

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on Oct 9th, 2018, 7:30 pm. at the District Office, 13277 S. Ash St. Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman  
 Mr. Milford Harp, Vice-Chairman  
 Dr. Bryan Spriggs, Treasurer  
 Mr. Larry Mallory, Member  
 Mr. Bob Morton, Member  
 Mr. Jason Rhoten, Member  
 Mr. Nick Sokolosky, Member  
 Dr. Dirk Thomas, Member

Also present at this meeting were Rick Stull, District Manager, Brian Kellogg, District Engineer; Steve Newcomb and Bonnie Jones.

Dr. Spriggs made the motion to accept for due cause the absence of Mr. Craigie.  
 Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the minutes of the last meeting.  
 Mr. Mallory seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$	1,097.50
AT&T Mobility (Plt/Fld Phone)		118.17
Birch (Ofc Exp)		333.38
BlueCross BlueShield (Ins/BA)		159.60
BlueCross BlueShield (Ins/DH)		180.40
Blue Medicare Rx (Ins/DH)		82.70
Brenntag Southwest (Chem)		5,533.87
Brown Farms, LLC. (Misc 180.00; Credit -95.00)		85.00
City Utilities Service (76th 58.29; CoT 190415.59)		190,473.88
Claremore, City of (Plt/Fld)		27.77
Connections (Ofc Exp)		91.45
CompSource (Fees)		17,486.00
Core & Main (Supp 13706.96; Rep 1204.21; Mtr Test 50.00; Mtrs 14064.80; Tools 251.50)		29,277.47
Delta Dental (Ins)		521.00
Elm Creek Enterprises (Ofc Exp)		1,218.10
Elm Creek Enterprises (Maint)		2,553.71
Foyil Economic Dev Auth (Sewer)		875.61
Froman Propane (Tank Rent 131.00; Service call due to storm \$697.40)		828.40
Genesis of Okla., LLC (Misc 323.16; Equip Fee 882.00)		1,205.16
GGEDA (Const-WIP)		1,261.04
Green Country Business Systems (Misc)		667.50
Harrison, Donna (Ins)		180.40
Immense Impact (Fees)		357.50
itResolutions (Misc)		2,947.50
Itron (Misc)		11,969.69
Jack Kisse Ford, Inc. (Veh. Exp)		210.60
J E T Trucking, LLC (Misc)		300.00
John Deere Financial (Plt/Fld)		189.91
John's Refuse (Plt/Fld)		45.00
Kellogg Eng. (Fees)		540.00
Kellogg Eng. (SH-20 ODOT Reloc. Proj)		22,132.40
Kolker & Kolker CPA (Fees)		180.00
Leaf (Equip Fees)		901.25
Mike's Tires (Veh Exp)		194.50
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		100.10
Ofc Everything (Ofc Supp)		446.27
OMECorp, LLC (Misc)		10.05
Owasso, City of (Sewer)		41,583.15
Postmaster General (Postage)		3,000.00
Principal Life (Ins)		892.46
Print Shop, The (Misc)		374.00
PSO (Plt/Fld)		1,298.12
RWD #3 (Ofc Water)		21.85

RWD #3 Payroll Acct (FICA/Med/Fed Tax)	15,664.15	
RWD #3 Payroll Acct (Reimb)	43,741.08	71,727.06
RWD #3 Payroll Acct (SEP)	9,985.83	
RWD #3 Payroll Acct (St Tax)	2,336.00	
RWD #3 Petty Cash (Reimb)		130.20
SW Trenching, Inc. (Misc)		450.00
Sequoyah Software (Fee)		150.00
SilverScript (Ins/BA)		23.90
UnitedHealthcare (Ins)		9,799.72
US Cellular (Plt/Fld)		511.22
VVEC (Ofc 362.02; Plt/Fld 8442.71)		8,804.73
Wal-Mart (Supp)		702.89
Wex Bank (Travel)		<u>3,432.97</u>
		<b>\$ 437,685.15</b>

**FIXED MONTHLY OBLIGATIONS**

First Bank of Owasso # 64	\$	31,245.00
RDA Loan # 97		<u>4,340.00</u>
	<b>\$</b>	<b>473,270.15</b>

**PETTY CASH ACCOUNT**

R Klimowicz (Reimb overpymnt)		30.20
B Alberty (Reimb Gas)		<u>100.00</u>
	<b>\$</b>	<b>130.20</b>

Mr. Mallory seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the Treasurer's Report.  
Mr. Mallory seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to approve the New Taps and Transfers:

**a. NEW TAPS:**

- 4952 Charles G & Mary L Turner (S/2 SW/4 SE/4 SE/4 of 6-22-17)
- 8568 Higgins Homes (L 12 B 1 Deer Run II) 1-20-14
- 8569 Roger C & Susan A McCoy Rev Living Trust (L 2 B 1 Greystone I) 36-21-14
- 8570 Brewster & Co (L 15 B 14 Homestead) 27-21-14
- 8571 Denham Homes (L 31 B 1 Oakridge I at Cooper Ranch) 31-21-15
- 8572 Denham Homes (L 1 B 13 Homestead) 27-21-14
- 8573 Denham Homes (L 2 B 13 Homestead) 27-21-14
- 8574 Denham Homes (L 5 B 13 Homestead) 27-21-14
- 8575 Denham Homes (L 1 B 12 Homestead) 27-21-14
- 8576 Denham Homes (L 4 B 4 Homestead) 27-21-14
- 8577 Denham Homes (L 8 B 13 Homestead) 27-21-14
- 8578 Denham Homes (L 9 B 13 Homestead) 27-21-14
- 8579 Skyler W Carter (W/2 SW/4 SW/4 NE/4 of 2-23-16)
- 8580 Kolt Systems, Inc (L 7 B 8 Homestead) 27-21-14
- 8581 Kolt Systems, Inc (L 12 B 11 Homestead) 27-21-14
- 8582 Executive Homes, LLC (L 6 B 1 Deer Run II) 1-20-14
- 8583 John Heitman (L 2 B 5 Looking Glass Ext) 6-21-15
- 8584 Dave Crawshaw (L 10 B 1 Deer Run II) 1-20-14

**a. TRANSFERS:**

- 350 Joshua A & Christina Cypert from Jason & Misty Earl
- 384 Xal Thao & Houa Yang from Larry R Trusty
- 394 Timothy F Miller from D M Sokolosky
- 547 Jake Marie & Jake Anthony Spencer from D L Stotts
- 563 Richard L & Tony A Marie DeWitt from Connie Wright
- 1724 Shannon D & Jennifer J Ford from John & Amy Coker
- 2375 Jeffrey Leon & Rachel Tate from John H Martin
- 2209 Jackie & Marilyn Barbee from Jim Parker
- 2438 Steven & Amy Peppersack from Melvin & Tonya Holler
- 2660 Aaron & Ariana Kirkendall from Coldwell Banker
- 2710 Johnathan Derrell & Natasha Nicole Hamilton from Bryan Ennis
- 3212 Amanda Starr Gibson & Amanda Jean Dooley from John M & Janet Williams
- 3233 Micha & Ashley Alexander from Sixthday Properties
- 3287 Jerry Dean Dirickson from Jerry Dean & Kristie Ann Dirickson

3629 Joshua Roach from Joshau & Lezle Roach  
3897 Sheila F Covington & Cindy L Wesler from William Harris  
4119 Francis Henry & Robyn Rickenna Goran, Jr from Robert & Joan Klimowicz  
4240 Glenda G & Gary W Brooner from Robert & Vivian Shaha  
4508 Cindy K Richards from Todd & Karolee Grimm  
4753 Rebecca Alexander from Linda S Herrera  
4839 David & Lemuel Overton from Rennea Henn  
4928 Alan J & Stephanie D Soicher from Richard & Karen Barton  
5010 James G Snyder & Jennifer A Flynn from Mark Begley Trust  
5017 Lawrence W & Nancy L Langford III from Peter & Tamara Koskovich  
5044 Matthew Sappington from Linda L Look  
5137 David Grant & Orla Beth Wilber from Lyle & Rae Ann Blakley  
5139 David Grant & Orla Beth Wilber from Lyle & Rae Ann Blakley  
5337 Ben & Angela Blackburn from Devon M & Annette F Smith  
5536 WCHC Properties, LLC from Emmitt & Lacey Sconyers  
5886 Sarah & Johnny Lee Phelan II from Van & Kim McVicker  
5946 Nicole Albery from Josh & Katie Baskins  
6010 Scott & Dianna Ward from Marilyn J Scheller  
6904 Sergio Javier Garcia Perez & Shammah Garcia  
7577 Lisa & Dusty Skidmore from Christopher & Roberta Erbeck  
7640 Ty & Nicole Mason from Jose & Gabriela Araiza  
7940 Karol Jean Simms from Robert & Sonya Ford  
8170 Jeremy W & Melissa R Norsworthy from David & Judith Clemons  
8224 Katie Reiss from Chanin Johnson  
8265 Zackary C & Karrisa D McCarty  
8316 Coty & Robyn Pelletier from Lisa A Brown (Pelletier)  
8355 Josh & Katie Baskins from Michael & Leighan James  
8438 Bobby Don & Vicki Sue Honeycutt from Landmark Homes  
8459 Tucker Lee & Brodie Dianne Angel from Dana R Key  
8476 Dzuy Pham & Dong Vo from 1<sup>st</sup> Choice Builders  
8493 Cara LeAnne & Caleb John Thompson from Epic Homes  
8501 Billy G & Nina J Phillips from Hayes Custom Homes

Mr. Mallory seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion for Preliminary Approval for Leslie Fultz Line Extension – 700' of 4" – NW/4 SW/4 SW/4 & S/2 SE/4 NW/4 SW/4 & N/2 S/2 NE/4 SW/4 SW/4 & N/2 NE/4 SW/4 SW/4 of 5-21-15 pending standard District Requirements and Engineering Approval.

Mr. Mallory seconded the motion. Mr. Harp, yes; Dr. Spriggs, abstain, Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion for the District Approved Final Acceptance of Boulder Point Water Lines.

Mr. Morton seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to accept the Proposed FY Budget as presented by the District Manager.

Mr. Harp seconded the motion. Mr. Harp, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Spriggs made the motion to accept the Interlocal Cooperation Agreement for the 17300 CDBG 18 – Lowry Rd Improvements.

Mr. Morton seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

#### **INFORMATION REPORT**

1. Monthly Operational Report
2. Report of District Engineer – Update on information concerning Hwy 20 Relocation Project

New Business:

Od Business

The meeting was adjourned

Larry Craigie, Secretary

Written and recorded by Bonnie Jones