

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on April 9th 2019, 6:30 pm. at the District Office, 13277 S. Ash St. Claremore, Okla. 74017

Present at this meeting were:

- Mr. Brant Snap, Chairman
- Dr. Bryan Spriggs, Vice-Chairman
- Dr. Dirk Thomas, Treasurer
- Mr. Milford Harp, Member
- Mr. Bob Morton, Member
- Mr. Nick Sokolosky, Member

Also present at this meeting were Rick Stull, District Manager, Brian Kellogg, District Engineer; Larry Steidley, Districts' Attorney; Steve Newcomb, Guests – Michael & Shelby Bilyk and Bonnie Jones

Dr. Thomas made the motion to accept for due cause the absence of Mr. Craigie, Mr. Mallory and Mr. Rhoten.

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the minutes of the last meeting.

Dr. Thomas seconded the motion. Dr. Spriggs, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$	740.00	
AT&T Mobility (Plt/Fld Phone)		196.79	
Birch (Ofc Exp)		330.91	
BlueCross BlueShield (Ins/BA)		175.00	
BlueCross BlueShield (Ins/DH)		197.20	
Blue Medicare Rx (Ins/DH)		74.10	
Brenntag Southwest (Chem)		20,584.86	
Burrows Agency, The (Ins)		57,218.00	
City Utilities Service (76th 62.96; CoT 109969.17 Bal 2.91)		110,035.04	
Claremore, City of (Plt/Fld)		27.44	
Connections (Ofc Exp)		282.06	
Core & Main (Supp 5041.32; Rep 1317.82; Mtrs 12096.80; Tool 28.54)		18,484.48	
Cross-Bo Const (Const WIP)		1,050.00	
Delta Dental (Ins)		521.00	
Elmcreek Enterprises (Ofc Exp)		1,524.40	
Elmcreek Enterprises (Maint)		1,589.38	
Foyil Economic Dev Auth (Sewer)		1,213.30	
Froman (Misc - Propane)		2,390.02	
Froman (Misc - Oil)		98.15	
GGEDA (Const-WIP)		375.00	
Grainger (Misc)		1,194.39	
Harrison, Donna (Ins)		180.40	
Haynes Equipment Co. (Misc)		8,960.15	
itResolutions (Misc)		42.50	
John Deere Financial (Plt/Fld)		257.73	
John's Refuse (Plt/Fld)		100.00	
Kellogg Eng. (Fees)		5,371.60	
Kolker & Kolker CPA (Fees)		180.00	
Leaf (Equip Fees)		901.25	
Love Envelope, Inc (Misc)		15.00	
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		108.22	
Ofc Everything (Ofc Supp)		384.37	
Owasso, City of (Sewer)		43,142.49	
Postmaster General (Postage)		3,000.00	
Principal Life (Ins)		880.52	
PSO (Plt/Fld)		1,242.31	
R & S Auto Parts (Misc)		5.41	
RWD #3 (Ofc Water)		23.55	
RWD #3 Payroll Acct (FICA/Med/Fed Tax)	{	16,793.66	
RWD #3 Payroll Acct (Reimb)		46,311.10	}
RWD #3 Payroll Acct (SEP)		10,414.89	
RWD #3 Payroll Acct (St Tax)		2,480.00	
			75,999.65

RWD #3 Petty Cash (Reimb)	2,367.85
Sequoyah Software (Fee)	500.00
SilverScript (Ins/BA)	30.20
SilverScript (Ins/EK)	66.50
TotalFunds (Postage)	0.56
UnitedHealthcare (Ins)	8,948.58
US Cellular (Plt/Fld)	522.37
VVEC (Ofc 268.57; Plt/Fld 11414.64)	11,683.21
Wal-Mart (Supp)	184.91
Wex Bank (Travel)	<u>2,561.98</u>
	\$ 385,962.83

FIXED MONTHLY OBLIGATIONS

First Bank of Owasso # 70	\$ 31,245.00
RDA Loan # 103	<u>4,340.00</u>
	\$ 421,547.83

PETTY CASH ACCOUNT

I Parker (# 5686 Reimb Ovrpymt)	12.65
Modern Design Prop (Reimb Ovrpymt #550)	7.70
C Danchertsen (Reimb Ovrpymt # 8132)	1,256.80
S Ruesch (Reimb Ovrpymt)	97.93
Dist Mgr (Reimb Lodge-Annual Conf)	135.00
M Eldridge (Reimb Ovrpymt # 6687)	20.00
Robertson Tire (Brakes for Bailey)	566.62
J Taylor (Finders Fee)	25.00
Dist Mgr (Reimb)	219.98
Main Street Checks	<u>26.17</u>
	\$ 2,367.85

Dr. Thomas seconded the motion. Dr. Spriggs, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the Treasurer's Report.

Dr. Thomas seconded the motion. Dr. Spriggs, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 3322 The Barron Land Trust #16805 (L 9 B 3 Country Brier II) 26-21-14
- 8672 Brandon & Lysha M Huneryager (L 74 Clearbrook) 18-21-15
- 8673 Denham Homes LLC (L 5 B 14 Homestead) 27-21-14
- 8674 Denham Homes LLC (L 9 B 15 Homestead) 27-21-14
- 8675 Denham Homes LLC (L 3 B 13 Homestead) 27-21-14
- 8676 Executive Homes (L 14 B 1 Deer Run II) 1-14-20
- 8677 Executive Homes (L 3 B 8 Boulder Pointe I) 31-21-15
- 8678 Executive Homes (L 2 B 6 Boulder Pointe I) 31-21-15
- 8679 First Class Homes LLC (L 9 B 4 Hickory Hollow) 32-22-15
- 8680 Ruhl Construction (L 4 B 1 Deer Run II) 36-21-14
- 8681 Signature Series Homes LLC (SW/4 SW/4 SE/4 Less & Except E 30' of 24-22-15)
- 8682 Andrew & Jennifer Baskins (L 25 B 1 Highland Pointe II) 2-20-14
- 8683 Strategic Builders (L 14 B 3 Keys Landing I) 1-21-14
- 8684 Strategic Builders (L 12 B 4 Cedar Bluff I) 1-21-14
- 8685 Old School Construction (L 1 B 7 Homestead) 27-21-14
- 8686 Vince Blake (W/2 SW/4 SE/4 of Hobbs Creek) 36-22-14
- 8687 New Age Homes LLC (L 21 B 6 Looking Glass) 6-21-15
- 8688 Chase Ryan Homes LLC (L 15 B 1 Highland Pointe) 2-20-14
- 8689 Chase Ryan Homes LLC (L 16 B 1 Highland Pointe) 2-20-14
- 8690 Chase Ryan Homes LLC (L 9 B 1 Highland Pointe) 2-20-14

a. TRANSFERS:

- 437 Kenneth Wayne Boston from Darrell Tatum
- 452 Samantha Maloy & Matthew Riddle from Cathy & Joseph Bradford
- 812 Dustin Kyle & Kelsey Weygandt from Susan Smith
- 945 Steven E & Peggy L Basler from John L & Kathy Diffie
- 1464 Luciano Vasquez-Contreras & Viviana Vasquez from Allen R Weston
- 2241 Gary Ray & Kristina Hurd from R & J Ventures Inc
- 2400 Michael Cruz from HUD
- 2749 James W Miller from James W & Malia Miller
- 2759 Anthony Michael & Cheyenne Don Pickens from Brighter Day Properties LLC
- 3047 Rachel, Matthew, John & Trudy Bowers from Dale & Sonia Sisco
- 3055 Greta Tolleson from Donald & Greta Tolleson
- 3720 Dominick & Kathy Palamara from 1st Choice Quality Builders
- 4909 Gene A & Danette M Johnson Rev Trust from Brian & Pamela Schlegel
- 5026 Robert Shearer from Michael & Diana Ottinger
- 5063 Randal G & Susan R Smay from Darin & Kristina Frantz
- 5285 Chris & Rebecca Morton from Michael & Gena Westerman
- 5922 Chad Oliver Byerly from Susan Alvarino C/O M & M Mortgage Services
- 6068 Gregory Chad & Morgan Lee Brown from Derk & Connie Madden
- 6095 Juan P & Michelle Murtaza-Rossini from Matthew & Carrie Johnston
- 6160 Juan Ramon Sandoval Perez from Vernon & Cynthia Scarbrough
- 6239 Lynn & Patricia Johnson from Tracy & Karen Willis
- 6570 Raymond J Abrams III from Clyde Porche
- 6666 Timothy J & Jane M VanPelt from Michael & Crystal Bowles
- 6687 Shawna D & James W Potter from Marshall L & Crystal Elderidge
- 7030 Michael D & Chelsey L Shouse from Kathryn Hunt & Keith Herbert
- 7098 Robert & Diane Fuller from Mike & Ashlee Davis
- 7217 Terrell Johnson from Ricky Prickett
- 7418 Justin Gene & Teri L Hamilton from Jerry & Gidget Lorette
- 7459 Lynn & Patricia Johnson from Mark Robinett
- 7530 Christopher C & Alicia D Dorsey from Chris & Jodi Tricinella
- 7780 Megan Sue & Cody Ray Hammonds from Denton Sachs
- 8197 Michael L & Heather M Dellinger from Epic Homes
- 8348 Ryan & Patricia Golightly from Hayes Custom Homes
- 8427 Hayden N Andreason from Raymond Sump
- 8490 Margarete E Behm from Higgins Homes LLC
- 8573 Amanda & Robert Sordo from Denham Homes
- 8577 Lisa E Osborne & Kelly D Bechtel from Denham Homes
- 8586 Jessica L Moffitt from Shaw Homes
- 8594 Mallory Ann & William Joseph Clark from Highfill Properties
- 8602 Matthew & Rebecca Shipman from Legacy Home Builders
- 8603 Tim T Tatro from Titan Homes LLC

Dr. Thomas seconded the motion. Dr. Spriggs, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Thomas made the motion to accept the quote from Double 'B' in the amount of \$19,480 for site work at Stone Canyon Water Tower in the amount of 19,580.

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Thomas made the motion to accept the quote from Enterprise Sod for the sod work at the Stone Canyon Water Tower In the amount of \$3,936.

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Thomas made the motion to approve the amount of \$74,918.50 to be reimbursed to Rural Water District #3 Rogers from ODOT Claim and 324a Claim for Engineering Services.

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Morton, yes; Mr. Sokolosky, yes; the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer –
 - ~ Lowry Road Right of Way Easement Negotiations – Still in Process
 - ~ Welding on #1 Filter at the Plant
 - ~ Sludge Process – Decanting Lower Elevation to Consolidate Sludge
 - ~ District Approval of Presley Hollow

New Business:

Old Business

The meeting was adjourned

Larry Craigie, Secretary

Written and recorded by B Jones