

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on Dec 10th, 2019, 6:30 pm. at the District Office, 13277 S. Ash St. Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman  
Dr. Bryan Spriggs, Vice-Chairman  
Mr. Nick Sokolosky, Secretary  
Dr. Dirk Thomas, Treasurer  
Mr. Milford Harp, Member  
Mr. Larry Mallory, Member  
Mr. Jason Rhoten, Member

Also present at this meeting were Rick Stull, District Manager, James Stanford, District Engineer Rep; Steve Newcomb and Bonnie Jones.

Dr. Thomas made the motion to accept for due cause the absence of Mr. Kersey and Mr. Morton. Mr. Mallory seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Rhoten, yes; the motion carried.

Dr. Thomas made the motion to approve the minutes of the last meeting. Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Rhoten, abstain; the motion carried.

Dr. Thomas made the motion to approve the minutes of the last meeting – executive session. Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Rhoten, abstain; the motion carried.

Dr. Thomas made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$ 1,815.00
AT & T Mobility (Plt/Fld Phone)	201.08
Atlas Broadband (Fees) (Auto-draft)	199.95
Blue Cross Medicare RX (PDP) DH	74.10
Blue Cross BlueShield of OK (Ins/BA)	187.40
Bobbie Jo Alberty (Medicare Ins)	433.80
Brenntag Southwest (Chem)	24,573.41
Cherokee Data Solutions, LLC (Ofc Supp)	1,055.77
City Utilities (76th \$62.71; CoT \$119,648.96)	119,711.67
Claremore, City of (Plt/Fld)	27.71
Community Care Prescription (RS)	84.00
Connections (Ofc Exp)	302.85
Core & Main (Supp 4,072.47; Meters \$16,032.80)	20,105.27
Cross-Bo Construction (Construction WIP- OW)	4,530.00
Delta Dental (Ins)	489.74
Elm Creek Enterprises (Ofc Exp)	1,585.16
Foyil Economic Dev Auth (Sewer)	831.35
Froman (Propane office \$136.81/Plt 795.09)	931.90
Fusion Cloud Services, LLC (Ofc Exp)	738.45
GGEDA (WIP) Lowery Rd Final	1,174.05
Haynes Equipment Company (Rep/Mt) Scada	360.11
Jack Kisse Ford, Inc (Veh Exp)	900.67
John Deere Financial (Plt/Fld)	405.86
John's Refuse (Plt/Fld)	100.00
Kellogg Eng. (ODOT) SH 20 relocation	7,620.40
Kellogg Eng. (Fees)	2,407.80
Kellogg Eng. (Dog Creek Bridge # 60 & 61)	1,580.50
Kolker & Kolker CPA (Fees)	200.00
Leaf (Equip Fees)	901.25
Medicare Premium (Ins/RS) Qtrly	606.00
NE OK Elec Coop (Plt/Fld) (Auto-Draft)	137.37
Neopost/Total Funds (fees)	1,011.86
OMECORP, LLC (off supp)	367.00
ORWA (annual fees)	3,200.00
Owasso, City of (Sewer)	43,783.44
Pixley Lumber (tac maint) (-21.63 credit)	106.07
Postmaster General (Postage)	3,000.00
Principal Life (Ins)	908.33
PSO (Plt/Fld)	1,106.05

R & S Auto Parts (Veh Repair) Yanmar	68.45
RWD#3 P/roll (FICA/Med/Fed) (Payroll) (SEP) (StTax)	102,554.21
\$20,010.88 \$65,175.99 \$14,406.34 \$2,961.00	
RWD #3 Petty Cash (Reimb)	218.66
RWD #3 (Water Office)	23.55
Sequoyah Software (Fee)	560.08
SilverScript (Ins/EK) #42	72.80
SilverScript (Ins/BA) #43	30.20
SilverScript (Ins/DH) #	72.80
The Reinalt Thomas (vehicle maint)	269.00
UnitedHealthcare (Ins)	10,946.91
US Cellular (RS)	57.93
US Cellular (Plt/Fld)	49.66
Utility Supply Co. (Fld Supp)	9,015.72
VVEC (Ofc \$311.87; Plt/Fld \$13,133.51)	13,445.38
Wex Bank (Travel)	<u>2,852.29</u>
	<b>\$ 387,993.01</b>

**FIXED MONTHLY OBLIGATIONS**

First Bank of Owasso # 78	\$ 31,245.00
RDA Loan # 111	<u>4,340.00</u>
	<b>\$ 423,578.01</b>

**PETTY CASH ACCOUNT**

#2989 R Stull - reimb phone equip	63.14
#2990 B Summers - overpayment ACH	20.00
#2991 Reimb Cash Tkts	69.72
#2992 P Gorman - -overpayment - final	65.80
	<b>\$ 218.66</b>

**PARTIAL PAY**

Witt O'Brien's LLC *	13,255.19
Oklahoma AgCredit (Freeby Ranch easement charges)	500.00
Jerry's Excavation, Inc (Final pymt-DogCreek Brdg 60/61)	53,345.00
Witt O'Brien's LLC (Emerg - Spillway (FEMA))	3,255.00
Ira M. Green (S.H. 20 relocation project)	15,449.90
Ira M. Green (S.H. 20 relocation project)	51,723.61
	<b>\$ 561,106.71</b>

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Rhoten, yes; the motion carried.

Dr. Thomas made the motion to approve the Treasurer's Report.

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Rhoten, yes; the motion carried.

Dr. Thomas made the motion to approve the New Taps and Transfers:

**a. NEW TAPS:**

- 8800 Freeda J Marshall (W/2 L 10 Horton Addition) 4-20-14
- 8801 Heath & Emily Logsdon (a part of the N/2 of the NE/4 of 35-23-16)
- 8802 Executive Homes (L 1 B 5 Boulder Point) 31-21-15
- 8803 Executive Homes (L 1 B 1 Boulder Point) 31-21-15
- 8804 Robert G & Gena L Kourtis (L 6 B 1 Homestead) 27-21-14
- 8805 Sean P & Mary W Callan (L 24 & 25 B 1 The Bluffs I) 1-20-14
- 8806 Vantage Pointe Homes (L 9 B 11 Homestead) 27-21-14
- 8807 Vantage Pointe Homes (L 7 B 11 Homestead) 27-21-14

**b. TRANSFERS:**

- 344 Christopher Scarpa from Frederick & Donna Peters II
- 942 Joanna Lee & Koua Xiong from Hugo Garza-Ortiz
- 989 Janis Lee from Fern E Craig
- 2888 Gordon R & Rhoda G Brouillette from Linda D Mayfield
- 2928 The Foyil Economic Development Authority from Connie Helt
- 3257 Kelcie Janae Troutman from Drew, Garry @Twyla Wesson
- 3311 Mark & Tina Sullivan from Mike & Brenda Summers
- 4189 Jimmy J & Shauna C Millikin from Glenda Henson
- 5464 Brandon & Andrea Hedges, LLC from Alan & Vicki Baker
- 5489 Jennifer R & James L Weakley from Steven & Sandra Guziar

5530 Danny R & Deanna L Calhoun & Alan L & Margie A Conditt from Jamie & Heather Artieda  
5948 BBB Homes, LLC from Marvin Sandoval  
6149 Angela L Hobza, Trustee of the Angela L Hobza Revocable Living Trust  
7006 Federal National Mortgage Association (Fannie Mae) from Klint & Leah Schuster  
7293 Julie Ann & David John Parfitt from Jeffrey O & Valerie L Kendall  
7374 Chad D & Christian M Chapman from Russell W & Deborah Ray  
8220 Brandon & Sarah Brown from Samuel & Mary Bradley  
8238 Tyler Moore & Khassidy Price from Allen & Cheri Schuler  
8526 Peter M Edwards from Denham Homes, LLC  
8530 Tyrell & Selin Ozek White from 1<sup>st</sup> Choice Builders  
8585 Sabino Gonzalez-Mota & Gloria Canales Lopez from Danny William Hogan  
8694 Bryttni C Allen & TeJuan D Johnson from Executive Homes  
8718 Russell Roberts from Shaw Homes

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Rhoten, yes; the motion carried.

Dr. Spriggs made the motion to approve the Pay Request No. 2 total amount of \$67,173.51 to Ira M Green Construction for the Highway 20 Relocation Project. Note: District's portion (\$15,449.90) to be paid separately and ODOT portion (\$51,723.61) to be paid once District receives payment from ODOT. Mr. Mallory seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Rhoten, yes; the motion carried.

Mr. Mallory made the motion to approve the Pay Request 1<sup>st</sup>/Final in the amount of \$53,345.00 to Jerry's Excavation for the Dog Creek Bridge 60 & 61 W L Relocation Project. Dr. Thomas seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Mallory, yes; Mr. Rhoten, yes; the motion carried.

#### **INFORMATION REPORT**

1. Monthly Operational Report
2. Report of District Engineer –

New Business: For Discussion – R W D #16 – Coyote Hills - Charlie Davis

Old Business:

The meeting was adjourned

Dominic Sokolosky, Secretary

Written and recorded by Bonnie Jones