

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on July 12th 2022 - 6:30 at the District Office 13277 S Ash, Claremore, Okla. 74017 and by zoom.

Present at this meeting were:

Dr. Dirk Thomas, Chairman  
Mr. Jason Rhoten, Secretary  
Mr. Johnathan Cates, Treasurer  
Dr. David Derby, Member  
Mr. Larry Mallory, Member  
Mr. Sam Ramsey, Member  
Mr. Brant Snap, Member

Also present at this meeting were Rick Stull, District Manager; Brian Kellogg, District Engineer; Mr. Larry Steidley, Districts' Engineer, Steve Newcomb, patrons of Rural Water District #3 and Bonnie Jones.

The District Manager presented an overview of the many causes of issues in serving the patrons with water. Heat fluctuation, lake levels, line breaks, contractors hitting the District lines, valve failures, high usage, parts in short supply and lengthy timeframe to receive ordered parts. The District now has in place 24 hour plant operations, issuance of rationing schedule (at this point it is not mandatory), policy from double layer redundancy to triple layer on critical equipment and materials.

He also presented Future Plant and Water System Improvements including upgrade of the current Tacora Water Treatment Plant, new towers, increase line sizes in several different locations in the District.

There will be approximately \$30,000,000 in System Improvement Costs.

There will be and approximate increase of \$10 to \$15 per month per customer.

Following the Manager's Presentation there was a question and answer involving the patrons. The concerns have been noted and are being addressed.

Mr. Mallory made the motion for due cause the absence of Mr. Sokolosky.

Mr. Snap seconded the motion. Mr. Rhoten, yes; Mr. Cates, yes; Dr. Derby, yes; Mr. Mallory, yes; Mr. Ramsey, yes; Mr. Snap, yes; the motion carried.

Mr. Snap made the motion to approve the minutes of the last meeting.

Mr. Rhoten seconded the motion. Mr. Rhoten, yes; Mr. Cates, yes; Dr. Derby, yes; Mr. Mallory, yes; Mr. Ramsey, yes; Mr. Snap, yes; the motion carried.

Mr. Snap made the motion to approve the Accounts Payable as follows:

#### **MONTHLY EXPENSES**

Accurate Environmental LLC (Fees)	2,245.00
Advanced Electrical Services (Plant maintenance)	4,741.89
Americo Financial Life & Annuity Insurance (RS)	1,703.38
AT&T (Office expense)	619.16
AT&T (Plant/SCADA)	59.39
AT&T Mobility Corp (RS phone)	132.73
Atlas Broadband (Fees; new PC)	209.95
B. Albery (Insurance)	170.10
Baker's Trenching (Road bore)	4,930.00
Brenntag Southwest (Chemicals)	54,165.66
Burrow's Insurance Agency (Notary bonds)	60.00
Capital One (Sam's Club/Office supplies)	398.11
City of Claremore (Plant/Field)	112.25
City of Owasso (Sewer)	56,227.46
City of Tulsa Utilities (76th, \$458.21 / City of Tulsa, \$304,938.96)	305,397.17
Commercial Beverage Repair Inc. (Equipment repair for office)	158.43
Connections, Inc. (Office expense)	607.92
Core & Main (Meters, Supplies )	1,361.53
D. Harrison (Insurance)	170.10
Delta Dental (Insurance)	558.92
DEQ (Annual non-industrial discharge permit fee)	10,284.32
Ditch Witch of OK (Equipment repair)	832.87
Donnie Halfhill Construction, LLC (leak repairs)	577.50

Dusty Harper (A/C installation; repair to actiflo basin)	3,285.28
Edward L. Rice (Tower rent, 7/22 - 6/23)	600.00
FEDA (Foyil, Sewer)	1,039.00
Grand Gateway Economic Development Association (annual dues)	1,500.00
Greever Law PC (Legal services for RWD16, Coyote Hills)	880.00
Haynes Equipment Company (Service)	2,678.45
Interstate All Battery Center (Stone Canyon tower)	22.30
Itron, Inc. (Subscription 7/22 - 12/22)	430.00
John Deere Financial (Supplies/Uniforms)	144.57
John's Refuse (Plant/Field)	100.00
Kellogg Engineering, Inc. (Fees)	14,587.60
King Excavating, Inc. (Leak repairs)	1,177.50
Kolker & Kolker, Inc. (CPA Fees)	225.00
Lakeland Office Systems (Office expense)	120.66
Lowe's (Plant/office supplies; A/C units)	3,341.59
Luckinbill Construction Co. (Water tower inspections [6])	6,200.00
Midtown Rental, Sales & Service (Maintenance @ Tacora plant)	354.13
NEO Electric Coop., Inc. (Plant/Field)	126.67
Omaha Insurance Co (EK)	1,167.21
Principal Life (Insurance)	959.03
PSO (Plant/Field)	2,133.36
Quadient Finance USA, Inc. (Postage)	1,000.00
R & S Auto Parts (Vehicle maintenance)	19.99
Randy Trotter dba Elmcreek Enterprises (Office cleaning/FH painting/Lawn mt)	8,969.14
Robert & Vera Maner (2002 Dodge 2500 Ram)	19,900.00
RWD #3 (Water for office)	23.73
RWD#3 (Payroll)	93,455.77
RWD #3 (Petty Cash reimbursements)	4,574.13
Sequoyah Software (Monthly fee)	150.00
Stanfield Printing Co., Inc. (Signature stamp for new board member)	27.76
Steidley Law Firm PC (Legal services for Coyote Hills)	3,106.25
The Print Shop (Office supplies)	964.00
Tom's Ditching & Backhoe, Inc. (Tacora plant maintenance)	800.00
TPSI (Office/Postage)	4,118.77
Tri-Star Roll-Offs (Plant/Field)	100.00
UnitedHealthcare (Insurance)	7,108.60
US Cellular (Plant/Field)	600.00
Utility Supply Co. (Supplies/Field)	566.64
VVEC (Office; Plant/Field)	13,801.89
Wex Bank (Travel)	5,597.55
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	\$ 651,680.41
<b>FIXED MONTHLY OBLIGATIONS</b>	
First Bank of Owasso # 109	31,245.00
RDA Loan # 142	4,340.00
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	\$ 687,265.41
<b>PETTY CASH ACCOUNT</b>	
Ameriflex	116.45
N Delina	34.80
B Jones - notary	50.80
T Thomas - reimburse overpayment	2,422.33
DEQ - R Stull	46.00
E Keller - reimburse	30.00
R Hodges - #4022 damages	1,000.00
R Stull - reimburse	110.87
R Stull - reimburse	214.90
R Stull - reimburse	54.25
DEQ - field renewals	276.00
DEQ - field renewals	138.00
Reimburse cash box	52.98
Deluxe check charges	26.75
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	\$ 4,574.13

Mr. Mallory seconded the motion. Mr. Rhoten, yes; Mr. Cates, yes; Dr. Derby, yes; Mr. Mallory, yes; Mr. Ramsey, yes; Mr. Snap, yes; the motion carried.

Mr. Snap made the motion to approve the Treasurer's Report.

Mr. Cates seconded the motion. Mr. Rhoten, yes; Mr. Cates, yes; Dr. Derby, yes; Mr. Mallory, yes; Mr. Ramsey, yes; Mr. Snap, yes; the motion carried.

Mr. Snap made the motion to approve the New Taps and Transfers:

**a. NEW TAPS:**

- 284 Johnny Carl & Deborah Sue Hailey (L 10 B 11 Homestead) 27-21-14
- 9349 Shaw Homes (L 1 B 3 Stone Creek of Owasso) 34-21-14
- 9350 Shaw Homes (L 2 B 1 Stone Creek of Owasso) 34-21-14
- 9351 Shaw Homes (L 23 B 3 Stone Creek of Owasso) 34-21-14
- 9352 Shaw Homes (L 3 B 1 Stone Creek of Owasso) 34-21-14
- 9353 Shaw Homes (L 24 B 3 Stone Creek of Owasso) 34-21-14
- 9354 Sixth Day Properties, LLC (L 4 B 1 of Highland Meadows) 1-20-14
- 9355 Executive Homes (L 11 B 1 Presley Hollow) 27-21-14
- 9356 Executive Homes (L 19 B 1 Presley Hollow) 27-21-14
- 9357 Executive Homes (L 20 B 1 Presley Hollow) 27-21-14
- 9358 Executive Homes (L 13 B 2 Presley Hollow) 27-21-14
- 9359 Executive Homes (L 3 B 8 Presley Hollow) 27-21-14
- 9360 Executive Homes (L 11 B 2 Presley Hollow) 27-21-14
- 9361 Executive Homes (L 12 B 2 Presley Hollow) 27-21-14
- 9362 Executive Homes (L 5 B 5 Presley Hollow) 27-21-14
- 9363 Executive Homes (L 18 B 9 Presley Hollow) 27-21-14
- 9364 Executive Homes (L 1 B 1 Deer Run IV) 1-20-14
- 9365 Eric & G Renee Hartman (The E/2 of the NW/4 of the NE/4 and the NE/4 of the NE/4 Less and except the E 1045' all in 34-23-16)
- 9366 Stephen & Tracy Hayes (a tract of land containing part of W/2 of the NW/4 of 33-23-16)
- 9367 Michael Paul & Gayla June Williams (L 3 B 2 Rolling Meadows Park) 6-21-15
- 9368 Terry Jr & Annette Tyree (L 25 B 2 Tacora Hills) 1-22-15
- 9369 Jeareld & Tyseeke Edwards (L 6 B 2 Deer Run IV) 1-20-14
- 9370 The Ranch at Caney River (a pt of the Ranch at Caney River) 27-21-14
- 9371 The Ranch at Caney River (a pt of the Ranch at Caney River) 27-21-14
- 9372 The Ranch at Caney River (a pt of the Ranch at Caney River) 27-21-14
- 9373 The Ranch at Caney River (a pt of the Ranch at Caney River) 27-21-14
- 9374 The Ranch at Caney River (a pt of the Ranch at Caney River) 27-21-14
- 9375 The Ranch at Caney River (a pt of the Ranch at Caney River) 27-21-14
- 9376 The Ranch at Caney River (a pt of the Ranch at Caney River) 27-21-14
- 9377 The Ranch at Caney River (a pt of the Ranch at Caney River) 27-21-14
- 9378 The Ranch at Caney River (a pt of the Ranch at Caney River) 27-21-14
- 9379 The Ranch at Caney River (a pt of the Ranch at Caney River) 27-21-14
- 9380 The Ranch at Caney River (a pt of the Ranch at Caney River) 27-21-14
- 9381 The Ranch at Caney River (a pt of the Ranch at Caney River) 27-21-14
- 9382 The Ranch at Caney River (a pt of the Ranch at Caney River) 27-21-14
- 9383 The Ranch at Caney River (a pt of the Ranch at Caney River) 27-21-14
- 9384 The Ranch at Caney River (a pt of the Ranch at Caney River) 27-21-14
- 9385 Riverbend Estate Homes, LLC (L 6 B 1 Highland Meadows) 1-20-14
- 9386 Jerry Donald & Shelia Lee Pugh (E 211' of L 11 B 2 in Rolling Meadows Ext) 7-21-15
- 9387 Iron Style Homes (L 2 B 3 of Highland Meadows) 1-20-14

**b. TRANSFERS:**

- 472 Moritta Matlock from Grant & Kierstin Keys
- 895 Eric & Katie Laster from Nicholas G & Connie Kallas
- 1183 William Herd & Tammy Curry from Henry Herd Estate (Cherokee Herd)
- 1188 Karen A & Arthur V Jencks from Mitchell & Emily Lowe
- 1260 Cora Lee Roper from Robert C Roper
- 1368 Angelica Hernandez & Hector Hernandez Lechuga from Michael R & Anita K Reed

1646 Austin & Victoria McCalister-Jones from Suella Barnett Trust  
2119 Eric R Carr from Cynthia Woods  
2235 Evan & Joann Waite from William W Hill  
2246 M Coach U S A Inc from Vickie Naruszewicz  
2423 Scott W & Jessie Gates from Brian & Loren McGhee  
2505 Matthew Kuehn from Matthew Stephen Nolen  
2600 Gregory Joe Darnell from Suzanne G Williams  
2956 Rick Jay & Norma Louise Perry from David & Delinda Reed  
3071 Bradley & Lisa Wurtzel from Matthew Cagle  
3193 Krystyn Austin from Mary Jones  
3417 Caitlyn Marie Fox & Austin James Ohler from Randy & Angela Santos  
3600 Scott & Heather Lasson from Reuben & Rhonda Lay  
4095 Raymond Sump from James Cypert  
4457 Larry & Jana Hewitt from Allison Graves  
5374 Taryn B Dewitt & Samuel C Peyton from The Norma Rowell Revocable Living Trust  
5446 Stefanie K & Zachary A Stoops from Greg J Darnell  
5566 Marc D Gorinsky & Caroline R Gorinsky-Huesler from Carolyn Bermudo  
5890 John Alden & Angela Marie Woodson  
6414 Garrett & Catherine Jones from Elvin L & Donna L Luster  
6598 Bob VanSandt from Lewis & Lewis LLC  
6621 David Huddleston from David & Danielle Combs  
6717 Keith Borland & Catherine M Christel from Brian & Loren McGhee  
6811 Tyler & Lochridge & Hannah Davidson from David J & Benjamin T Hutt  
7179 Denzel & Nancy Louise Kesterson from Ryan McKnight  
7196 Nicholas Gallo IV & Angela Denise Green from Derrick & Taylor Lawrence  
7280 Matthew J & Lauren Boughan from Bret Gunther  
7357 Mary Cooper from Merton & Theda Miller  
7808 Gary Justin & Kari A Russell from Brian L & Amanda Thomas  
7922 Bruce Alan & Courtney Jane Miller from Todd A White  
7959 Nexpoint SFR SPE 1, LLC from Caleb & Kristen Taylor  
8035 William & Elaine Casey from Mickey & Jessica Michalec Rev Trust  
8065 Scott R & Janet L Partlow from Jimmy & Virginia Roberts  
8163 Richard & Sarah Niedergerke from Larry Robinson  
8204 David Glenn & Vickey Darlene Rice from John E Smith  
8274 Shaun & Carla Snow from Carol Rumsey  
8631 Michael P & Brianne D Bredenberg from David & Kathleen Dye  
8742 Troy & Misty Simmons from William & Michele May  
8779 Colin D & Ashley M Potter from Jesse & Katie Stewart  
8795 Toluloope & Isaac Adepoju from Scott & Stacie Garner  
8845 Chad Myrsiades from Tyler & Jessenia Leithauser  
8857 Mark & Kimberly Fajt from Kristen Johnson  
9097 Leah & Luke Bainbridge from Executive Homes  
9110 Sandra Marie & James Robert Aggen Sr from Executive Homes  
9139 Jahwana Rhea Tuttle & Horace V Noe from Executive Homes, LLC  
9151 John & Terri Means from Hensley Custom Homes  
9169 Ryan & Amy Neely from The Ranch at Caney River, LLC  
9171 Mark & Karen Wilson from The Ranch at Caney River  
9203 Brody Taylor & Whitney Elizabeth McKay from Executive Homes LLC  
9214 Emily Hamilton from Executive Homes  
9218 Edward Allen & Terri Aane Bare from Executive Homes  
9220 Robert C & Judith S Risley Revocable Trust from Master Design Homes, LLC  
9227 Matthew Wane & Jennifer Dawn Miller from Executive Homes, LLC  
9228 Philip J & Nancy F Davis from Executive Homes, LLC  
9234 The Donna J Clow Revocable Trust from Executive Homes  
9236 Walter G & Donnetta Gene Parrish, Trustees of the Parrish Family Living Trust from Executive Homes, LLC

9240 Michial & Ruth Ann McLaughlin from Executive Homes  
9241 Christian Andrew & Michaela Anne Nuckels from Executive Homes, LLC  
9278 Zachary & Brooke Nicole Stephens from Executive Homes LLC

Mr. Mallory seconded the motion. Mr. Rhoten, yes; Mr. Cates, nay; Dr. Derby, yes; Mr. Mallory, yes; Mr. Ramsey, yes; Mr. Snap, yes; the motion carried.

Mr. Snap made the motion to approve the Treasurer's Report.

Mr. Rhoten seconded the motion. Mr. Rhoten, yes; Mr. Cates, yes; Dr. Derby, yes; Mr. Mallory, yes; Mr. Ramsey, yes; Mr. Snap, yes; the motion carried.

MOTION – Mr. Mallory made the motion to appoint Mr. Rhoten as Secretary of Rural Water District #3 Rogers Board.

Mr. Snap seconded the motion. Mr. Rhoten, yes; Mr. Cates, yes; Dr. Derby, yes; Mr. Mallory, yes; Mr. Ramsey, yes; Mr. Snap, yes; the motion carried.

MOTION – Mr. Snap made the motion to accept the CDBG Administrative Services Contract between Grand Gateway Economic Development and Rural Water District #3 Rogers for the E Foyil and Bushyhead Project II.

Mr. Ramsey seconded the motion. Mr. Rhoten, yes; Mr. Cates, yes; Dr. Derby, yes; Mr. Mallory, yes; Mr. Ramsey, yes; Mr. Snap, yes; the motion carried.

MOTION – Mr. Snap made the motion to accept the Interlocal Agreement between the Rogers County Board of Commissioners and Rural Water District 3 Rogers for the CDBG Grant – E Foyil and Bushyhead Project II.

Mr. Rhoten seconded the motion. Mr. Rhoten, yes; Mr. Cates, yes; Dr. Derby, yes; Mr. Mallory, yes; Mr. Ramsey, yes; Mr. Snap, yes; the motion carried.

MOTION – Mr. Snap made the motion to approve the transfer of funds from RCB Revenue Account to 1<sup>st</sup> Bank of Owasso Money Market Account in the amount of \$1,500,000.

Mr. Ramsey seconded the motion. Mr. Rhoten, yes; Mr. Cates, yes; Dr. Derby, yes; Mr. Mallory, yes; Mr. Ramsey, yes; Mr. Snap, yes; the motion carried.

#### **INFORMATION REPORT**

1. Monthly Operational Report
2. Report of District Engineer
  - ~ Generator installed for the Tulsa Pump Station
  - ~ Waiting on water plant replacement and spare parts
  - ~ Hawks Landing and Key's Landing II – Under construction
  - ~ Stress on lines, drained tank, heat, cut lines, plant filters down causing issues.

New Business: Purchase Dodge Ram truck for new field employee.

Old Business:

The meeting was adjourned

John Rhoten, Secretary

Written and recorded by B Jones