MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER

DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on July 9th, 2019, 6:30 pm. at the District Office, 13277 S. Ash St. Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman

Dr. Bryan Spriggs, Vice-Chairman

Mr. Larry Craigie, Member

Dr. Dirk Thomas, Treasurer

Mr. Milford Harp, Member

Mr. Larry Mallory, Member

Mr. Bob Morton, Member

Mr. Jason Rhoten, Member

Mr. Nick Sokolosky, Member

Also present at this meeting were Rick Stull, District Manager, Brian Kellogg, District Engineer; Districts’ Attorney, Larry Steidley; Steve Newcomb, Field Supervisor; Randy Highfill and Bonnie Jones

Dr. Thomas made the motion to approve the minutes of the last meeting.

Mr. Harp seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Thomas made the motion to approve the Accounts Payable as follows:

|  |  |  |
| --- | --- | --- |
| Accurate Labs (Fees) | $ | 1,752.00 |
| Advance Elect. Serv., Inc. (Maint) |  | 123.75 |
| Alberty, Bobbie (Ins) |  | 314.70 |
| AT&T Mobility (Plt/Fld Phone) |  | 222.24 |
| Atlas Broadband (Fees) |  | 199.95 |
| B & B Dirt Const (Refund) |  | 247.45 |
| BlueCross BlueShield (Ins/BA) |  | 175.00 |
| Blue Medicare Rx (Ins/DH) |  | 74.10 |
| Brenntag Southwest (Chem) |  | 3,623.11 |
| Cherokee Data Solutions, LLC (Ofc. Supp.) |  | 438.49 |
| City Utilities Service (76th 60.04; CoT 141376.96) |  | 141,437.00 |
| Claremore, City of (Plt/Fld) |  | 28.60 |
| Connections (Ofc Exp) |  | 837.45 |
| Core & Main (Supp 5564.32; Rep 8235.88; Mtrs 3162.31; Tools 319.70; Credit -63.19) |  | 17,219.02 |
| Cross-Bo Const (Const WIP) |  | 4,018.00 |
| Delta Dental (Ins) |  | 545.14 |
| DEQ (Fees) |  | 9,712.62 |
| Elmcreek Enterprises (Ofc Exp) |  | 1,704.04 |
| Elmcreek Enterprises (Maint) |  | 4,529.12 |
| Foyil Economic Dev Auth (Sewer) |  | 1,050.24 |
| Fusion (Ofc Exp) |  | 346.92 |
| GGEDA (Const-WIP) |  | 262.50 |
| GGEDA (Fees) |  | 1,500.00 |
| Green Country Business Systems (Misc) |  | 667.50 |
| Hambrick-Ferguson, Inc (Misc) |  | 134.00 |
| Haynes Equip Co. (Misc) |  | 9,762.93 |
| Jack Henry & Associates (Fees) |  | 500.00 |
| John Deere Financial (Plt/Fld) |  | 150.08 |
| John's Refuse (Plt/Fld) |  | 100.00 |
| Kellogg Eng. (Fees) |  | 14,419.75 |
| Kellogg Eng. (SH-20 ODOT) |  | 4,199.35 |
| Kolker & Kolker CPA (Fees) |  | 180.00 |
| Lauser, John DBA Towers Farm (Fees) |  | 600.00 |
| Leaf (Equip Fees) |  | 901.25 |
| Love Envelopes Inc. (Misc) |  | 15.00 |
| NE OK Elec Coop (Plt/Fld) (Auto-Draft) |  | 103.30 |
| NDS Fab (Misc) |  | 480.00 |
| Owasso, City of (Sewer) |  | 44,818.10 |
| ORWA (Fees) |  | 3,285.00 |
| Postmaster General (Postage) |  | 3,000.00 |
| Principal Life (Ins) |  | 850.65 |
| Print Shop, The (Misc) |  | 152.00 |
| PSO (Plt/Fld) |  | 1,456.82 |
| Reinalt-Thomas Corp, The (Veh Exp) |  | 1,896.00 |
| RWD #3 (Ofc Water) |  | 23.55 |
| |  | | --- | | RWD #3 Payroll Acct (FICA/Med/Fed Tax) 17,958.07 | |  |  |
| RWD #3 Payroll Acct (Reimb) 49,367.03 |  | 81,081.18 |
| RWD #3 Payroll Acct (SEP) 11,133.08 |  |  |
| RWD #3 Payroll Acct (St Tax) 2,623.00 |  |  |
| RWD #3 Petty Cash (Reimb) |  | 2,100.05 |
| Sequoyah Software (Fee) |  | 150.00 |
| SilverScript (Ins/BA) |  | 30.20 |
| SilverScript (Ins/EK) |  | 66.50 |
| UnitedHealthcare (Ins) |  | 13,168.99 |
| US Cellular (Plt/Fld) |  | 421.15 |
| VVEC (Ofc 458.11; Plt/Fld 11611.35) |  | 12,069.46 |
| Wal-Mart (Supp) |  | 11.92 |
| Wex Bank (Travel) |  | 2,908.40 |
|  | $ | **390,064.57** |
|  |  |  |
| **FIXED MONTHLY OBLIGATIONS** |  |  |
| First Bank of Owasso # 73 | $ | 31,245.00 |
| RDA Loan # 106 |  | 4,340.00 |
|  | $ | **425,649.57** |
|  |  |  |
| **PETTY CASH ACCOUNT** |  |  |
| T Battles (Reimb for Tap) |  | 2,000.00 |
| Titan Homes |  | 100.05 |
|  | $ | **2,100.05** |
| **PARTIAL PAY** |  |  |
| Kellogg Engineering, Inc (Spillway Bore) | $ | 874,710.00 |
| Double B Const (Spillway Bore) |  | 11,154.00 |
|  | **$** | **1,311,513.57** |

Mr. Harp seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Thomas made the motion to approve the Treasurer’s Report.

Mr. Harp seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Thomas made the motion to approve the New Taps and Transfers:

**a. NEW TAPS:**

115 Randy Santos (L 7 B 6 Little Ponderosa) 1-22-15

1018 Mortgage Clearing Corp (L 11 B 3 Woodcrest Heights) 28-22-16

8718 Shaw Homes Oklahoma Inc (L 2 B 15 Homestead) 27-21-14

8719 Hayes Custom Homes (L 7 B 9 Rolling Meadows

8720 Dake Properties Inc (Tr 2 of Intrinsic Dev) 19-22-16

8721 Ironwood Custom Homes (L 11 B 1 The Bluffs I) 1-20-14

8722 Ironwood Custom Homes (L 3 B 1 The Bluffs II) 1-20-14

8723 D M Sokolosky (L 1 B 3 Homestead) 27-21-14

8724 Money Homes LLC (L 14 B 13 Homestead) 27-21-14

8725 Denham Homes LLC (L 4 B 15 Homestead) 27-21-14

8726 Denham Homes LLC (L 1 B 15 Homestead) 27-21-14

8727 Denham Homes LLC (L 4 B 5 Homestead) 27-21-14

8728 Denham Homes LLC (L 18 B 4 Homestead) 27-21-14

8729 Denham Homes LLC (L 2 B 5 Homestead) 27-21-14

8730 Wesley Barbee (SE/4 SE/4 SE/4 Blue Creek Grocery) 23-23-16

8731 Vantage Point Homes (L 2 B 10 Homestead) 27-21-14

8732 Vantage Point Homes (L 9 B 8 Homestead) 27-21-14

8733 Vantage Point Homes (L 3 B 15 Homestead) 27-21-14

1. Epic Custom Homes (L 9 B 1 Deer Run II) 1-20-14

**b. TRANSFERS:**

115 Walter & Chastity Bartholomew from Randy Santos

150 Merriott Properties LLC from Mary H Merriott

334 David D Brown from John J Brown

559 William Harrison from Jack & Marlo Gray

655 Tyler & Cynthia Dolbow from Jose V Correa

1474 Jeremy & Aubrey Lakey from Don & Stacie McCormick

1645 Cherie Lindsey from Mark & Heather Tempinski

1907 Kelsey A Klein from Gregory P & Renae D Klein

2131 Bryne Kent Smith from David A III & Lorna L Jones

2490 Kimberly Armstrong from Keith & Kimberly Armstrong

2545 Allen D &Kasey D Rachel from Timothy & Jennette Thornton

2554 James Pebsworth from E J & Luz Dake

2867 The Henry Family Trust UTA from Daniel Sweeney

3297 Jennifer & Michael Abbey from Jessica Jones

3376 Aaron & Farrah Rexwinkle from Ryan & Jennifer Dohlman

3946 Terry Legates from Tara Linfesty & Terry Legates

4010 Eric Falkner from Glenda & Dennis Backhaus

4012 Yee Thao from Tom & Michelle Trimble

4296 James A & Victoria Marlin from Rick & Carolyn Cunningham

4344 Cody Wilson & Heather Marie Grubb from Delaine I Kurth

4782 Gerald W & Teresa M Vaughn II from Norma K Wall

4784 Douglas Peterson & Cynthia Lucas from L Tulk & M Sowerby

5101 Adam K & Erin Michelle Pfeifer from Todd & Stephanie Voth

5232 James Tant III from Michelle C Hiriart

5312 Brittany Clark from Tim Daughtry

5512 Nathan Wickman from J S & Patricia Stauffer

5607 Donald R & Sharon L Edwards from Macon & Dee Freeman

5655 Terence TeJen Tien from Wells Fargo Bank NA

5731 Korey Martin from James & Emily Cook

5756 Sheila M & Andrew L Patton from Mary Jo Richards

5814 Christopher Bryan Allen from Adreil F & Erna Paradise

6002 Clinton & Caitlin Dismore from Patrick C & Colleen F Guy

6092 Joseph & Megan Cazzell from Brewster & Co Inc

6099 Andrea & Brandon Inda from Jennifer Case & Timothy Houghton

6415 Dustin & Angela Warlick from Craig Lawrence & Amanda Elizabeth Hall

6462 Trevor & Amanda Bright from Josh & Arami Goldstein

6569 Adam Ward from Dedra L Hayes

6591 Donnie Bell III & Sarah Sterling Ronna Parker from Scott Wilkinson

6852 Trevor Chase & Abby Dawn Bowman from Dominic Adade

6934 Colton & Jessica Sappington from Landmark Homes

6949 The Roger Dean & Susan Elaine Johnson Revokable Trust from Bill W Rossman

7226 Katherine Marie & Curtis Paul Brown from Daniel & Leah Gargas

7432 Matthew & Rebecca Burnett-Nelson from Sarah Schmidt

7589 Matthew Steven & Misty Lee Stinnett from Bobby Joe & Cheryl Atchley

7743 Anthony & Linda Whittle from Victor David & Marla Sepulveda

7776 Cody & Tawanna Edwards from Holly & Corey Neidel

7833 Gerald R & Ida M Gilbert from Gabriel J & Ellen Kalafat

7854 Delaine I Kurth from Jonathan & Emily Holson

7982 Scott C & Mary A Hausman from Kurt A & Karen A Boutin

8196 Carlos M & Beverly J Conerly from Jennifer J & Samuel A Amen

8281 Terry & Michelle Benight from Ryan Corbin

8303 Rajashekhar Gavinolla from Courtney Ann Moseley

8382 Steve & Renee’ Mowery from Randle L & Karie L Hendrix

8529 Gene W Lenzmeier from Denham Homes LLC

8547 Abigail & Montez Collins from Strategic Builders Inc

8570 Allan G & Joann J True from Brewster & Co Inc

8572 Michael & Jennifer Ellis from Denham Homes

8575 Stefanie & Nathan Rock from Denham Homes

8576 Julian J & Branden M Hines from Denham Homes

8613 George L III & Danielle M Terrell from Executive Homes

8626 John & Marilyn Docherty from Executive Homes

8666 Denise Ott Trust from Titan Homes

1. George & Kristi Pierce from Titan Homes

c. **DISCONTINUATION OF MULTIPLE USE STATUS:**

822 Larry & Linda Saddoris (13511 S 4210 Rd) 4-22-17

Mr. Harp seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Thomas made the motion to approve preliminary approval to Randy Highfill for Bledsoe Ranch Development, 20 lots in SW/4 NW/4 (21-22-15); SW/4 SE/4 (18-22-15); SE/4 SW/4 (24-22-14);

NE/4 NW/4 S/2 of 19-22-15; SE/4 NE/4 SW/4 NW/4 (20-22-15); SE/4 NW/4 (25-22-14); SE/4 NE/4 (30-22-15; SW/4 SE/4 NW/4 NE/4 (29-22-15); subject to the Engineer’s approval and standard District requirements.

Mr. Mallory seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes;

Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Mr. Craigie made the motion for Change Order #1 to H & H Road Boring, LLC in the amount of $91,910.00.

Mr. Harp seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes;

Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Thomas made the motion for the First/Final Pay Request to H & H Road Boring, LLC in the amount of $874,710.00 for the Emergency Spillway Project.

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes;

Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Mr. Mallory made the motion to transfer funds from 1st Bank Owasso Money Market Account in the amount of $150,000.00 to RCB Revenue Account.

Mr. Harp seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes;

Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

The District Manager read a statement of resignation, effective immediately, from Mr. Larry Craigie. He is moving out of the District.

Dr. Thomas made the motion to appoint a new secretary to replace Mr. Craigie. Mr. Nick Sokolosky

agreed to take the position.

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes;

Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes the motion carried.

**INFORMATION REPORT**

1. Monthly Operational Report
2. Report of District Engineer –

~ State Highway 20 Project out for bids.

~ Change order for material only on Emergency Spillway Project. (Set up to tie in to 12” old line on each side) 700’ of 18” C900

New Business

Old Business

The meeting was adjourned

Nick Sokolosky, Secretary

Written and recorded by B Jones