

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on March 10<sup>th</sup> 2020, 6:30 pm. at the District Office, 13277 S Ash St., Claremore, Okla. 74017

Present at this meeting were:

Mr. Brant Snap, Chairman  
 Dr. Bryan Spriggs, Vice-Chairman  
 Mr. Nick Sokolosky, Secretary  
 Dr. Dirk Thomas, Treasurer  
 Mr. Larry Mallory, Member  
 Mr. Bob Morton, Member

Also present at this meeting were Rick Stull, District Manager, Brian Kellogg, District Engineer Steidley, Steve Newcomb, Guests – Meghan & Charlie Davis, Jerry & Jannya Starkey, Michael Grapes and Bonnie Jones.

Guests were here representing Coyote Hills – District #16. District #3 Rogers as been asked to consider taking over District #16 – Coyote Hills. They brough all pertinent information for the District Engineer and District Staff to review. OWRB will also have to review and approve. The motion will be tabled from tonight’s agenda.

Dr. Thomas made the motion to accept for due cause the absence of Mr. Kersey and Mr. Rhoten. Mr. Morton seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Mallory, yes; Mr. Morton, yes; the motion carried.

Mr. Mallory made the motion to approve the minutes of the last meeting. Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Mallory, yes; Mr. Morton, yes; the motion carried.

Mr. Mallory made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	2,638.00
AT & T Mobility (Plt/Fld Phone)	116.99
Atlas Broadband (Fees) (Auto-draft)	199.95
Blue Cross BlueShield of OK (Ins/BA)	187.40
Bobbie Alberty (Medicare Ins Premium)	433.80
Brenntag Southwest (Chem)	25,231.74
City Utilities (76th 62.71 CoT; 108,424.46)	108,487.17
Claremore, City of (Plt/Fld)	32.27
Connections (Ofc Exp)	330.62
Core & Maint (S 5165.40 ; Mtrs 6957.30)	12,122.70
Delta Dental (Ins)	489.74
Elmcreek Enterprises (Ofc Exp)	829.80
Foyil Economic Dev Auth (Sewer)	1,029.48
Froman (Propane Office 272.41 Plt 1674.35)	1,819.05
Fusion Cloud Services, LLC (Ofc Exp)	362.89
Grainger (Sludge Project supplies)	1,540.50
Green Country Business Systems (Ofc Supplies)	266.25
Industrial Motor Services, LLC (Tacora Repair)	696.00
Itron (Annual Fees for Equip)	917.28
John Deere Financial (Fld maint 216.75; Uniform 517.40)	734.15
John's Refuse (Plt/Fld)	100.00
Kellogg Eng. (ODOT SH 20 relocation)	5,521.60
Kellogg Eng. (Fees)	3,166.10
Kolker & Kolker CPA (Fees)	200.00
Leaf (Equip Fees)	901.25
Lowes (\$81.64 tool plt/fld maint)	81.64
MailFinance (Equip fees)	1,416.36
Medicare Premium Bill (EK Ins)	452.00
NE OK Elec Coop (Plt/Fld) (Auto-Draft)	121.13
Office Everything of Claremore (Plt/Fld)	231.31
Owasso, City of (Sewer)	47,966.83
Pixley Lumber (Supplies)	369.06
Principal Life (Ins)	908.33
PSO (Plt/Fld)	924.15
RWD#3 P/roll (FICA/Med/Fed) (SEP) (St Tax)	80,453.94
49,236.90 17,620.80 11,012.24 2584.00	
RWD #3 Petty Cash (Reimb)	2,652.58
RWD #3 (Water Office)	23.55

Sequoyah Software (Fee)	150.00
SilverScript (Ins/EK)	72.80
SilverScript (Ins/BA)	30.20
SilverScript (Ins/DH)	72.80
Starlite Trailers (vehicle)	8,500.00
Technique Data Systems (3 yr maint. fees)	1,197.00
TPSI (statement billing)	3,829.67
The Print Shop (ofc supplies)	84.00
UnitedHealthcare (Ins)	10,538.45
US Cellular (Plt/Fld)	490.86
USA BlueBook (Supplies)	497.16
Utility Supply Co.(Supplies)	8,273.07
VVEC (Ofc 279.09; Plt/Fld 10,232.86)	10,511.95
Walmart (Supplies)	606.77
Wex Bank (Travel)	<u>2,195.39</u>
	<b>351,005.73</b>

**FIXED MONTHLY OBLIGATIONS**

First Bank of Owasso # 81	31,245.00
RDA Loan # 114	<u>4,340.00</u>
BancFirst (OWRBI)	<u>154,958.05</u>
	<b>541,548.78</b>

**PETTY CASH ACCOUNT**

Robertson Tire	1,197.77
Owasso Auto Clinic	378.22
Cash- reimb tkts	71.21
House of Trophies	98.25
Cash - reimb tkts	91.20
Midwest Forklift (Tire)	325.00
J Durtab-reimb overpymt	38.75
Staples - Ofc supp	452.18
	<b>2,652.58</b>

**PARTIAL PAY**

Donald O. Henry, PhD, Consult Archaeologist, LLC cultrual resource survey	<u>2,800.00</u>
Ira Green Construction, INC (S.H. 20 Relocation Project)	<u>253,768.98</u>
Ira Green Construction, INC (S.H. 20 Relocation Project)	<u>75,801.12</u>
	<b>873,918.88</b>

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Mallory, yes; Mr. Morton, yes; the motion carried.

Mr. Mallory made the motion to approve the Treasurer's Report.

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Mallory, yes; Mr. Morton, yes; the motion carried.

Dr. Thomas made the motion to approve the New Taps and Transfers:

**a. NEW TAPS:**

- 1398 Drew & Katie Shelton (L 7 B 3 Sunrise Est) 11-21-14
- 8818 Jacob Tyler Browne (The W/2 of the NW/4 of the NW/4 of 33-23-17)
- 8819 Tommy D & Tresa W Snyder (N/2 of the NE/4 of the NE/4 of 17-23-17)
- 8820 Executive Homes (L 10 B 8 Boulder Point) 31-21-15
- 8821 Executive Homes (L 2 B 2 Boulder Point) 31-21-15
- 8822 Executive Homes (L 13 B 8 Boulder Point)
- 8823 Vicky Zincke & Paul Horner (N 462' of the W/2 of SW/4 of NW/4 of 36-23-17)
- 8824 Epic Custom Homes, LLC (L 17 B 1 Highland Pointe II) 2-20-14
- 8825 Judie Kathleen Miller-Aziere (a part of the n/2 of NE/4 of 26-23-16)
- 8826 Four M Homes (L 7 B 1 Deer Run II) 1-20-14
- 8827 T 14 LLC (L 15 B 1 Deer Run II) 1-20-14
- 8828 Hensley Custom Homes (L 8 B 2 Deer Run II) 1-20-14

**a. TRANSFERS:**

- 80 Bird Creek LLC from Ryan & Mindy Sullivan
- 127 Michael D & Wanda J McKnight from Joseph Seifried
- 288 Chai Xiong & Khou Thao from Susan Friend
- 838 Ellis J & Luz Elena Dake from Martha Dake
- 903 James Allen Chester & Ashtyn Rose Lewis-Nichols from Don J Wilson
- 965 Jessie & Nathaniel Garwick from Thad Reimer
- 1709 Shirley J Russell from Ted Russell
- 1736 David J Madison from Michael Ryan Hinton
- 2630 Vicky Zincke & Paul Horner from Sherman Rogers Estate

2905 Foyil Homes LLC from Larry & Bessie Lawrence  
3066 Patrick Kimbrough Bethea from Ralph & Lizetta Bethea  
3121 Andrea C O'Dell from Amber Miser & Chris Fowler  
3970 Bill A Jr, Cameron & Jessica Alderman from Debbie Hoskins  
4430 Chadley Ryan Patterson from Muddy Bottom Ranch LLC  
6701 Shane Smith from Deutsche Bank National Trust Company  
7230 Michael E Palmer from Michael & Vickie Chamberlain  
7742 Steven E & Ashlie Taylor Ptak from Donald Cho  
8265 Corey B & Erin V Eggers from Zackary & Karrisa McCarty  
8624 Randy Jack & Susan Porter Thomas from Executive Homes  
8661 Kelly R & James A Morrison from Executive Homes  
8690 Andrew D & Jami Moore from Chase Ryan Homes, LLC  
8692 Roland Dube & Yonghong Emily Zheng from 1<sup>st</sup> Choice Builder  
8706 Jeffrey & Tierra Mishler from Executive Homes  
8745 Darrin S & Bailey K DeShazer Sr from Executive Homes

**DISCONTINUATION OF MULTIPLE WATER USE:**

903 Ashtyn Lewis-Nichols

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Mallory, yes; Mr. Morton, yes; the motion carried.

Mr. Mallory made the motion to approve the request for the Stewart Water Line Extension along N 209<sup>th</sup> E Ave, 740 lf of 4" PVC water line, in Section 5, T-21N, R-15E, Rogers County. 100% funded by Mr. Stewart.

Mr. Sokolosky seconded the motion. Dr. Spriggs, abstain; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Mallory, yes; Mr. Morton, yes; the motion carried.

Dr. Spriggs made the motion for the Final Acceptance of Hawthorne at Stone Canyon Water Lines. Dr. Thomas seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Mallory, yes; Mr. Morton, yes; the motion carried.

Mr. Morton made the motion to approve Pay Req #4 to Ira Green Construction for State Hwy 20 Water Relocation Project in the amount of \$329,570.10. Note: District's portion to be paid separately and ODOT portion to be paid once the District receives payment from ODOT. (\$253,768.98) (\$75,801.12)

Dr. Thomas seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Mallory, yes; Mr. Morton, yes; the motion carried.

The motion for District #16 Coyote Hills was tabled until further review can be done by the District Engineer, District Staff and OWRB.

**INFORMATION REPORT**

1. Monthly Operational Report
2. Report of District Engineer –  
~FEMA  
~Lowry Rd – Final Phase  
~State Hwy 20 Relocation Project

New Business:

Old Business:

The meeting was adjourned

Dominic Sokolosky, Secretary