

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Rural Water District #3 Rogers County of Oklahoma will hold a Regular meeting on November 9th, 2021 at 6:30'clock P.M. This meeting will be held in person in the office and also by Zoom.

The video-conference meeting will be held by the use of the ZOOM app. You may attend the meeting on your computer, laptop, notebook, phone, tablet or other mobile device. You will need to download the free ZOOM app before entering the meeting, and you will be prompted to do so before attempting to enter the meeting by use of the link listed below. You should try and download the app in advance of the meeting.

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on November 9th, 2021 6:30 pm. at the District Office, 13277 S Ash St., Claremore, Okla. 74017

Present at this meeting (Via – Zoom) and in person were:

Dr. Dirk Thomas, Chairman  
 Mr. Gary White, Secretary  
 Dr. Bryan Spriggs, Treasurer  
 Mr. Larry Mallory, Member  
 Mr. Jason Rhoten, Member  
 Mr. Brant Snap, Member

Also present at this meeting were Rick Stull, District Manager, Brian Kellogg, District Engineer and Bonnie Jones.

Mr. Mallory made the motion to accept for due cause the absence of Mr. Sokolosky and Mr. Cates. Dr. Spriggs seconded the motion. Mr. White, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Dr. Spriggs made the motion to approve the minutes of the last meeting. Mr. Snap seconded the motion. Dr. Spriggs, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Snap, yes; the motion carried.

Dr. Spriggs made the motion to approve the Accounts Payable as follows:

<b>MONTHLY EXPENSES</b>	
Accurate Labs (Fees)	\$ 1,675.00
Advance Electrical Services, Inc.	8,597.02
AT&T (Plt/Fld)	414.74
AT&T Mobility Corp (RS Phone)	132.97
Atlas Broadband (Fees)	209.95
Bakers Trenching	1,600.00
Blue Cross and Blue Shield of OK (Ins/BA)	195.70
Bobbie Alberty (Ins Medicare)	445.50
Brenntag Southwest (Chem)	32,240.85
City of Tulsa Utilities (76th, \$62.71 / CoT, \$189,449.46)	189,512.17
Claremore, City of (Plt/Fld)	35.57
CMS (Ins RS)	220.20
Connections (Ofc Exp)	379.13
Core & Main (Meters , Supp )	35,933.67
Delta Dental (Ins)	369.10
Ditch Witch	1,500.00
Donna Harrison (Ins Medicare)	148.50
Elm Creek Enterprises (Ofc Exp)	1,136.40
Foyil Economic Dev Auth (Sewer)	833.61
Haynes Equipment Company	7,390.06
Humana (Ins/SN)	17.20
Interstate Battery Center	22.40
John Deere Financial (Supp Uniform )	794.11
John's Refuse (Plt/Fld)	100.00
Kellogg Engineering, Inc. (Fees)	12,630.05
Kolker & Kolker, Inc. (CPA Fees)	225.00
Lakeland Office Systems	98.58
NE OK Elec Coop (Plt/Fld)	85.15
OKIE811 (Annual fees)	3,754.40
ORWA	4,000.00

Owasso, City of (Sewer)	44,106.57
Principal Life (Ins)	602.27
PSO (Plt/Fld)	1.45
Quadiant (Postage)	1,000.00
Robertson Tire (Veh Maint)	564.27
RWD#3 (Payroll)	79,714.81
RWD #3 Petty Cash (Reimb)	6,342.10
RWD #3 (Water for Office)	22.27
Sequoyah Software (Fee)	150.00
TPSI (Office/Postage)	4,109.33
Tri-Star Roll-Offs (Plt/Fld)	100.00
UnitedHealthcare (Ins)	4,003.66
US Cellular (Plt/Fld)	487.08
US Postage Meter Center Inc (Ofc/supplies)	626.75
USA Bluebook	165.78
Utility Supply Co. (Supp/Fld)	25,451.62
VVEC (Ofc; Plt/Fld)	12,517.96
Walmart (Ofc Supp)	147.14
Wex Bank (Travel)	3,322.15
	<b>\$ 488,132.24</b>
<b>FIXED MONTHLY OBLIGATIONS</b>	
First Bank of Owasso # 101	31,245.00
RDA Loan # 134	4,340.00
	<b>\$ 523,717.24</b>
<b>PETTY CASH ACCOUNT</b>	
Team One Automotive	1,348.95
Roger Stevenson (TA)	100.00
Team One Automotive	846.58
Staples - Ofc Supp	273.08
Team One Automotive (DH)	616.92
Staples - Ofc Supp	261.08
R Stull - Fld Supp	135.41
Atlas Broadband	10.00
Team One Automotive (TA)	1,255.23
R Stull - Reimb for Ofc	74.95
Team One Automotive (BH)	524.48
R Stull - Reimb Gas for Mower	30.21
Kings Automotive (RH)	878.48
Void check #3116	(13.27)
	<b>\$ 6,342.10</b>

Mr. Snap seconded the motion. Mr. White, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Dr. Spriggs made the motion to approve the Treasurer's Report.

Mr. Snap seconded the motion. Mr. White, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Dr. Spriggs made the motion to approve the New Taps and Transfers:

- a. NEW TAPS:**
- 9152 Jimmy Pritchett (SE/4 of 24-22-15)
- 9153 The Ranch at Caney River LLC (27-21-14)
- 9154 The Ranch at Caney River LLC (27-21-14)
- 9155 The Ranch at Caney River LLC (27-21-14)
- 9156 The Ranch at Caney River LLC (27-21-14)
- 9157 The Ranch at Caney River LLC (27-21-14)
- 9158 The Ranch at Caney River LLC (27-21-14)
- 9159 The Ranch at Caney River LLC (27-21-14)
- 9160 The Ranch at Caney River LLC (27-21-14)
- 9161 The Ranch at Caney River LLC (27-21-14)
- 9162 The Ranch at Caney River LLC (27-21-14)
- 9163 The Ranch at Caney River LLC (27-21-14)
- 9164 The Ranch at Caney River LLC (27-21-14)
- 9165 The Ranch at Caney River LLC (27-21-14)
- 9166 The Ranch at Caney River LLC (27-21-14)
- 9167 The Ranch at Caney River LLC (27-21-14)

9168 The Ranch at Caney River LLC (27-21-14)  
9169 The Ranch at Caney River LLC (27-21-14)  
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9173 The Ranch at Caney River LLC (27-21-14)  
9174 The Ranch at Caney River LLC (27-21-14)  
9175 The Ranch at Caney River LLC (27-21-14)  
9176 The Ranch at Caney River LLC (27-21-14)  
9177 The Ranch at Caney River LLC (27-21-14)  
9178 Master Design Homes LLC (L 6 B 2 Cedar Springs) 31-22-16  
9179 John Battle (Tract 1 – The Ranch at Caney River) 27-21-14  
9180 Jennifer Cummings (NW/4 NW/4 NW/4 of 35-23-16)  
9181 Walter R & Mary F Jones (a part of N/2 of NE/4 of 22-23-16)  
9182 American Lebanese Syrian Assoc Charities (L 6 B 1 Hawthorne I) 36-21-14  
9183 Kay L Halford & Betsy M Clinton Robinson (L 4 B 2 Rawhide Acres II) 30-23-17  
9184 Sixth Day Properties (L 6 B 6 Highland Meadows) 1-20-14  
9185 Sixth Day Properties (L 7 B 6 Highland Meadows) 1-20-14  
9186 Sixth Day Properties (L 13 B 6 Highland Meadows) 1-20-14  
9187 Sixth Day Properties (L 12 B 6 Highland Meadows) 1-20-14  
9188 Sixth Day Properties (L 2 B 5 Highland Meadows) 1-20-14  
9189 Rick & Dianna Yorman (L 8 B 3 Highland Meadows) 1-20-14  
9190 Everlast Custom Homes LLC (L 9 B 2 Cedar Springs) 31-22-16

**b. TRANSFERS:**

83 Roger Dale Phillips from Kandy Wright  
323 John Perlicki from MaiHoua Yang  
710 John Hinson from Geo & Gaylia Barrett  
876 Anita, Andrew & Mathew Kellehan from Bryan & Ali Burris  
1468 Charles Capps from Donald Huggins  
1494 Angela Hobza from John & Gail Hudak  
1565 Tommy Shaye Rowlett from Robert & Kelly Hines  
1744 Markum & Courtney Cross from Frank & Teresa Francis  
1886 Carlson Living Trust from Cody & Rachel Darrrough  
2317 George Jones from Beverly Winford  
2337 Dale & Sonia Sisco from Sharon Lee  
2338 Matthew Dane Goyer from Danette M Goyer  
2507 Sophia & Cole Bushhead from A Allen & K Bowman  
2602 Kaiden B C & Christianne Renee Hudson from Ken & Margaret L Skidmore  
3141 CMR Farm & Ranch Properties LLC from Roger Ward  
3541 Al & Renee Arrosagaray from Kenneth Idleman  
3569 Katherine Suzanne & Jared Michael Vanderpool  
4116 Nathanael & Stefanie Witten from Anthony & Kristen Bostic  
4291 Andre & Pamela Miller from Samuel & Kimberly Proffitt  
4329 Debbie J & Justin Newman from Lynn & Debbie Newman  
4558 Gary & Lola Lane from Brian & Trisha Edney  
5039 Cole Hilton from Austin & Brenda Lang  
5127 Todd A & Kiersten Miller from Michael & Kelli Ellis  
5184 Alec John & Stacy Michele Franks from Dennis & Francis Edward  
5222 David & Kimberly Cox from Jarrod Huneryager  
5509 Levi Cole & Rebekah Leigh Duncan from Jack & Lawanna Swanson  
5631 3 G Real Estate Holdings, LLC from Patrick & Kathryn O'Bannon  
5633 Halen & Matthew Marin from Michael Kelly  
6037 Jeffery & Melissa Sattre from Sean & Judie Hartzog  
6082 Angela Lynn & Scott Hamel from Lawrence & Wilda Yard  
6255 Shirley A Gilliam from Judy Hinson

- 6273 John D & Tammy L Brooks from Phillip & Callie Acree
- 6325 Brian A & Laura A Ham from William & Jennie Lawless
- 6633 Darrell & Krista Ray from Stephanie Bonnell
- 6690 Ryan L & Carolyn M Cox from Dan & Carol Hughes
- 6996 Marcus Fidel from Carl & Jessica Wren
- 7325 Avelardo E Ruiz Jr from Samuel Keely
- 7361 Marla Smith from Kristoffer Flores
- 7441 Xee Vang from Jennifer Greenburg
- 7502 Casey Joe Lawson from Joseph L & Lois M Bowers
- 7600 Sturner Properties, LLL from Jay & Rhonda Howell
- 7763 Emily Arens from Shawn & Michelle Flanagan
- 7812 Dustin & Tia Christ from Everett & Dawn Newbry
- 8054 David Blake & Andrea Kae Gohring from Justin & Jenifer Schulz
- 8062 Jake Harris from Calvin & Shelby Hoffman
- 8071 Karl & Melissa Schudt from Shea Jackson
- 8472 Thousand Hills LLC from Natalie Burrows
- 8714 Derek & Kathleen Gary from Donald & Erica Phoenix
- 8907 Bennie & Valarie Pace from Landmark Homes
- 8918 Randall & Jean Hamlett from Executive Homes LLC
- 8946 Dustin & Sarah Spiva from Executive Homes LLC
- 8977 Jeffrey & Laurel Starkweather from Epic Homes
- 9001 Richard & Cheryl Colbey from Bravo Construction & Development LLC
- 9050 James & Patricia Simmons from Denham Homes LLC

Mr. Snap seconded the motion. Mr. White, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Dr. Spriggs made the motion to approve the Treasurer's Report.

Mr. Snap seconded the motion. Mr. White, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Mr. Snap made the motion to purchase a generator from Clifford Power in the amount of \$75,553.00.

Mr. White seconded the motion. Mr. White, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Mr. Snap made the motion to purchase 3 VFD's from Haynes Equipment in the amount of \$41,368.00.

Dr. Spriggs seconded the motion. Mr. White, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Mr. Snap made the motion to purchase 150 HP pump and motor from Haynes Equipment in the amount of \$39,936.00.

Dr. Spriggs seconded the motion. Mr. White, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

#### **INFORMATION REPORT**

1. Monthly Operational Report
2. Report of District Engineer
  - ~Sludge – 5 yr desludge
  - ~Keetonville Tower
  - ~Survey - Keetonville

New Business:

Old Business:

Mr. Mallory made the motion at 7:12 p.m. to declare an executive session.

Dr. Spriggs seconded the motion. Mr. White, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Board Members in attendance were Dr. Thomas, yes; Mr. White, yes; Dr. Spriggs, Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

The Board and District Manager discussed the employment, including employee evaluation, wage reviews, promotions and raises for all District employees.

The Board asked that the District Manager leave, the Board further discussed Manager's pay raise and recommendations.

Mr. Snap made the motion to adjourn the executive session.

Dr. Spriggs seconded the motion. Mr. White, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

The Board came out of Executive Session and returned to regular session at 8:05 p.m.

The regular meeting was reconvened.

Mr. Snap made the motion to accept and approve the Manager's recommendation for evaluation, holidays, wage increase and promotions. All pursuant to 25 O.S. section 307 (B) (1)

Dr. Spriggs seconded the motion. Mr. White, yes; Dr. Spriggs, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

The meeting was adjourned

Gary White, Secretary

Written and recorded by Bonnie Jones