

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on May 10th 2022 - 6:30 at the District Office 13277 S Ash, Claremore, Okla. 74017 and by zoom.

Present at this meeting were:

Dr. Dirk Thomas, Chairman

Mr. Gary White, Secretary

Mr. Johnathan Cates, Treasurer

Mr. Larry Mallory, Member

Mr. Jason Rhoten, Member

Also present at this meeting were Rick Stull, District Manager; Brian Kellogg, District Engineer; and Bonnie Jones.

Guest present – Mr. Sam Ramsey – Applicant for Board Member available position.

Mr. Mallory made the motion to accept the Notice of Intent for Mr. Sam Ramsey to fill the vacant position for Board Member.

Mr. Rhoten seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Rhoten, yes; the motion carried.

Mr. Mallory made the motion to accept for due cause the absence of Dr. Derby, Mr. Snap and Mr. Sokolosky.

Mr. Cates seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Rhoten, yes; the motion carried.

Mr. Cates made the motion to approve the minutes of the last meeting.

Mr. Rhoten seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Ramsey, yes; Mr. Rhoten, yes; the motion carried.

Mr. Rhoten made the motion to approve the Accounts Payable as follows:

#### **MONTHLY EXPENSES**

Accurate Environmental LLC (Fees)	1,955.00
AT&T (Office expense)	415.94
AT&T (Plant/SCADA)	59.21
AT&T Mobility Corp (RS phone)	132.73
Atlas Broadband (Fees; new PC)	209.95
B. Alberty (Insurance)	170.10
Baker's Trenching (Road bore)	3,100.00
Blue Cross and Blue Shield of OK (BA)	206.70
Brenntag Southwest (Chemicals)	29,143.00
Capital One (Sam's Club/Office supplies)	156.36
City of Claremore (Plant/Field)	97.87
City of Owasso (Sewer)	54,245.09
City of Tulsa Utilities (76th: \$167.71 / City of Tulsa: \$143,284.46)	143,452.17
CMS (Ins EK)	510.30
Connections, Inc. (Office expense)	380.22
Core & Main (Meters, Supplies )	36,978.86
D. Harrison (Insurance)	170.10
Delta Dental (Insurance)	500.96
Donnie Halfhill Construction, LLC (leak repairs)	665.00
Dusty Harper	19,000.00
FEDA (Foyil, Sewer)	1,011.44
Haynes Equipment Company (Service @ Tulsa pump station)	81,304.00
Itron (Subscription 3/22 - 12/22)	842.75
John Deere Financial (Supplies/Uniforms)	160.76
John's Refuse (Plant/Field)	100.00
Kellogg Engineering, Inc. (Fees)	21,518.60
Kolker & Kolker, Inc. (CPA Fees)	225.00
Lakeland Office Systems (Office expense)	157.35
Lowe's (Safety supplies)	104.92
Luckinbill Construction Co. (Water tower repair)	5,760.00
NEO Electric Coop., Inc. (Plant/Field)	113.90
Principal Life (Insurance)	894.24
PSO (Plant/Field)	1,211.93

Randy Trotter dba Elmcreek Enterprises (Office cleaning/Lawn maintenance)	7,565.09
RWD #3 (Water for office)	23.98
RWD#3 (Payroll)	90,080.20
RWD #3 (Petty Cash reimbursements)	6,827.97
Sequoyah Software (Monthly fee)	150.00
Starlite Trailers (Vehicle maintenance)	172.00
TPSI (Office/Postage)	4,264.49
Tri-Star Roll-Offs (Plant/Field)	450.00
UnitedHealthcare (Insurance)	6,397.74
US Cellular (Plant/Field)	511.15
USA Bluebook (Chemicals for plant)	700.42
Utility Supply Co. (Supplies/Field)	14,877.27
VVEC (Office; Plant/Field)	11,609.23
Wex Bank (Travel)	4,301.67
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	\$ <b>552,885.66</b>

#### **FIXED MONTHLY OBLIGATIONS**

First Bank of Owasso # 106	31,245.00
RDA Loan # 139	<u>4,340.00</u>
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	\$ <b>588,470.66</b>

#### **PETTY CASH ACCOUNT**

** VOID **	0.00
R Stull (Reimburse for office expenses)	111.87
RWD #3 (Reimburse cash box)	66.44
New Age Homes (#9145 Reimburse for overpayment)	20.00
DEQ (Temporary license/S Kinney)	62.00
RWD #3 (Reimburse cash box)	54.95
Staples (Office supplies)	215.58
DEQ (Bushyhead project permit)	6,276.33
E Keller (Reimburse notary fees)	20.80
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	\$ <b>6,827.97</b>

Mr. Mallory seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Ramsey, yes; Mr. Rhoten, yes; the motion carried.

Mr. Mallory made the motion to approve the Treasurer's Report.

Mr. Cates seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Ramsey, yes; Mr. Rhoten, yes; the motion carried.

Mr. Rhoten made the motion to approve the New Taps and Transfers:

##### **a. NEW TAPS:**

- 6061 Flipside Investments (S/2 of SW/4 of NW/4 of SW/4 of SW/4 of 32-23-17)
- 9293 Hill House Enterprises LLC (L 17 B 6 Highland Meadows) 1-20-14
- 9294 The Janette McNeal Revocable Trust (L 9 B 6 Highland Meadows) 1-20-14
- 9295 Charles & Meghan Davis (L 19 Coyote Hills Estates) 9-23-16
- 9296 Russell P & Donna R Lagers (a tr of land in the E/2 SE/4 of 9-23-16)
- 9297 Shanda Minson (a tr of land in the SE/4 of 9-23-16)
- 9298 Ben & Anita Coleman (a tr of land in the S/2 SE/4 of 9-23-16)
- 9299 C Michael Grapes (a tr of land in the S/2 SE/4 of 9-23-16)
- 9300 Curtis M Moore Jr (a tr of land in the S/2 SE/4 of 9-23-16)
- 9301 Rudi & Cheyenne Nolan ((tr of land in E/2 SE/4 of 9-23-16)
- 9302 Edward H Abraham (L 8 & 9 Coyote Hills Estates) 9-23-16
- 9303 Monty R Patton (L 35 Coyote Hills Estates) 9-23-16
- 9304 Jerry Lee & Ganna D Starkey (L 30, 31and 32 Coyote Hills Estates) 9-23-16
- 9305 Jessie Lloyd Jr & Mary Lou Starkey (L 28 Coyote Hills Estates) 9-23-16
- 9306 William C & Sharon D Stevens (L 10 Coyote Hills Estates) 9-23-16
- 9307 Ernest R & Donna K Williams (W/2 of NE/4 of NW/4 & SE/4 of NW/4 of 33-23-16)
- 9308 Ernest R & Donna K Williams (W/2 of NE/4 of NW/4 & SE/4 of NW/4 of 33-23-16)
- 9309 J & E Investments LLC (L 6 B 1 of Coyote Hills Estates) 9-23-16
- 9310 Landmark Homes (L 24 B 2 Birchwood) 8-21-15
- 9311 Stanley Mark & Teresa Ann Smith (E/2 of SW/4 of SE/4 of 31-22-16)

- 9312 Stanley Mark & Teresa Ann Smith (E/2 of SW/4 of SE/4 of 31-22-16)  
 9313 Daniel Ray Rice & Susan M Dake (a tr of land in the SE/4 in Coyote Hills Estates) 9-23-16
- 9314 Executive Homes (L 6 B 3 Deer Run Ph IV) 1-20-14  
 9315 Executive Homes (L 16 B 2 Deer Run Ph IV) 1-20-14  
 9316 Executive Homes (L 9 B 2 Deer Run Ph IV) 1-20-14  
 9317 Executive Homes (L 14 B 2 Deer Run Ph IV) 1-20-14  
 9318 Shaw Homes (L 14 B 1 Stone Creek Owasso) 34-21-14  
 9319 True North Homes (L 8 B 6 The Bluffs III) 2-20-14  
 9320 True North Homes (L 7 B 6 The Bluffs III) 2-20-14

Mr. Mallory seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Ramsey, yes; Mr. Rhoten, yes; the motion carried.

**a. TRANSFERS:**

- 7 Mary Hamm from Federal Nat'l Mortgage Association  
 490 Caleb C & Holly K Weir from Paula B Carbone  
 491 Thomas Michael Miller from Cynthia J Saunders  
 713 Kyong S & Amber L Chong from Kathleen M Austin  
 829 Donald R Collins & Julie A Prideaux from Donald R Collins  
 1151 Amber & William Stevens from James Brett & Jenny Roach  
 1251 Cory D & Shawnda L Ross from Tommy & Dawn Buckner  
 1355 Carson Highfill from Lavora Miller  
 1396 John T Broadrick II & Tony A Lillard from Timothy & Janice Herd  
 1490 Michael & Jerri Janine Snyder from Chad & Amber Rhodes  
 1713 Cory D & Shawnda L Ross from Tommy & Dawn Buckner  
 1773 Darryl D Denny Revocable Living Trust from J B Denny Living Trust  
 1787 Melinda Martin from Charles & Melinda Martin  
 1840 Christofer J & Jami B Ward from Rick & Tami Stull  
 1884 Joseph R & Laura Duncan from John & Tonya Morton IV  
 1986 Tyler James & Whitney Bautista from Leslie & Melissa Marshall  
 2167 Cole & Blaire Frost from Michael Waddell  
 2516 Jose & Kathy Velazquez from Faulkner Lessley  
 2864 Caleb & Rachel Reese from Vincent & Angela Kaase  
 3117 Kelsey Marie Hightower from Devon Anthony Bell  
 3175 Sam & Haley Schlepp from Lyndon L Becker  
 3315 Rodney & Jessica Riddle from Robert Foster & Rae Alexander  
 4114 Anchor Stone Co from Harlan & Christy Vanwyhe  
 4323 Tyler & Arreya Ussery from Cholden T & Patricia Jones  
 4991 Velda Faye Ray & Angela Ramsey from Kem Clark  
 5046 Gabby and Clayton Hayes from Lori D & Jeffrey D Rule  
 5962 Bailey Stamper from Kim Boris  
 5619 Don Thomas & Summer Boyle from William & Courtney Garringer  
 6364 James R & Alyse Williams from David & Tara Dunaway  
 6348 Kevin A & Deeann Easley from Tony & Cassey Parker  
 6504 McUriel Codina Catipay & Milyn Jackson from Lonell A Clark-Shew  
 6616 Andrew J & Megan L Karkiewicz from Marcus Guskamp  
 6738 Mark & Heather McVay from Bill & Jennifer Darling  
 6897 Jason M & Dessa C Bolton from Nathan & Phelisha Bolton  
 7201 Laura Schaub from Darren R & Mindy C Cowherd  
 7317 Kerry & Susan Jarandson from Lisa Kovacs  
 7726 Michael & April M Meadows from Jeff Johnson  
 8573 Raymond H II & Lana J Collins from Amanda & Robert Sordo  
 8781 Dana June & Eric Allen Woller from Adam & Brooke Salvoni  
 9046 Kipley Darren & Catherine Renee Bloss from 1<sup>st</sup> Choice Builders

- 9058 Kara Brooke & Kristopher Thomas Cooke from Executive Homes LLC
- 9072 Cheryl Crane & Peter Lacey Greenwood from Executive Homes LLC
- 9102 Matthew T Priest from Executive Homes LLC
- 9113 Dexter Takashi & Barbara Ann Sensui from Kenneth Jr & Judith Smith
- 9117 Patsy Spencer from Executive Homes
- 9118 Alexandra K & Hunter K Sanders from Executive Homes
- 9119 Rylee E Peterson from Executive Homes LLC
- 9121 Alison T & Luiz J Lopez from Executive Homes
- 9132 Christina Mae Pate from Executive Homes LLC
- 9134 Courtney Michelle Worley from Executive Homes LLC
- 9135 The Jerry D Gillespie Trust from Executive Homes LLC
- 9136 Brittne C & Shawn R Driver from Executive Homes LLC
- 9145 Jordan Millwee from New Age Homes
- 9150 Jacquelyn & Adam Beck from Hensley Custom Homes LLC
- 9185 Jeffery Kyle & Tiffany Ann Lewey from Sixth Day Properties
- 9205 Joyce Friis from Executive Homes
- 9206 Vincent Wade & Angela Renee Kaase from Executive Homes LLC
- 9207 Aaron J Anderson from Executive Homes LLC
- 9211 Jami Lynn & Matthew John Stufflebeam from Executive Homes LLC
- 9212 Carlos Eduardo Costa & Jovana Iramar Santos Guilherme from Executive Homes LLC

Mr. Mallory seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Ramsey, yes; Mr. Rhoten, yes; the motion carried.

Mr. Mallory made the motion to approve the Treasurer's Report.

Mr. Cates seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Ramsey, yes; Mr. Rhoten, yes; the motion carried.

#### **INFORMATION REPORT**

1. Monthly Operational Report
2. Report of District Engineer
  - ~Sandyland – Under Contract - July
  - ~CDBG & Arpa Grants
  - ~Reviews for Subdivisions
  - ~Surveying Bore – Keetonville Hill
  - ~Purchase of Property for Keetonville Tower

New Business: Gate for previous #16 homeowner

Old Business:

The meeting was adjourned

Johnathan Cates

Written and recorded by Bonnie Jones