

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on March 12<sup>th</sup> 2019, 6:30 pm. at the District Office, 13277 S Ash St. Claremore, Okla. 74017

Present at this meeting were:

- Mr. Brant Snap, Chairman
- Dr. Bryan Spriggs, Vice-Chairman
- Mr. Larry Craigie, Secretary
- Dr. Dirk Thomas, Treasurer
- Mr. Milford Harp, Member
- Mr. Larry Mallory, Member
- Mr. Bob Morton, Member
- Mr. Jason Rhoten, Member
- Mr. Nick Sokolosky, Member

Also present at this meeting were Rick Stull, District Manager, Brian Kellogg, District Engineer; Steve Newcomb, Guests – Galen Webb, Denny Haddox and Bailey Basks and Bonnie Jones

Dr. Spriggs made the motion to approve the minutes of the last meeting.  
 Dr. Thomas seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Mr. Craigie made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$	1,784.00
Alberty, Bobbie (Ins)		314.70
AT&T Mobility (Plt/Fld Phone)		196.79
Birch (Ofc Exp)		330.91
BlueCross BlueShield (Ins/BA)		159.60
BlueCross BlueShield (Ins/DH)		180.40
Blue Medicare Rx (Ins/DH)		74.10
Brenntag Southwest (Chem)		10,587.65
Brown Farms, LLC (Misc)		90.00
City Utilities Service (76th 59.46; CoT 106,875.17; Bal Due 2.91)		106,937.54
Claremore, City of (Plt/Fld)		40.40
Connections (Ofc Exp)		367.20
Core & Main (Supp 4336.45; Rep 1167.70; Mtr Test 50.00)		5,554.15
Delta Dental (Ins)		521.00
DEQ (Fees)		3,870.42
Ditch Witch of Tulsa (Misc)		3,142.71
Elmcreek Enterprises (Ofc Exp)		830.52
Foyil Economic Dev Auth (Sewer)		983.27
Froman (Misc-Propane)		4,012.03
Froman (Misc-Kerosene)		91.95
GGEDA (Const-WIP)		845.50
Grainger (Misc)		152.26
Harrison, Donna (Ins)		180.40
Haynes Equip Co. (Maint)		178.44
itResolutions (Misc)		697.40
Itron (Misc)		873.60
John Deere Financial (Plt/Fld)		141.35
John's Refuse (Plt/Fld)		100.00
Kellogg Eng. (Fees)		10,302.45
Kolker & Kolker CPA (Fees)		180.00
Leaf (Equip Fees)		901.25
Lowe's (Plt/Fld)		21.39
MailFinance (Fees)		221.89
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		111.89
Ofc Everything (Ofc Supp)		508.71
Owasso, City of (Sewer)		43,619.65
Principal Life (Ins)		880.52
PSO (Plt/Fld)		1,287.85
Reinalt-Thomas Corporation, The (Veh Exp)		173.50
RWD #3 (Ofc Water)		23.55
RWD #3 Payroll Acct (FICA/Med/Fed Tax)	{	16,473.25
RWD #3 Payroll Acct (Reimb)		45,654.09
RWD #3 Payroll Acct (SEP)		10,440.36
RWD #3 Payroll Acct (St Tax)		2,475.00
RWD #3 Petty Cash (Reimb)	}	4,839.38

Sequoyah Software (Fee)	555.44
SilverScript (Ins/BA)	30.20
SilverScript (Ins/EK)	66.50
Tom's Ditching & Backhoe, Inc. (Misc)	1,000.00
TotalFunds (Postage)	40.86
UnitedHealthcare (Ins)	12,467.68
USACE Finance Center (Fees)	5,621.95
US Cellular (Pit/Fld)	541.02
VVEC (Ofc 264.11; Pit/Fld 10052.71)	10,316.82
Wal-Mart (Supp)	203.24
Wex Bank (Travel)	<u>2,805.86</u>
	<b>\$ 315,002.59</b>

**FIXED MONTHLY OBLIGATIONS**

First Bank of Owasso # 69	\$ 31,245.00
OWRB (Fees)	155,003.56
RDA Loan # 102	<u>4,340.00</u>
	<b>\$ 505,591.15</b>

**PETTY CASH ACCOUNT**

F Captain (Over pymnt # 617)	404.25
D Sconyers (Over pymnt # 4363)	2,869.45
House of Trophy	53.00
Cash (Reimb Tkts)	143.29
K Jordan (Over Pymnt # 4968)	42.95
ITROO (New Server PC)	850.00
Cash (Reimb Tkts)	80.41
L Acree (Over Pymnt # 7867)	181.65
H Harlan (Over Pymnt # 5461)	64.38
S Elmore (Over Pymnt # 2759)	<u>150.00</u>
	<b>\$ 4,839.38</b>

Mr. Mallory seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Mr. Craigie made the motion to approve the Treasurer's Report.

Mr. Mallory seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Mr. Craigie made the motion to approve the New Taps and Transfers:

**a. NEW TAPS:**

- 6623 Dale & Nona Vance (L 10 B 2 Ranch Acres V) 1-21-14
- 8663 Larry & Linda Saddoris (N/2 of NW/4 of SW/4 of 4-22-17)
- 8664 Keaton Alexander Deal (L 12 B 2 Blue Hill Estates) 25-23-16
- 8665 Jeremy & Taylor Hancock (L 6 B 3 Hickory Hollow) 32-22-15
- 8666 Titan Homes (tract 1 – part of L 3 - Intrinsic Dev) 19-22-16
- 8667 Micah & Corinne Perini (L 4 B 8 The Bluffs III) 2-20-14
- 8668 Boulder Pointe Homeowners Assoc (Entrance to Boulder Pointe I – Landscape Meter) 31-21-15
- 8669 First Choice Quality Builders (L 5 B 10 Homestead) 27-21-14
- 8670 First Choice Quality Builders (L 3 B 4 Homestead) 27-21-14
- 8671 Titan Homes (Track 5 Intrinsic Development) 19-22-16

**b. TRANSFERS:**

- 74 Roderick Gill & Marna Renea Favor from John & Candy Cummings
- 219 Cat Creek 450 LLC from Robert & Tara Cope
- 1265 U S Bank Trust from Jason & Meridith Billue
- 1303 James R & Kathy S Crain from John & Sue Kurt
- 1694 Trevor Keith & Vivian E Baldwin from James E Clardy
- 1829 Derick Austin & Alexis Marie James from J & C Smith & F Vanzant
- 2035 Crystal R Bowles from Kenneth & Mary Moore
- 3225 Antone J Popp from Scott Thompson
- 3504 Jordan E Scott & Lori D McCarty from Charles & Melissa Lockhart
- 4614 Moua Yang from Greg & Stephanie Lusby
- 4793 Roderick Gill & Marna Renea Favor from John & Candy Cummings
- 4968 Jimmy Dale & Jennifer Grace Kirby from Randall & Kimberley Jordan
- 5060 Virginia Bernart from Michael & Virginia Bernart

5474 LaDonna Heaslet from Justin & Madelin Jarred  
5655 Wells Fargo Bank, NA from Alvin Johnson  
6579 Jon D & Andrea Miller from Jennifer & Ryan D Pietila  
6625 Luis E Miranda from Eric & Angela Lang  
6762 Roderick Gill & Marna Renea Favor from John & Candy Cummings  
7607 Kathy A & Kevin D Mack from Joshua Keltner  
7666 Stanley E Bell Jr from Michael & Shyla Stanton  
7857 A D & Denise Howerton Revocable Trust from Jeremy & Tammi Thomas  
7876 Mark & Terri Evans from Bruce Manning  
8022 Jesse & Mariah Barton from M McAffrey & M Messina  
8217 John E & Martha M Casto from John & Alyssa Stanfield  
8494 Stephen D & Melinda A Fleming from Advanced Homes Inc  
8506 Melvin Clinton & Tonya Diane Holler from Muddy Bottom Ranch, LLC  
8605 Logan D Moody from Dake Properties

Mr. Mallory seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Thomas made the motion to approve the Authorization of Bushyhead Water Distribution Project as part of the District's Capital Improvements Program for 2019-2020 – a leverage amount of up to \$330,000.00 out of the District's Capital Improvements Fund.

Mr. Craigie seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

#### **INFORMATION REPORT**

1. Monthly Operational Report
2. Report of District Engineer – Update on information concerning Hwy 20 Relocation Project  
~ Lowry Road Right of Way Easement Agreements – Still Pending  
~ Submittal to D E Q for Bushyhead Pressure Plain

New Business:

Old Business

The meeting was adjourned

Larry Craigie, Secretary

Written and recorded by B Jones