

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on Feb 12th 2019, 7:30 pm. at the NTC Vo-Tech, 1901 N Hwy 88, Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman
Dr. Bryan Spriggs, Treasurer
Mr. Larry Mallory, Member
Mr. Bob Morton, Member
Mr. Jason Rhoten, Member
Dr. Dirk Thomas, Member

Also present at this meeting were Rick Stull, District Manager, Brian Kellogg, District Engineer; Larry Steidley, Districts' Legal; 6 Guests and Bonnie Jones.

Dr. Thomas made the motion to accept for due cause the absence of Mr. Craigie, Mr. Harp and Mr. Sokolosky.

Mr. Mallory seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Dr. Thomas, yes; the motion carried.

The election of officers was conducted.

Mr. Mallory nominated Mr. Snap for Chairman.

Dr. Thomas seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory nominated Dr. Spriggs for Vice-Chairman.

Dr. Thomas seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory nominated Mr. Craigie for Secretary.

Dr. Thomas seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory nominated Dr. Thomas for Treasurer.

Dr. Thomas seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Dr. Thomas, yes; the motion carried.

Mr. Mallory made the motion to approve the minutes of the last meeting.

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$ 1,542.50
Advance Electrical Services, Inc. (Misc)	257.30
AT&T Mobility (Plt/Fld Phone)	196.79
Birch (Ofc Exp)	330.98
BlueCross BlueShield (Ins/BA)	159.60
BlueCross BlueShield (Ins/DH)	180.40
Blue Medicare Rx (Ins/DH)	74.10
Brenntag Southwest (Chem)	21,828.82
City Utilities Service (76th 59.46; CoT 124448.67; Bal 2.91)	124,511.04
Claremore, City of (Plt/Fld)	51.66
Commercial Power Solutions, LLC (Misc)	288.65
Connections (Ofc Exp)	598.86
Core & Main (Supp 31585.92; Rep 547.55; Mtrs 12096.80; Tool 28.54)	44,258.81
Delta Dental (Ins)	521.00
Ditch Witch of Tulsa (Misc)	618.15
Elmcreek Enterprises (Ofc Exp)	830.52
Foyil Economic Dev Auth (Sewer)	1,000.38
Froman Propane (Misc)	1,928.33
GGEDA (Const-WIP)	649.05
Green Country Business Systems (Misc)	890.00
Harrison, Donna (Ins)	180.40
Haynes Equip Co (Misc)	653.95
John Deere Financial (Plt/Fld)	523.20
John's Refuse (Plt/Fld)	100.00

Keller, Esther (Ins)		406.50
Kellogg Eng. (Fees)		13,417.50
Kolker & Kolker CPA (Fees)		2,305.00
Leaf (Equip Fees)		1,461.28
Lowe's (Plt/Fld)		39.31
MailFinance (Postage)		3,161.19
Mutual of Omaha Companies (Ins) (EK)		420.04
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		111.45
Ober & Littlefield (Misc)		3,800.00
Ofc Everything (Ofc Supp)		406.06
Owasso, City of (Sewer)		39,338.59
OWRB (Fees)		300.00
Postmaster General (Postage)		3,000.00
Principal Life (Ins)		880.52
PSO (Plt/Fld)		1,263.88
RWD #3 (Ofc Water)		21.85
RWD #3 Payroll Acct (FICA/Med/Fed Tax)	16,755.70	
RWD #3 Payroll Acct (Reimb)	46,062.53	75,872.99
RWD #3 Payroll Acct (SEP)	10,543.76	
RWD #3 Payroll Acct (St Tax)	2,511.00	
RWD #3 Petty Cash (Reimb)		1,195.65
Sequoyah Software (Fee)		150.00
SilverScript (Ins/BA)		36.50
SilverScript (Ins/EK)		66.50
TotalFunds (Postage)		40.30
UnitedHealthcare (Ins)		12,467.68
USACE FAO Tulsa (Fees)		900.00
USACE Tulsa Dist (Fees)		7,355.59
US Cellular (Plt/Fld)		547.66
VVEC (Ofc 311.02; Plt/Fld 11,148.79)		11,459.81
Wex Bank (Travel)		<u>2,547.45</u>
		\$ 385,147.79

FIXED MONTHLY OBLIGATIONS

First Bank of Owasso # 68	\$	31,245.00
RDA Loan # 101		<u>4,340.00</u>
	\$	420,732.79

PETTY CASH ACCOUNT

J William (Refund Ovrpmnt)		5.80
L Higgins (Refund Ovrpmnt)		65.20
Cash (Reimb Tkts)		15.00
J George (Refund Ovrpmnt)		67.55
C Cunningham (Refund Ovrpmnt)		656.37
Property Frameworks (Refund Ovrpmnt)		86.37
Silver Script (Ins-EK)		201.00
Cash (Reimb Tkts)		69.81
G Clem (Refund Ovrpmnt)		<u>28.55</u>
	\$	1,195.65

Mr. Mallory seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the Treasurer's Report.

Mr. Mallory seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Dr. Thomas, yes; the motion carried.

Dr. Thomas made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 4430 Muddy Bottom Ranch LLC (L 1 B 2 Hickory Hollow) 32-22-15
- 4954 Galen Webb (L 9 B 2 Looking Glass Ext) 6-21-15
- 8649 Brandon & Victoria Arnette (Tract #11 of Wards Grove of 19-23-17)
- 8650 Larry & Linda Oden (L 13 B 4 Tanglewood) 36-21-14
- 8651 Venture Homes (L 1 B 2 Looking Glass Estates) 1-21-14
- 8652 New Age Homes (L 2 B 6 Looking Glass) 1-24-14
- 8653 Lee S & Carolyn R Hoyland (S/2 of SW/4 of the NW/4 of 35-23-17)
- 8654 Advanced Homes, Inc (a section of NE/4 NW/4 of 18-21-15)
- 8655 New Age Homes, LLC (L 2 B 11 Cedar Bluff II) 1-21-14
- 8656 1st Choice Builders, LLC (L 11 B 2 Deer Run I) 1-20-14

- 8657 Bravo Construction & Development (L 7 B 13 Homestead) 27-21-14
- 8658 Bravo Construction & Development (L 9 B 14 Homestead) 27-21-14
- 8659 Brewster & Co (L 12 B 14 Homestead) 27-21-14
- 8660 Phillip & Taylor Wilson (L 8 B 1 Deer Run II) 1-20-14
- 8661 Executive Homes (L 3 B 2 Boulder Pointe) 31-21-15
- 8662 Executive Homes (L 7 B 8 Boulder Pointe) 31-21-15

TRANSFERS:

- 341 Lloyd K & Wilma C Jones Rev Trust from Ryan Kifer
- 603 Mason Taylor Ewy from Robert L Lindsey
- 868 Cody L & Whitney Blevins from Travis Larry Nester
- 1110 Daniel & Shannon Ruesch from 1st Choice Builders
- 1368 Douglas Allen & Wendy Lou Pruitt from Gary & Amy Graham
- 2121 Thomas W & Wilma Kelley from Waunda L Roberts
- 2400 Secretary of Housing & Urban Development from Charles & Megan Romans
- 2452 William & Teresa Bauman from Earl Keith & Chris Crosby
- 3003 Todd Roland Carmean Revocable Living Trust from Terrell
- 3149 Cole A Noland & Tayler J Haddox from John & Janet Hendricks Jr
- 3371 Collinsville Properties, LLC from Joel & Michelle McKay
- 3399 Kenneth Robert & Shelby A Ventriss from Neal Arden Thrasher
- 3672 Christopher M Taylor from C Wayne & Mary A Brown
- 4382 Eric M Shepherd from M Fitzgerald & C Richmond
- 4703 Robert & Goldie Williamson from Christopher & Meta Detrick
- 4797 Samuel Hartley from John R & Carla Hartley
- 4991 Kenneth Moore from Kenneth & Mary Moore
- 5656 Ryan Frank from Mark McClendon
- 5950 Joshua Ryan Wiedmann from John Cook
- 6302 IQ Car Wash LLC from Secretary of Veterans Affairs
- 6343 Zachary S.M. & Ashley N Smith from Gary & Cindy Clem
- 6663 Paul & Lea Pisarik from Mitch & Ritch Homes LLC
- 6790 Bill Allen & Joni Lynn Duke from Jarom A & Sun Pik Gregory
- 7220 Troy A & Teresa E Dorrell from Lagrand & Carrie Strickland
- 7737 Story L & Kelsie L Schankel from Lisa Hutto
- 7698 Eric M & Maria G Scott from Greg & Beverly Jones
- 7938 Corey R Mahan from Jose Puga/Victor M Flores Jr
- 8034 Eric Cameron & Jennifer Leigh Fultz from Brandon & Jessica Heimdale
- 8286 Aaron W & Robin Calaway from Mia M & Dustin Nuttle
- 8323 Taylor Carrell from Breckenridge Property Fund
- 8386 Eastland Park LLC from Luke Alan Higgins
- 8452 JSTC Living Trust from Weera & Nicole Chainakul
- 8539 Sarah Adams from Hayes Custom Homes LLC
- 8540 Tammy Duckwall from Hayes Custom Homes, LLC
- 8544 Jonathan L Cox from Titan Homes LLC
- 8549 Joshua M & Kendall K Penley from Strategic Builders
- 8552 Colin P & Gretchen M Reed from Gordon Developments, LLC
- 8571 Michael T & Kimberly M Gourd from Denham Homes

Mr. Mallory seconded the motion. Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Dr. Thomas, yes; the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer – Update on information concerning Hwy 20 Relocation Project
~ Lowry Road Easements in Progress – projected completion in February

New Business:

Old Business

The meeting was adjourned

Larry Craigie, Secretary