

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on June 11th, 2019, 6:30 pm. at the District Office, 13277 S. Ash St. Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman
 Dr. Bryan Spriggs, Vice-Chairman
 Dr. Dirk Thomas, Treasurer
 Mr. Milford Harp, Member
 Mr. Larry Mallory, Member
 Mr. Bob Morton, Member
 Mr. Jason Rhoten, Member
 Mr. Nick Sokolosky, Member

Also present at this meeting were Rick Stull, District Manager, Brian Kellogg, District Engineer; Districts' Attorney, Larry Steidley; Steve Newcomb, Field Supervisor; Commissioner Dan Delozier, Randy Atchley, Trent Bod, Kayleigh Thesenvitz-Claremore Progress and Bonnie Jones.

Mr. Harp made the motion to accept for due cause the absence of Mr. Craigie.

Dr. Thomas seconded the motion. Dr. Spriggs, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the minutes of the last meeting.

Dr. Thomas seconded the motion. Dr. Spriggs, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Thomas made the motion to approve the Accounts Payable as follows:

| | |
|--|-------------|
| Accurate Labs (Fees) | \$ 1,708.00 |
| Advance Electrical Services Inc. (Misc) | 368.25 |
| AT&T Mobility (Plt/Fld Phone) | 226.65 |
| Birch (Ofc Exp) | 346.61 |
| BlueCross BlueShield (Ins/BA) | 175.00 |
| Blue Medicare Rx (Ins/DH) | 74.10 |
| Brenntag Southwest (Chem) | 19,821.97 |
| Cherokee Data Solutions LLC (Ofc Supp) | 276.77 |
| City Utilities Service (76th 63.54; CoT 141165.50; Prev Bal .04) | 141,465.04 |
| Claremore, City of (Plt/Fld) | 29.39 |
| Claremore Tire (Veh Exp) | 220.98 |
| Connections (Ofc Exp) | 216.72 |
| Core & Main (Supp 6526.58; Tool 85.56; Mtr Test 100.00; Mtrs 13962.79) | 20,674.93 |
| Delta Dental (Ins) | 521.00 |
| DEQ (Fees) | 4,811.36 |
| DEQ (Fees) | 460.00 |
| Elmcreek Enterprises (Ofc Exp) | 835.16 |
| Elmcreek Enterprises (Maint) | 3,576.32 |
| Foyil Economic Dev Auth (Sewer) | 1,033.75 |
| Froman (Misc Oil) | 1,304.50 |
| Genesis of Oklahoma (Misc) | 313.74 |
| GGEDA (Const-WIP) | 375.00 |
| Interstate All Battery (Misc) | 131.00 |
| John Deere Financial (Plt/Fld) | 182.85 |
| John's Refuse (Plt/Fld) | 100.00 |
| Kellogg Eng. (Fees) | 6,523.00 |
| Kellogg Eng. (Odor Sp.20) | 2,280.20 |
| Kolker & Kolker CPA (Fees) | 180.00 |
| Leaf (Equip Fees) | 901.25 |
| Love Envelopes (Misc) | 15.00 |
| Lowe's (Plt/Fld) | 460.65 |
| Medicare Premium Collection Cntr (Ins EK) | 406.50 |
| Medicare Premium Collection Cntr (Ins RS) | 406.50 |
| Mutual of Omaha (Ins (EK) | 420.04 |
| National Meter & Automation (Misc) | 14,615.00 |
| NE OK Elec Coop (Plt/Fld) (Auto-Draft) | 115.98 |
| Ofc Everything (Ofc Supp) | 1,597.73 |
| OmeCorp, LLC (Misc) | 77.00 |
| Owasso, City of (Sewer) | 45,077.90 |
| Postmaster General (Postage) | 3,000.00 |
| Postmaster General (Fees) | 235.00 |
| Principal Life (Ins) | 880.52 |
| PSO (Plt/Fld) | 939.99 |
| Reinalt-Thomas Corp The (Veh Exp) | 871.00 |
| RWD #3 (Ofc Water) | 23.55 |

| | | |
|--|----------|----------------------|
| RWD #3 Payroll Acct (FICA/Med/Fed Tax) | 25854.05 | |
| RWD #3 Payroll Acct (Reimb) | 71041.17 | 116,398.28 |
| RWD #3 Payroll Acct (SEP) | 15733.06 | |
| RWD #3 Payroll Acct (St Tax) | 3770.00 | |
| RWD #3 Petty Cash (Reimb) | | 566.47 |
| Sameday Auto Repair (Veh Exp) | | 441.96 |
| Sequoyah Software (Fee) | | 558.16 |
| Sharp Heat & Air, Inc (Misc) | | 5,418.00 |
| SilverScript (Ins/BA) | | 30.20 |
| SilverScript (Ins/EK) | | 66.50 |
| UnitedHealthcare (Ins) | | 11,688.45 |
| US Cellular (Plt/Fld) | | 505.58 |
| VVEC (Ofc 418.32; Plt/Fld 11520.90) | | 11,939.22 |
| Wal-Mart (Supp) | | 265.32 |
| Wex Bank (Travel) | | <u>3,185.11</u> |
| | | \$ 429,339.15 |

FIXED MONTHLY OBLIGATIONS

| | | |
|---------------------------|--|----------------------|
| First Bank of Owasso # 72 | | \$ 31,245.00 |
| RDA Loan # 105 | | <u>4,340.00</u> |
| | | \$ 464,924.15 |

PETTY CASH ACCOUNT

| | | |
|---------------------------------------|--|------------------|
| Cash Box Reimb | | 44.81 |
| District Manager (reimb for supplies) | | 79.88 |
| Robertson Tire (SN brakes) | | <u>441.78</u> |
| | | \$ 566.47 |

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the Treasurer's Report.

Dr. Thomas seconded the motion. Dr. Spriggs, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Spriggs made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 5670 Ralph T & Sandra L Cunningham (L 9 B 1 Crown Colony) 33-21-14
- 5871 Tamara Riley (L 5 B 4 Crown Colony) 33-21-14
- 8171 H A H Leasing (L 7 B 2 Hickory Creek) 32-21-14
- 8704 Andrew & Taylor James (L 13 Eastin Ridge) 19-21-15
- 8705 Executive Homes (L 6 B 7 The Bluffs III) 2-20-14
- 8706 Executive Homes (L 1 B 7 Boulder Pt I) 31-21-15
- 8707 Executive Homes (L 1 B 8 Boulder Pt I) 31-21-15
- 8708 Executive Homes (L 2 B 3 Boulder Pt I) 31-21-15
- 8709 Executive Homes (L 2 B 4 Boulder Pt I) 31-21-15
- 8710 Executive Homes (L 3 B 4 Boulder Pt I) 31-21-15
- 8711 Executive Homes (L 6 B 3 Boulder Pt I) 31-21-15
- 8712 Kean L Issacs (L 11 & 12 B 12 – Town of Foyil) 32-21-17
- 8713 The Clint & Jessica Ring Trust (L 12 B 8 Rolling Meadows Park) 6-21-15
- 8714 Asher Homes, LLC (L 13 B 2 Deer Run II) 20-14-6
- 8715 1st Choice Builders (L 9 B 12 Homestead) 27-21-14
- 8716 Cynthia E & Terry R Barrows (L 3 B 6 Homestead) 27-21-14
- 8717 Timothy William & Lindsey Erin Madden (L 2 B 6 Homestead) 27-21-14

b. TRANSFERS:

- 367 Joe W & Amy L Phillips from Josh & Cassie Robertson
- 686 Bradley W & Leah Davis from James & Kerri Trammel
- 768 Melissa & John Hamer Jr from Ross & Cara Crutchfield
- 1264 Christopher Tandy from Jerry Mizer
- 1315 Elizabeth Ramirez-Diaz & Miguel Angel Diaz from Patsy R Wood
- 1564 Scott M Mullins from Deborah A & Darrell G DeVore
- 2082 Tony D & Hannah K Thomas from Kathy Basler

2255 David & Mary Harrison from William & Georgia Ziegler
 2315 Theresa & Wesley Schaefer from Frank & Shonna Dickinson
 2379 Sandra Kay Phelps from Robert Perry
 2397 Jason B Macer from Stacy L & Joe A Landon
 2696 James E Wilber & Rebecca L Fincher-Wilber from James & Nancy Pasdach
 2410 Brian C & Maegan D Walls from Joseph & Maranda Figueroa
 3057 Janna & Jack Henderson from Hensley Custom Homes, LLC
 3182 Dat Tuan Tran from Cassie Sanders
 3637 Lindon Dancer from Mark & Carol Hurd
 3747 Robert & Diana Meyers from Charles F II & Desha L Clawson
 4238 Stephanie & Scott Greenland from Louis & Kathy Robinson
 4582 Joyce Basore & Gary Weatherholtz from Andy D & Gina L Luginbill
 4633 Blake A Shoen & William H Woods from Andrew & Jenny Baskins
 4725 Ryan R & Tara B Cox from Danielle A & Casey Lowther
 4742 James D & Brianna Thirion from Michael & Giselle Lenhart
 5021 Rex Garry Sy Cooper from James N & Lovonia M Short
 5225 Danny W Hogan from Marshall & Michelle Raley
 5461 Sara B Brown & Newton Henry Shearer from Chris & Heidi Harlan
 5750 Esther & Logan Troy Cunningham from Gordan & Carol Wear Trust
 5835 Joseph & Maranda Figueroa from Jeff & Amy Crowder
 5847 Andy D Luginbill from Raquel & Francisco Robles
 6126 Brian & Shelly Letzkus from Dusti & Ernest Kuehne IV
 6236 Wolf Canyon Energy Group, LLC from Jerry & Joyce Lepper
 6285 Regina Darlene & Ricky Dee Gregory from Michael Wayne Zincke
 6611 Jace Paul & Alyson Lee Dawson from Brian & Shelly Letzkus
 6868 Isaac Wrigley from Stephen & Summer Hurst
 6977 John & Michelle Gilbert from Thomas & Courtney Ellis
 7157 Dennis D & Teri L Irwin Revocable Trust from Catherine S Hicks
 7267 Richard & Jami Jackson from Mark & Monica Shull
 7352 Jerry W Alspach from Adriana Privett & Ray Ball
 7649 David L & Paula G Hamlin from Thomas M & Toni M Lane
 7665 William G & Alyssa Steinbrook from Donald & Mary Jo Hecht
 7670 Tim O & Patricia A Stokes from Landmark Homes
 7671 Nicholas Carroll Cook from Landmark Homes
 7691 Lee Wyatt & Kheni Ashlei Brasso from Allen & Kasey Rachel
 7707 Matthew & Tammy Piazza from Kenneth Reid Stimson
 7821 Susan & Charles R Lucas III from David & Marcie Piche'
 7928 Brian & Kristi Mikolitch from Gene W Lenzmeier
 8029 Oologah Fuel Company from Nathan & Valerie Henegar
 8031 Steve & Nelda Ronnekamp from Stephen W & Cynthia Barnes
 8048 Derek Michael & Courtney Danielle Storts from Joseph & Michell Thomas
 8112 Brianna Triplett from Rachel Morris
 8226 Desha L & Charles Clawson II from Adam W & Taylor N Barker
 8419 Jimmy W II & Gaylene B Lambert from Dean & Lori A Troulakis
 8514 Derek M & Dani C Matheson from Epic Homes
 8548 Jamie L Miller from Strategic Builders
 8561 John & Velma Mullen from 1st Choice Builders
 8612 Elizabeth M Wakefield from Executive Homes
 8620 Dustin M Zumo from Executive Homes
 8628 Courtney V & Thomas E Ellis from Executive Homes
 8675 Martin R & Lynn M Mullican Trustees from Denham Homes LLC
 8681 Chad Lee & Christine Kay Willard from Signature Series Homes LLC
 8683 Paul L Sweet Jr from Strategic Builders

Dr. Thomas seconded the motion. Dr. Spriggs, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer –
 - ~ Declare Emergency at Tonight's Board Meeting
 - ~ Meet with FEMA and Rogers County OEM Wednesday morning to discuss Reimbursement and protocols
 - ~ Discuss Preliminary Pland and Preliminary Scheduling

New Business: The Board discussed declaring a state of emergency and in the areas affected - mandatory rationing, (for the health, welfare, safety and potential loss of life) for Rural Water District #3 Rogers due to the damage/line breaks that occurred from the flooding.

There will be a meeting on Wednesday morning with FEMA and Rogers County OEM discussing reimbursements and protocols.

Easements and access to properties, owned by three land-owners, are being set in place.

Boring, pipe welding, supplies and water line installation companies are being contacted. Rogers County District No. 1 will assist with dozer, track hoe, gravel, etc.

There will be an emergency meeting held at the District Office on Thursday evening at 6:30 to set all necessary plans and scheduling to begin the Rural Water District #3 Rogers Emergency Spillway Project.

Mr. Mallory made the motion to declare emergency for Rural Water District #3 Rogers.

Dr. Thomas seconded the motion. Dr. Spriggs, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Thomas made the motion to set in place mandatory rationing.

Mr. Morton seconded the motion. Dr. Spriggs, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Old Business

The meeting was adjourned

Larry Craigie, Secretary

Written and recorded by B Jones