

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on July 9th, 2019, 6:30 pm. at the District Office, 13277 S. Ash St. Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman
 Dr. Bryan Spriggs, Vice-Chairman
 Mr. Larry Craigie, Member
 Dr. Dirk Thomas, Treasurer
 Mr. Milford Harp, Member
 Mr. Larry Mallory, Member
 Mr. Bob Morton, Member
 Mr. Jason Rhoten, Member
 Mr. Nick Sokolosky, Member

Also present at this meeting were Rick Stull, District Manager, Brian Kellogg, District Engineer; Districts' Attorney, Larry Steidley; Steve Newcomb, Field Supervisor; Randy Highfill and Bonnie Jones

Dr. Thomas made the motion to approve the minutes of the last meeting.

Mr. Harp seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Thomas made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$	1,752.00
Advance Elect. Serv., Inc. (Maint)		123.75
Alberty, Bobbie (Ins)		314.70
AT&T Mobility (Plt/Fld Phone)		222.24
Atlas Broadband (Fees)		199.95
B & B Dirt Const (Refund)		247.45
BlueCross BlueShield (Ins/BA)		175.00
Blue Medicare Rx (Ins/DH)		74.10
Brenntag Southwest (Chem)		3,623.11
Cherokee Data Solutions, LLC (Ofc. Supp.)		438.49
City Utilities Service (76th 60.04; CoT 141376.96)		141,437.00
Claremore, City of (Plt/Fld)		28.60
Connections (Ofc Exp)		837.45
Core & Main (Supp 5564.32; Rep 8235.88; Mtrs 3162.31; Tools 319.70; Credit - 63.19)		17,219.02
Cross-Bo Const (Const WIP)		4,018.00
Delta Dental (Ins)		545.14
DEQ (Fees)		9,712.62
Elmcreek Enterprises (Ofc Exp)		1,704.04
Elmcreek Enterprises (Maint)		4,529.12
Foyil Economic Dev Auth (Sewer)		1,050.24
Fusion (Ofc Exp)		346.92
GGEDA (Const-WIP)		262.50
GGEDA (Fees)		1,500.00
Green Country Business Systems (Misc)		667.50
Hambrick-Ferguson, Inc (Misc)		134.00
Haynes Equip Co. (Misc)		9,762.93
Jack Henry & Associates (Fees)		500.00
John Deere Financial (Plt/Fld)		150.08
John's Refuse (Plt/Fld)		100.00
Kellogg Eng. (Fees)		14,419.75
Kellogg Eng. (SH-20 ODOT)		4,199.35
Kolker & Kolker CPA (Fees)		180.00
Lauser, John DBA Towers Farm (Fees)		600.00
Leaf (Equip Fees)		901.25
Love Envelopes Inc. (Misc)		15.00
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		103.30
NDS Fab (Misc)		480.00
Owasso, City of (Sewer)		44,818.10
ORWA (Fees)		3,285.00
Postmaster General (Postage)		3,000.00
Principal Life (Ins)		850.65
Print Shop, The (Misc)		152.00
PSO (Plt/Fld)		1,456.82
Reinalt-Thomas Corp, The (Veh Exp)		1,896.00
RWD #3 (Ofc Water)		23.55

RWD #3 Payroll Acct (FICA/Med/Fed Tax)	17,958.07	
RWD #3 Payroll Acct (Reimb)	49,367.03	81,081.18
RWD #3 Payroll Acct (SEP)	11,133.08	
RWD #3 Payroll Acct (St Tax)	2,623.00	
RWD #3 Petty Cash (Reimb)		2,100.05
Sequoyah Software (Fee)		150.00
SilverScript (Ins/BA)		30.20
SilverScript (Ins/EK)		66.50
UnitedHealthcare (Ins)		13,168.99
US Cellular (Plt/Fld)		421.15
VVEC (Ofc 458.11; Plt/Fld 11611.35)		12,069.46
Wal-Mart (Supp)		11.92
Wex Bank (Travel)		<u>2,908.40</u>
		\$ 390,064.57

FIXED MONTHLY OBLIGATIONS

First Bank of Owasso # 73	\$	31,245.00
RDA Loan # 106		<u>4,340.00</u>
	\$	425,649.57

PETTY CASH ACCOUNT

T Battles (Reimb for Tap)		2,000.00
Titan Homes		<u>100.05</u>
	\$	2,100.05

PARTIAL PAY

Kellogg Engineering, Inc (Spillway Bore)	\$	874,710.00
Double B Const (Spillway Bore)		<u>11,154.00</u>
	\$	1,311,513.57

Mr. Harp seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Thomas made the motion to approve the Treasurer's Report.

Mr. Harp seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Thomas made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 115 Randy Santos (L 7 B 6 Little Ponderosa) 1-22-15
- 1018 Mortgage Clearing Corp (L 11 B 3 Woodcrest Heights) 28-22-16
- 8718 Shaw Homes Oklahoma Inc (L 2 B 15 Homestead) 27-21-14
- 8719 Hayes Custom Homes (L 7 B 9 Rolling Meadows)
- 8720 Dake Properties Inc (Tr 2 of Intrinsic Dev) 19-22-16
- 8721 Ironwood Custom Homes (L 11 B 1 The Bluffs I) 1-20-14
- 8722 Ironwood Custom Homes (L 3 B 1 The Bluffs II) 1-20-14
- 8723 D M Sokolosky (L 1 B 3 Homestead) 27-21-14
- 8724 Money Homes LLC (L 14 B 13 Homestead) 27-21-14
- 8725 Denham Homes LLC (L 4 B 15 Homestead) 27-21-14
- 8726 Denham Homes LLC (L 1 B 15 Homestead) 27-21-14
- 8727 Denham Homes LLC (L 4 B 5 Homestead) 27-21-14
- 8728 Denham Homes LLC (L 18 B 4 Homestead) 27-21-14
- 8729 Denham Homes LLC (L 2 B 5 Homestead) 27-21-14
- 8730 Wesley Barbee (SE/4 SE/4 SE/4 Blue Creek Grocery) 23-23-16
- 8731 Vantage Point Homes (L 2 B 10 Homestead) 27-21-14
- 8732 Vantage Point Homes (L 9 B 8 Homestead) 27-21-14
- 8733 Vantage Point Homes (L 3 B 15 Homestead) 27-21-14
- 8734 Epic Custom Homes (L 9 B 1 Deer Run II) 1-20-14

b. TRANSFERS:

- 115 Walter & Chastity Bartholomew from Randy Santos
- 150 Merriott Properties LLC from Mary H Merriott
- 334 David D Brown from John J Brown
- 559 William Harrison from Jack & Marlo Gray
- 655 Tyler & Cynthia Dolbow from Jose V Correa

1474 Jeremy & Aubrey Lakey from Don & Stacie McCormick
 1645 Cherie Lindsey from Mark & Heather Tempinski
 1907 Kelsey A Klein from Gregory P & Renae D Klein
 2131 Bryne Kent Smith from David A III & Lorna L Jones
 2490 Kimberly Armstrong from Keith & Kimberly Armstrong
 2545 Allen D & Kasey D Rachel from Timothy & Jennette Thornton
 2554 James Pebsworth from E J & Luz Dake
 2867 The Henry Family Trust UTA from Daniel Sweeney
 3297 Jennifer & Michael Abbey from Jessica Jones
 3376 Aaron & Farrah Rexwinkle from Ryan & Jennifer Dohlman
 3946 Terry Legates from Tara Linfesty & Terry Legates

 4010 Eric Falkner from Glenda & Dennis Backhaus
 4012 Yee Thao from Tom & Michelle Trimble
 4296 James A & Victoria Marlin from Rick & Carolyn Cunningham
 4344 Cody Wilson & Heather Marie Grubb from Delaine I Kurth
 4782 Gerald W & Teresa M Vaughn II from Norma K Wall
 4784 Douglas Peterson & Cynthia Lucas from L Tulk & M Sowerby
 5101 Adam K & Erin Michelle Pfeifer from Todd & Stephanie Voth
 5232 James Tant III from Michelle C Hiriart
 5312 Brittany Clark from Tim Daughtry
 5512 Nathan Wickman from J S & Patricia Stauffer
 5607 Donald R & Sharon L Edwards from Macon & Dee Freeman
 5655 Terence TeJen Tien from Wells Fargo Bank NA
 5731 Korey Martin from James & Emily Cook
 5756 Sheila M & Andrew L Patton from Mary Jo Richards
 5814 Christopher Bryan Allen from Adreil F & Erna Paradise
 6002 Clinton & Caitlin Dismore from Patrick C & Colleen F Guy
 6092 Joseph & Megan Cazzell from Brewster & Co Inc
 6099 Andrea & Brandon Inda from Jennifer Case & Timothy Houghton
 6415 Dustin & Angela Warlick from Craig Lawrence & Amanda Elizabeth Hall
 6462 Trevor & Amanda Bright from Josh & Arami Goldstein
 6569 Adam Ward from Dedra L Hayes
 6591 Donnie Bell III & Sarah Sterling Ronna Parker from Scott Wilkinson
 6852 Trevor Chase & Abby Dawn Bowman from Dominic Adade
 6934 Colton & Jessica Sappington from Landmark Homes
 6949 The Roger Dean & Susan Elaine Johnson Revokable Trust from Bill W Rossman
 7226 Katherine Marie & Curtis Paul Brown from Daniel & Leah Gargas
 7432 Matthew & Rebecca Burnett-Nelson from Sarah Schmidt
 7589 Matthew Steven & Misty Lee Stinnett from Bobby Joe & Cheryl Atchley
 7743 Anthony & Linda Whittle from Victor David & Marla Sepulveda
 7776 Cody & Tawanna Edwards from Holly & Corey Neidel
 7833 Gerald R & Ida M Gilbert from Gabriel J & Ellen Kalafat
 7854 Delaine I Kurth from Jonathan & Emily Holson
 7982 Scott C & Mary A Hausman from Kurt A & Karen A Boutin
 8196 Carlos M & Beverly J Conerly from Jennifer J & Samuel A Amen
 8281 Terry & Michelle Benight from Ryan Corbin
 8303 Rajashekhar Gavinolla from Courtney Ann Moseley
 8382 Steve & Renee' Mowery from Randle L & Karie L Hendrix
 8529 Gene W Lenzmeier from Denham Homes LLC
 8547 Abigail & Montez Collins from Strategic Builders Inc
 8570 Allan G & Joann J True from Brewster & Co Inc
 8572 Michael & Jennifer Ellis from Denham Homes
 8575 Stefanie & Nathan Rock from Denham Homes
 8576 Julian J & Branden M Hines from Denham Homes
 8613 George L III & Danielle M Terrell from Executive Homes
 8626 John & Marilyn Docherty from Executive Homes
 8666 Denise Ott Trust from Titan Homes
 8671 George & Kristi Pierce from Titan Homes

c. DISCONTINUATION OF MULTIPLE USE STATUS:

822 Larry & Linda Sadoris (13511 S 4210 Rd) 4-22-17

Mr. Harp seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Thomas made the motion to approve preliminary approval to Randy Highfill for Bledsoe Ranch Development, 20 lots in SW/4 NW/4 (21-22-15); SW/4 SE/4 (18-22-15); SE/4 SW/4 (24-22-14); NE/4 NW/4 S/2 of 19-22-15; SE/4 NE/4 SW/4 NW/4 (20-22-15); SE/4 NW/4 (25-22-14); SE/4 NE/4 (30-22-15); SW/4 SE/4 NW/4 NE/4 (29-22-15); subject to the Engineer's approval and standard District requirements.

Mr. Mallory seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Mr. Craigie made the motion for Change Order #1 to H & H Road Boring, LLC in the amount of \$91,910.00.

Mr. Harp seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Dr. Thomas made the motion for the First/Final Pay Request to H & H Road Boring, LLC in the amount of \$874,710.00 for the Emergency Spillway Project.

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

Mr. Mallory made the motion to transfer funds from 1st Bank Owasso Money Market Account in the amount of \$150,000.00 to RCB Revenue Account.

Mr. Harp seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes; the motion carried.

The District Manager read a statement of resignation, effective immediately, from Mr. Larry Craigie. He is moving out of the District.

Dr. Thomas made the motion to appoint a new secretary to replace Mr. Craigie. Mr. Nick Sokolosky agreed to take the position.

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Craigie, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; Mr. Sokolosky, yes the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer –
 - ~ State Highway 20 Project out for bids.
 - ~ Change order for material only on Emergency Spillway Project. (Set up to tie in to 12" old line on each side) 700' of 18" C900

New Business

Old Business

The meeting was adjourned

Nick Sokolosky, Secretary