

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on April 14th 2020, 6:30 pm. at the District Office, 13277 S Ash St., Claremore, Okla. 74017

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Rural Water District #3 Rogers County of Oklahoma will hold a Regular meeting on April 14, 2020 at 6:30 clock P.M.

However, because of the COVID-19 Virus THE MEETING WILL BE HELD VIA VIDEOCONFERENCE ONLY.

The video-conference meeting will be held by the use of the ZOOM app. You may attend the meeting on your computer, laptop, notebook, phone, tablet or other mobile device. You will need to download the free ZOOM app before entering the meeting, and you will be prompted to do so before attempting to enter the meeting by use of the link listed below. You should try and download the app in advance of the meeting.

Present at this meeting (Via – Zoom) were:

Mr. Brant Snap, Chairman
Dr. Bryan Spriggs, Vice-Chairman
Mr. Nick Sokolosky, Secretary
Dr. Dirk Thomas, Treasurer
Mr. Larry Mallory, Member
Mr. Bob Morton, Member
Mr. Jason Rhoten, Member

Also present at this meeting were Rick Stull, District Manager, Brian Kellogg, District Engineer; (via – Zoom) and Bonnie Jones.

Mr. Sokolosky made the motion to accept for due cause the absence of Mr. Kersey.
Dr. Thomas seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Dr. Thomas made the motion to approve the minutes of the last meeting.
Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Mr. Mallory made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	746.00
Americo (Annual Premium DH ins)	1,447.50
AT & T Mobility (Plt/Fld Phone) devices pd off & removed	116.99
Atlas Broadband (Fees) (Auto-draft)	199.95
Blue Cross BlueShield of OK (Ins/BA)	187.40
Brenntag Southwest (Chem)	27,180.34
Burrows Insurance Agency, Inc. (Fees)	57,506.00
City Utilities (76th 62.71; CoT 124,681.96)	124,744.67
Claremore, City of (Plt/Fld)	33.80
Claremore Tire & Auto Repair (Veh Repair)	225.33
Connections (Office Expense)	289.04
Core & Main (Mtr Test 55; Fire Hydrant Repair 1975.24)	2,030.24
Crap Shooter Inc. (Maintenance Foyil)	400.00
Delta Dental (Ins)	489.74
Elm Creek Enterprises (Ofc Exp \$1204.78)	1,204.78
Elm Creek Enterprises (Maint \$914.58)	914.58
Floral Creations, LLC (Misc)	75.00
Foyil Economic Dev Auth (Sewer)	918.41
Froman (Propane Office 129.70; Plt)	1,987.89
Fusion Cloud Services, LLC (Ofc Exp)	384.63
GGEDA (Constr/WIP)	1,387.50
Industrial Motor Service, LLC (Repair Pump)	272.00
Interstate Battery Center (Miller Tower Maint)	92.20
Jack Kisse Ford, Inc. (Vehicle Repair)	484.76
John Deere Financial (Plt/Fld)	230.00
John's Refuse (Plt/Fld)	100.00
Kellogg Eng. (ODOT) SH 20 relocation	6,018.50
Kellogg Eng. (Fees)	1,395.60
Kolker & Kolker CPA (Fees)	200.00
Leaf (Equip Fees)	901.25
NE OK Elec Coop (Plt/Fld)	110.41

Owasso, City of (Sewer)	40,885.08
Principal Life (Ins)	908.33
PSO (Plt/Fld)	923.17
Quadient Finance USA, Inc. (Postage)	1,000.00
R&S Auto Repairs (tool)	0.89
RWD#3 P/roll (FICA/Med/Fed) (SEP) (St Tax)	81,158.06
49,499.80 17,965.46 11,050.80 2,642.00	
RWD #3 Petty Cash (Reimb)	2,492.80
RWD #3 (Water Office)	23.55
Sameday Auto Repair (Vehicle Repair)	225.33
Sequoyah Software (Fee)	150.00
SilverScript (Ins/EK) #42	72.80
SilverScript (Ins/BA) #43	30.20
SilverScript (Ins/DH) #116	72.80
SW Trenching, Inc. (Constr/WIP)	550.00
TPSI (office/postage)	3,819.56
THE PRINT SHOP (Plt/Fld Supplies)	302.00
UnitedHealthcare (Ins)	5,674.55
US Cellular (Plt/Fld)	490.86
Utility Supply Co.(supplies)	7,815.44
VVEC (Ofc 326.91; Plt 10,603.01)	10,929.92
Wex Bank (Travel)	<u>2,263.01</u>
	392,062.86

FIXED MONTHLY OBLIGATIONS

First Bank of Owasso # 82	31,245.00
RDA Loan # 115	<u>4,340.00</u>
	427,647.86

PETTY CASH ACCOUNT

Midwest Forklift	1,692.00
R Swearingen (overpymt)	143.20
Staples - Ofc Supp	314.38
Staples - Ofc Supp	67.29
Staples - Ofc Supp	275.93
	2,492.80

PARTIAL PAY

Ira Green Construction, Inc. (S.H. 20 Relocation Project)	<u>29,503.09</u>
Ira Green Construction, Inc. (S.H. 20 Relocation Project)	<u>98,771.21</u>
	555,922.16

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Dr. Thomas made the motion to approve the Treasurer's Report.

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Dr. Thomas made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 8829 Jeffrey A & Monica G Green (L 37 & 38 Highland Point II) 2-20-14
- 8830 Jeremy Funk (L 5 B 1 Big Oak Estates) 34-23-14
- 8831 Bravo Construction & Dev LLC (L 6 B 13 Homestead) 27-21-14
- 8832 1st Choice Builder (L 6 B 5 Homestead) 27-21-14
- 8833 Denham Homes LLC (L 5 B 12 Homestead) 27-21-14
- 8834 James Morrissey (E/2 of the NE/4 of L 2) 3-22-17
- 8835 Issac J & Amber G Goodman (L 14 B 1 Highland Point II) 2-20-14

b. TRANSFERS:

- 858 Amanda Elizabeth & Craig Lawrence Hall from Kindal & Lori Beth Smith
- 1101 Doug Allen & Wendy Lou Pruitt from Leanna Lee Davidson
- 1212 Stephanie Jean Chappell from Dennis & Sandy Littrell
- 1265 Lieu Phong Thi Phan from U S Bank Trust
- 1594 George Edward Stipe Revocable Intervivos Trust from George E Stipe
- 2076 Ntxhee Lo & Lee Thao from Solid Rock Real Est LLC
- 2372 The Roberts Family Trust from Steve Roberts
- 3233 Dustin L Davenport from Micha & Ashley Alexander
- 3434 Keith & Hale Nelson from Reginal & Sandra Henry Nelson
- 3487 Dakota Pruitt from Douglas & Wendy Pruitt
- 3624 Joshua Mathias & Donna L Butler from John & Loretta Moody

3628 Dennis R Dodd evocable Trust from Jon & Merlin Skrogstad
4927 James R Jr & Patricia A Carey from Ronda Duncan & W Craven
5038 Joseph Tobias from Donald & Jeravonne Eastin
5066 Gorge Alexjandra Perez Ramirez & Adriana Margarita Perez Diaz from Jonathan Trout
5448 Housing Authority of the Cherokee Nation from Kimberly Wood
5661 Dale A Logue from Ross & Tia Swearingen
5863 Billy & Kelley Evans from Hoot Owl Properties, LLC
5994 Jessica L Alexander from Victor & Jennifer Burgos
6489 Corey Allan & Kylie Beth Shannon from Shawn Carnine
6557 Kim Hale from Gerold Allen
7070 Jeffrey S Rickords from Timothy & Lindsey Madden
7164 Federal National Mortgage Association from Jamey & Terri Lykins
7191 Brian & Megan L White from Randall S & Dana Compton
7321 Todd D Voth from Stephen & Cheryl Roberts
7626 Keetonville Ridge Homeowners Assoc from Landmark Homes
7791 Jayanth Abishek Subramaniam & Kilee Renee Hammer from Richard & Stephanie Franklin
7800 Codi & Robert Ruth from Trevor & Jennifer Fuhrman
8270 Lloyd G & Marsha H Tidwell from Casey & Emily Bolton
8623 Clinton M Heigis from Executive Homes
8631 David & Kathlean Dye from Brewster & Co Inc
8715 Kristopher & Melody Richardson from 1st Choice Builders
8740 Gracye M & Austin W McCoy from Executive Homes
8752 Nicholas K & Brittney G Kila from Executive Homes
8756 Thomas & Gara Hurd from Executive Homes
8777 Stephen Hartmon from Bravo Construction LLC

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten; the motion carried.

Dr. Thomas made the motion to approve the revision to Stewart Water Line Extension – 100 lf of 2” HDPE water line, 5-21-15, subject to the Engineer’s approval and standard District requirements.
Mr. Sokolosky seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten; the motion carried.

Dr. Thomas made the motion for Preliminary Board approval for the Bridgeman Water Line Extension (along E 390 Rd, North of Foyil, 1450 lf of 2” HDPE water line, 28-23-17E, subject to the Engineer’s approval and standard District requirements.
Mr. Sokolosky seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, the motion carried.

Dr. Thomas made the motion to approve Pay Request #5 in the amount of \$128,274.30 to Ira M Green Construction for the State Hwy 20 Relocation Project. Note: Districts’ portion to be paid separately and ODOT portion to be paid once District receives payment from ODOT. (\$98,771.21) (\$29,503.09)
Mr. Sokolosky seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer –

New Business: Gary White – Potential New Board Member to fill open position.

Old Business: Coyote Hills Easement Issues – District #16 – are working to corrected.

The meeting was adjourned

Dominic Sokolosky, Secretary