

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on December 11, 2018, 7:30 pm. at the District Office, 13277 S. Ash St. Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman  
 Mr. Milford Harp, Vice-Chairman  
 Mr. Larry Craigie, Secretary  
 Dr. Bryan Spriggs, Treasurer  
 Mr. Jason Rhoten, Member  
 Mr. Nick Sokolosky, Member  
 Dr. Dirk Thomas, Member

Also present at this meeting were Rick Stull, District Manager, Brian Kellogg, District Engineer; and Bonnie Jones.

Dr. Thomas made the motion to accept for due cause the absence of Mr. Mallory and Mr. Morton. Dr. Spriggs seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Craigie made the motion to approve the minutes of the last meeting. Mr. Harp seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, abstain, Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes, the motion carried.

Mr. Craigie made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$	1,420.00
Alberty, Bobbie (Ins)		314.70
AT&T Mobility (Plt/Fld Phone)		118.39
Birch (Ofc Exp)		330.98
BlueCross BlueShield (Ins/BA)		159.60
BlueCross BlueShield (Ins/DH)		180.40
Blue Medicare Rx (Ins/DH)		82.70
Brenntag Southwest (Chem)		23,857.64
City Utilities Service (76th 59.46; CoT 127143.67 Credit 1570.97)		125,632.16
Claremore, City of (Plt/Fld)		34.34
Commercial Power Solutions, LLC (Misc)		115.12
Connections (Ofc Exp)		410.70
Core & Main (Supp 4287.93; Rep 208.76; Mtrs 11376.00)		15,872.69
Cross-Bo Const (Const WIP)		760.00
Delta Dental (Ins)		521.00
Elmcreek Enterprises (Ofc Exp 825.48; Misc 750.00)		1,575.48
Foyil Economic Dev Auth (Sewer)		863.34
Froman (Misc-Propane)		452.50
GGEDA (Const-WIP)		600.00
Hambrick-Ferguson, Inc. (Misc)		3,623.00
Harrison, Donna (Ins)		180.40
itResolutions (Misc)		965.00
Jack Kisse Ford, Inc (Veh Exp)		94.53
JBI Plumbing, LLC (Misc)		308.50
John Deere Financial (Plt/Fld)		238.78
John's Refuse (Plt/Fld)		45.00
Johnson Controls Fire Protection, LP (Misc)		343.00
Kellogg Eng. (Fees)		1,425.10
Kellogg Eng. (SH 20 Reloc Proj)		2,444.30
Kolker & Kolker CPA (Fees)		180.00
Leaf (Equip Fees)		901.25
Lowe's (Plt/Fld)		100.88
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		145.67
Ofc Everything (Ofc Supp)		984.57
Owasso, City of (Sewer)		39,582.76
Pixley Lumber Company (Plt/Fld)		35.28
Postmaster General (Postage)		3,000.00
Principal Life (Ins)		880.52
PSO (Plt/Fld)		926.52
RWD #3 (Ofc Water)		21.85

RWD #3 Payroll Acct (FICA/Med/Fed Tax)	16,490.01	
RWD #3 Payroll Acct (Reimb)	54,993.87	86,421.30
RWD #3 Payroll Acct (SEP)	12,396.42	
RWD #3 Payroll Acct (St Tax)	2,541.00	
RWD #3 Petty Cash (Reimb)		1,640.46
Sequoyah Software (Fee)		553.80
Sharp Heat & Air (Misc)		86.00
SilverScript (Ins/BA)		23.90
UnitedHealthcare (Ins)		12,467.68
US Cellular (Plt/Fld)		547.45
VVEC (Ofc 267.06; Plt/Fld 11050.94)		11,318.00
Wal-Mart (Supp)		256.97
Wex Bank (Travel)		<u>2,866.70</u>
		<b>\$ 345,910.91</b>

**FIXED MONTHLY OBLIGATIONS**

First Bank of Owasso # 66		\$ 31,245.00
RDA Loan # 99		<u>4,340.00</u>
		<b>\$ 381,495.91</b>

**PETTY CASH ACCOUNT**

1 ABC (Battery)		28.00
Trails End		125.91
E Keller (Reimb for Ins and Ins Supplement)		825.30
Cash (Reimb Tkts)		215.15
Dist Mgr (Reimb)		<u>446.10</u>
		<b>\$ 1,640.46</b>

Mr. Harp seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Craigie made the motion to approve the Treasurer's Report.

Mr. Harp seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Mr. Craigie made the motion to approve the New Taps and Transfers:

**a. NEW TAPS:**

- 8595 Hayes Custom Homes (L 3 B 1 Viewpoint Estates) 4-36-22
- 8596 Hayes Custom Homes (L 10 B 1 Viewpoint Estates) 4-31-22
- 8597 Hensley Custom Homes (L 10 B 2 Deer Run II) 1-20-14
- 8598 Jon & Sara Hendricks (L 46 B 1 Highland Pointe II) 2-20-14
- 8599 Jory G & Vickie J Bushyhead (S 165' of the W 676.5' of the S/2 SW/4 NW/4 of 8-21-15)
- 8600 Mark Kennedy & Shellie Rhine (L 3 B 2 Deer Run II) 1-20-14
- 8601 Core Homes LLC (L 19 B 1 Highland Pointe II) 2-20-14
- 8602 Legacy Home Builders (L 9 B 1 View Pointe Estates) 36-21-15
- 8603 Titan Homes, LLC (A part of Gov't L 3) 19-22-16
- 8604 Highfill Properties (L 1 B 1 Pine Meadows) 24-22-15
- 8605 Dake Properties (Tr 6, Intrinsic Development) 19-22-16
- 8606 Augustus Wayne Baker (NW/4 of SE/4 of 2-23-16)
- 8607 David Andrews (Tr 4 the S 614.50' of the W/2 SW/4 of 27-23-16)
- 8608 Ironwood Custom Homes (L 7 B 5 The Bluffs III) 2-20-14
- 8609 Koty Lee Harshfield & Katelyn Marie Thompson (E 247' S 529' SW/4 SE/4 28) 28-23-16

**b TRANSFERS:**

- 83 Kandy Wright from Mark & Mary Kyle Windle
- 306 Elvis Javier & Elizabeth Grace Rivera from Betty Gorman
- 313 Brian H Wakley II from Collene W Crain
- 360 Jon & Pamela Riddle from Collinsville Properties LLC
- 828 Larry & Kathryn Hurley from Carol Ann & Scott Letts
- 1758 Gurpreet K & Nathan D Shires from Linda Shaw
- 1904 Randy Roberts from Nathan & Samantha Barnett
- 2003 Robert & Suzanne Zeng from B W Harper
- 3128 Johnathan Lark Bickell from Bobby & Debbie Williams
- 3302 Micah & Pamela Thompson from Gene & Deborah Hogan
- 3701 Rocky & Tonya Turman from John & Barbara Bargfeldt
- 3957 Matthew & Shelly Rae Miesner from James Hambsch
- 4271 Mark A & Heather M Hawton from Bill & Teresa Bauman
- 4383 Leland & Melissa Watt from Bradley & Debbie Bradshaw

4843 Gary W & Peggy Briggs from Gary & Cynthia Thompson  
5333 Charles E & Melissa Lockhart from Antonio & Pamela Zizzo  
5501 Modern Design Properties, Inc from Emerson & Trula Bohanan  
5884 Ryan C & Kendra L Long from Colin & Gretchen Reed  
6594 Teresa Nan Schultz-Moss from Strategic Bldrs  
6799 Michael D & Julie M Honeycutt from Amanda & Chris Lour  
7105 Steven A & Heather M Baskerville from Steve & Deena Ridenhour  
7663 Alan & Frances Propes from Rocky & Tonya Turman  
7680 Mark Allen & Valentina Gaches from Philip J & Judy C Carroll  
7763 Shawn T & Michelle L Flanagan from Billy & Billie Jean Hammer  
7830 Yang Xiong & Lee Pao Vang from John Kovalcin  
8135 Rodney C & Rhonda J Smart from The Jason C Colt Revocable Trust  
8527 Brian R & Kristina L Crain from Denham Homes LLC  
8528 Jeremy Don & Misty Dawn Martin from Denham Homes LLC  
8554 Devra L & Quentin B Boyd from Simmons Homes

Mr. Craigie seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the Meredith Walker Line Extension, 700' of 2" Line –  
(along E 380 Rd – ¼ mile east of S 4240 Rd)

Mr. Craigie seconded the motion. Mr. Harp, yes; Mr. Craigie, yes; Dr. Spriggs, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; the motion carried.

#### **INFORMATION REPORT**

1. Monthly Operational Report
2. Report of District Engineer – Update on information concerning Hwy 20 Relocation Project  
~ Lowry Road Easements in Progress

New Business:

Old Business

The meeting was adjourned

Larry Craigie, Secretary

Written and recorded by Bonnie Jones