCross BlueShield (Ins/BA)	159.60
BlueCross BlueShield (Ins/DH)	180.40
Blue Medicare Rx (Ins/DH)	82.70
Brenntag Southwest (Chem)	19,180.03
Brown Farms, LLC (Misc)	95.00
City Utilities Service (76th 58.29; CoT 196442.59)	196,500.88
Claremore, City of (Plt/Fld)	29.36
Connections (Ofc Exp)	223.45
Core & Main (Supp 20989.84; Rep 700.47; Mtr Test 100.00; Cons/WIP 1529.02; Tools 285.89; Mtrs 21739.08)	45,344.30
Cross-Bo Const (Misc 450.00; Const WIP 1020.00)	1,470.00
Delta Dental (Ins)	521.00
Elmcreek Enterprises (Ofc Exp)	847.96
Elmcreek Enterprises (Maint)	4,039.58
Foyil Economic Dev Auth (Sewer)	1,106.88
GGEDA (Const-WIP)	832.19
Grainger (Maint)	285.90
Harrison, Donna (Ins)	180.40
Interstate All Battery Center (Misc)	134.70
John Deere Financial (Plt/Fld)	343.10
John's Refuse (Plt/Fld)	45.00
Kellogg Eng. (Fees)	1,710.10
Kellogg Eng. (SH-20 ODOT Relocation Proj.)	25,254.05
Kolker & Kolker CPA (Fees)	180.00
Leaf (Equip Fees)	901.25
Lenovo (Misc)	224.98
Lowe's (Plt/Fld)	120.00
Mid-American Research Chemical (Misc)	665.88
Mike's Tires (Veh Exp)	333.00
NE OK Elec Coop (Plt/Fld) (Auto-Draft)	156.54
Ofc Everything (Ofc Supp)	210.64
Overhead Door of Tulsa (Misc)	473.75
Owasso, City of (Sewer)	42,678.18
Owasso Fence (Misc)	2,224.00
Postmaster General (Postage)	3,000.00
Principal Life (Ins)	892.46
PSO (Plt/Fld)	1,392.33
R & S Auto Parts (Misc)	82.53
Republic Meter, Inc. (Misc)	35,204.96
RWD #3 (Ofc Water)	21.85

RWD #3 Payroll Acct (FICA/Med/Fed Tax)	15,749.38	
RWD #3 Payroll Acct (Reimb)	44,037.95	72,152.48
RWD #3 Payroll Acct (SEP)	10,018.15	
RWD #3 Payroll Acct (St Tax)	2,347.00	
RWD #3 Petty Cash (Reimb)		4,260.69
Sequoyah Software (Fee)		551.56
Sharp Heat & Air, Inc. (Misc)		5,480.00
SilverScript (Ins/BA)		23.90
UnitedHealthcare (Ins)		11,899.66
US Cellular (Plt/Fld)		492.68
VVEC (Ofc 421.64; Plt/Fld 11167.19)		11,588.83
Wal-Mart (Supp)		75.86
Wex Bank (Travel)		<u>4,014.95</u>
		\$ 500,143.80
FIXED MONTHLY OBLIGATIONS		
First Bank of Owasso # 63		\$ 31,245.00
OWRB (Fees)		155,024.82
RDA Loan # 96		<u>4,340.00</u>
		\$ 690,753.62
PETTY CASH ACCOUNT		
Ben's Tree Service (Storm Damage)		700.00
Cash (Reimb Tkts)		271.31
Atlas Computer		30.00
Froman Propane (Storm Damage)		162.26
K Cryder (Refund Ovrpymnt BU # 6418)		25.20
Ind Coatings of Ok (SN-Storm Damage)		2,832.18
D Tatum (Refund Ovrpymnt BU # 437)		32.80
Dist Mgr (OWRA Expense)		189.69
B Alberty		<u>17.25</u>
		\$ 4,260.69
PARTIAL PAY		
Shrum Excavation Co., Inc (Pay # 3 Lowry Rd W/L Reloc Proj)		\$ <u>32,008.88</u>
		\$ 722,762.50

Mr. Mallory seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Dr. Spriggs made the motion to approve the Treasurer's Report.

Mr. Mallory seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Dr. Spriggs made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 2889 Christofer & Cleatious Harwell (W/2 of L 12 B 1 Country Freedom Estates) 05-22-16
- 8323 Breckenridge Property Fund 2016, LLC (L 2 B 3 Hickory Creek II) 2-21-14
- 8554 Simmons Homes (L 28 B 1 Eagles Landing) 26-21-14
- 8555 Eric & Angela Lang (L 16 B 3 of Rolling Meadows Extended) 7-21-15
- 8556 Justin & Stacey Williams (A pt of the NE/4 of the SE/4 of 24-21-14)
- 8557 Bret Gunther (L 1 B 2 Deer Run II) 1-20-14
- 8558 Stephen W & Cynthia K Barnes (L 3 B 3 of the Bluffs) 1 & 2- 20-14
- 8559 John A & Dayna J Weast (N/2 of S 660' of W 1500' of S/2 S/2 of NW/4 of 36-22-15)
- 8560 Jason Stone (L 3 B 1 Highland Pointe II) 2-20-14
- 8561 1st Choice Builders (L 11 B 13 Homestead) 27-21-14
- 8562 Christofer & Cleatious Harwell (E/2 of L 12 B 1 Country Freedom Estates) 5-22-16
- 8563 Dana & Linda Sconyers (a pt of the NW/4 of 3-21-15)
- 8564 Bill J & Dayna G McComb (N/2 of the N/2 of the NE/4 of the SE/4 of 7-22-16)
- 8565 Jerry L & LuTresa Johnson (a pt of the SW Corner of the SE/4 of 24-21-14)
- 8566 Angel G Rossanizz & Lori Elizabeth Bennett (L 32 Avian Country Estates II) 21-22-15
- 8567 Weaver Rentals, LLC (a pt of SE SW/4 of 6-22-17)

a. TRANSFERS:

- 536 Adolfo F & Martha Vasquez from John R Botts
- 571 Jeremy Tipton from Whitney Thompson
- 608 James Flores from John Brogdon
- 640 Bethany Marley from Bethany & Kent Shenefield
- 1822 John E & Barbara Joanne Bargfeldt from Robert H Sehested
- 2061 Peggy S & Bradley T Walters from Jason & Brandi Lingerfelt
- 2227 Master Design Homes, LLC from Donald Speaker
- 2717 Timothy A & Jeanice L Davis from Larry Burrows
- 2759 Brighter Day Properties, LLC from Dwight Nadal

2849 Samantha E Mickley & Dominic G Divincenzo from William & Tobi Sweet
 2978 Luke W Aryan from Amber & Brian Van Meter
 3075 Chad Michael Smith from Robin E Worley
 3117 Jamison & Lauren Reed from Gary Maraviglia
 3335 Rebecca J & Patrick M Behre from Scott W Jensen
 3812 Rodney Blackburn from John & Delpha Bryant
 4212 Charles I & Barbara K Hall from Brian & Shonna Barber
 4631 Gary W Sutton from Gary & Sondra Sutton
 4639 Jeremy Scott & Mindy Sue Kersey from Mildred Sue Kersey
 4694 R & J Ventures, Inc. from Terry & Laura Miller
 4756 Thomas J Ysbrand from Sheryl L & Thomas J Ysbrand
 5118 William & Tobi Kellogg-Sweet from Mitchell & Haley Gentry
 5252 Ryan & Jennifer Pietila from Erick & Renee Czarniak
 5462 Michael, David & Patricia Noland from Thomas & Melissa Jacks
 5858 Dillian & Alexandria & David B Glendenning from Trevor & Angeline Day
 5965 Dillon Doke & Kelsie Freeman from Wayne & Nadia Guevara
 5998 Cody Fipps from John Cook
 6091 Seth & Haile Bergman from Stephanie Chappell & Tony Bruce
 6094 Ted & Lisa Milsap from Loris & Angela Mandel
 6149 Clifford L & Melinda R Babb from Charles & Sara Anderson
 6334 Luke & Trisha Hoyhtya from Peter & Jennifer McLane
 6418 Timothy Mark & Cathy D McAllister from Allen & Kim Cryder
 6545 Richard A & Marilyn J Scheller from Sharon Krielwall
 6608 Doug M & Dixie M Spencer from Floyd & Linda Housley
 6727 Rachel Anderson & Eric James from Christie M McConnell
 6944 Billy H & Billie Jean Hammer from William Baswell
 7321 Stephen M Roberts Jr & Cheryl L Roberts from Josh & Kasey Huseby
 7550 Mary Solis from Matthew Hughart
 7586 Kara Kerr from Elizabeth Burnett & Dana & Francis Pattison
 7774 Scott T & Carrie L Wilkinson from William & Angela Brown
 8153 George A & Carolyn W Reynolds from Executive Homes
 8344 Gary Lynn & Alicia K Boyd from AFM Enterprises
 8421 Justin & Linda Riddle from Dean Troulakis
 8496 Robert & Judith Risley Revocable Trust from Landmark Homes

Mr. Mallory seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Dr. Spriggs made the motion to accept the Preliminary Approval for Intrinsic Development, LLC for a development, Intrinsic Tracts – Tract 1 thru 8 – Lot 3, Section 19, T 22N, R 16E; subject to the Engineer’s approval and standard District requirements.

Mr. Morton seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Mr. Mallory made the motion to approve Pay Request #3 for Shrum Excavation in the amount of \$32,008.88

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Mr. Morton made the motion to accept the Community Development Block Grant Administrative Services Contract in the amount of \$12,000.00

Mr. Mallory seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Dr. Spriggs mad the motion to accept the Interlocal Cooperation Agreement for the 17300 CDBG 18 – Lowry Rd Improvements.

Mr. Morton seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer – Update on information concerning Hwy 20 Relocation Project

New Business:
 Od Business

The meeting was adjourned

Larry Craigie, Secretary

Written and recorded by Bonnie Jones