

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on September 10th, 2019, 6:30 pm. at the District Office, 13277 S. Ash St. Claremore, Okla. 74017

Present at this meeting were:

- Mr. Brant Snap, Chairman
- Dr. Bryan Spriggs, Vice-Chairman
- Mr. Nick Sokolosky, Secretary
- Dr. Dirk Thomas, Treasurer
- Mr. Milford Harp, Member
- Mr. Hank Kersey, Member
- Mr. Larry Mallory, Member
- Mr. Bob Morton, Member
- Mr. Jason Rhoten, Member

Also present at this meeting were Rick Stull, District Manager, Brian Kellogg, District Engineer; Steve Newcomb, Field Supervisor and Bonnie Jones.

Dr. Thomas made the motion to approve the minutes of the last meeting.

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Kersey, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Dr. Thomas made the motion to approve the Accounts Payable as follows:

Accurate Labs (Fees)	\$	2,090.00	
Alberty, Bobbie (Ins)		314.70	
Atlas Broadband (Fees) (Auto-draft)		199.95	
AT&T Mobility (Plt/Fld Phone)		197.81	
BlueCross BlueShield (Ins/BA)		175.00	
Blue Medicare Rx (Ins/DH)		74.10	
Brenntag Southwest (Chem)		24,295.27	
City Utilities Service (76th 60.04; CoT 218362.96; Pre Bal 24632.19)		243,055.19	
Claremore, City of (Plt/Fld)		29.88	
Claremore Tire (Veh Exp)		1,346.86	
CommunityCare (Ins/RS)		84.00	
Connections (Ofc Exp)		224.64	
Core & Main (Supp 25147.05; Rep 472.50; Mtr Test 50.00)		25,669.55	
Cross-Bo Const (W I P)		225.00	
Delta Dental (Ins)		465.60	
DEQ (Fees)		398.78	
Edwards Welding (Spillway Exp)		9,521.50	
Elmcreek Enterprises (Ofc Exp)		1,101.41	
Elmcreek Enterprises (Maint)		3,821.32	
Foyil Economic Dev Auth (Sewer)		1,189.53	
Fusion Cloud Services, LLC (Ofc Exp)		363.29	
Hach (Maint)		7,340.89	
Haynes Equip Co. (Maint)		245.61	
Interstate All Battery Center (Maint)		124.10	
Jack Kissee Ford, Inc (Veh Exp)		1,968.55	
JET Trucking, LLC (Rep/Mt)		300.00	
John Deere Financial (Plt/Fld)		571.49	
John's Refuse (Plt/Fld)		100.00	
Kellogg Eng. (Fees)		8,720.70	
Kellogg Eng. (SH 20 Relocation Proj)		2,103.70	
Kolker & Kolker CPA (Fees)		180.00	
Leaf (Equip Fees)		901.25	
Lowe's (Plt/Fld)		159.39	
Medicare Premium Collection Center (Ins/RS)		406.50	
NE OK Elec Coop (Plt/Fld) (Auto-Draft)		76.15	
Ofc Everything (Ofc Supp)		196.30	
Owasso, City of (Sewer)		45,545.70	
Play2Win (Plt/Fld)		360.00	
Postmaster General (Postage)		3,000.00	
Principal Life (Ins)		850.65	
PSO (Plt/Fld)		1,237.42	
RWD #3 (Ofc Water)		23.55	
RWD #3 Payroll Acct (FICA/Med/Fed Tax)	{	16,828.15	}
RWD #3 Payroll Acct (Reimb)		47,365.33	
RWD #3 Payroll Acct (SEP)		10,621.24	
RWD #3 Payroll Acct (St Tax)		2,459.00	
			77,273.72

RWD #3 Petty Cash (Reimb)	1,957.30
Sequoyah Software (Fee)	621.44
SilverScript (Ins/BA)	30.20
SilverScript (Ins/EK)	133.00
UnitedHealthcare (Ins)	10,909.22
US Cellular (Plt/Fld)	351.27
Vermer (Misc)	170.04
VVEC (Ofc 443.25; Plt/Fld 10308.36)	10,751.61
Wex Bank (Travel)	<u>3,290.76</u>
	\$ 494,743.89
FIXED MONTHLY OBLIGATIONS	
First Bank of Owasso # 72	\$ 31,245.00
BancFirst (Fees)	154,979.32
RDA Loan # 105	<u>4,340.00</u>
	\$ 685,308.21
PETTY CASH ACCOUNT	
Tulsa Homebuyer LLC (Reimb)	23.55
P Morris (Remib-Overpymnt #869)	68.40
M Bilyk (Rel of Damages #8300)	720.00
C David (Reimb-Overpymnt)	20.00
Cash (Reimb Tkts)	64.48
Floral Creations	61.95
Dist Mgr (OWRA Exp)	499.31
DEQ (Spillway Line Project)	643.97
144.36 (Refund)	<u>-144.36</u>
	\$ 1,957.30
PARTIAL PAY	
Double B Construction (Final Pay) (Stone Canyon Water Tower Imp)	19,580.00
King Excavating (Final Pay) (Spillway)	<u>15,727.55</u>
	\$ 720,615.76

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Kersey, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Dr. Thomas made the motion to approve the Treasurer's Report.

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Kersey, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Dr. Thomas made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 8747 Thomas & Marianne Brasel (L 3 B 2 Hickory Hollow) 32-22-15
- 8748 Jeffery Dale Thompson (NW/4 of NE/4 of 14-23-16)
- 8749 Randy L & Kari L Hendrix (L 36 Clearbrook) 18-21-15
- 8750 Thomas & Laura Howe (L 9 Cherrywood Hills II) 26-23-16
- 8751 Kris & Ronnell Goodwin (N/2 W/2 of L 5 Horton) 4-20-14
- 8752 Executive Homes (L 9 B 8 Boulder Pt) 31-21-15
- 8753 Executive Homes (L 5 B 4 Deer Run II) 6-20-15
- 8754 Executive Homes (L 8 B 3 Deer Run II) 1-20-15
- 8755 Rogelio Paredes Espinoza & Guadalupe Flores Rocha (L 2 B 5 Rolling Meadows) 12-21-14
- 8756 Executive Homes (L 1 B 5 Deer Run II) 1-20-15
- 8757 Baker & Baker Properties LLC (L 5 B 1 Foyil Acres) 32-23-17
- 8758 Charles Golden (L 6 B 1 Frisco Estates) 31-23-17
- 8759 Dallas Blaine & Jacquelyn Ann Parnell (L 18 B 1 View Pointe Estates) 36-22-15
- 8760 Josh & Jeanette Patterson (E/2 NW/4 NE/4 NE/4 NE/4 & S 65' of W/2 NW/4 NE/4 NE/4 NE/4 of 14-23-17)
- 8761 Hayes Custom Homes (L 2 B 1 View Pointe Estates) 36-22-14
- 8762 Lilla Woollett-Haverstick (NW/4 NW/4 SE/4 of 5-21-15)
- 8763 Lilla Woollett-Haverstick (NW/4 NW/4 SE/4 of 5-21-15)

b. TRANSFERS:

- 442 Brent & Kellie Wilson from Kris & Ronnell Goodwin
- 973 Sabine Perez Mejia from Anthony & Kim Thornberry
- 1517 Jass Properties, LLC from Stanford Properties, LLC
- 1518 Michael Ferraell from Barry D Marcum
- 1604 Victor Manuel & Jennifer Kay Burgos from Janet K Brown
- 1689 Jeffrey & Jeana Young from JTCC Property LLC
- 1812 Ellen F Dorsey from 1900 Capital Fund II LLC
- 1812 1900 Capital Fund II, LLC from Kenneth R Ellis
- 1956 Angelia Andrews from Callie Brown
- 1998 Rene Mack (Thompson) from Ronda Begley

2076 Solid Rock Real Estate from Charles Matthew & Connie Jo Davis
2406 Zackary A Culver from Bruce A Sherbon
2466 Vance D Dwyer from Jerry Lee & Mary Lynn Burns
2728 Brenda Lei & Natee Jeff Keskeaw from John & Malaine Nick
3160 Robert L Bears & Huiqing Liang from Erich Stattel
3176 Cody Dylan Edmondson from Mike & Connie Jacques
3324 Jack Price from Jack & Janice Price
3961 Tom & Laura Carter from Tom Carter
3566 Brian Steven & Christy Foster from Kent Alan & Jamie Renee Taylor
4382 Evelyn Cooper & Matthew Beuthin from Epic Shepherd
4404 Cynthia Eilleen Jack from Robert & Tammy Johnson
4527 Ngia Yang, Chouaxiong Lonxiong & David Yang from Andrew & Anya Sleezer
4562 Matthew A & Jessica C Schumann from Evan & Jessica Baker
4584 Aimee C Daughtry from Eldron & Nancy Woodfin
4655 Robert F Ashworth from Laurence & Dana Craigie
4947 Brandon & Ida Thomas from Michael & Stephanie Murphy
4976 Kimberly & John Boysel from Betty Haug
4991 Kem Clark from Kenneth Moore
5226 Kem Clark from Kenneth Moore
5549 ME Investments, LLC from Robert Chase & Jennifer Lynn McIntyre
5572 Corey J & Kristy Sturgill from Eric & Mary Davis
5655 Torry Cannon from Terence Tejen Tien
5694 Elisha Renee Jones from Harpreet & Shellie Bhinhar
5907 Scott McGee from Brian & Erin Wegner
6185 Christine A Smith Family Trust from Richard Harshfield
6268 Michael Kyle & Amanda Leah Pennington from The Bonnie Jo Doshier Rev Trust
6730 Jeffrey S & Kara M Statum from Brian Foster
6913 Tobias Lane Moreland from Chris & Anna Hettick
7287 William Christopher & Audrey Gage from Kevin & Tabitha Felts
7527 Anne & Peter V Mathew from Randy S & Rebecca S Botwinis
7778 Jeremy Clay & Marilyn Leigh Wagner from Matthew & Danielle Patterson
7799 Oscar L & Lori M Lewis from Russel & Jennifer Car
8036 Daniel L & Sandra Horn from K Krafft & Jacob O'Neal
8049 Mark L & Lori J Creekmore from James Derek & Stacey Denise Breshears
8130 Roger B & Sharla R Haight from Charles & Mary Ellen Peterson
8402 Gary Dean & Debra Young Allen from Carol & Harold E Pruett Jr
8475 Randall Turner Jr & Erin Rebekah Hall from Bradley & Emily B Keith
8504 Fred Lucas & Brianne Renee McDougal from Artisan Construction
8574 Tyson & Lisa Toews from Denham Homes
8595 Joshua J & Tiffany L Reed from Hayes Custom Homes
8596 Michael Karl & Shiana C R Garrett from Hayes Custom Homes
8630 Jeremy D & Jill Wiese from Asher Homes LLC
8662 Cameron Thomas & Sarah Lynn Walker from Executive Homes
8673 Steven P & Marilyn J Been from Denham Homes, LLC
8674 Chance & Lori Lane from Denham Homes, LLC
8676 Jesse & Kelly Strahn from Executive Homes
8679 Christopher A & Jessica A Jordan from First Class Homes LLC
8687 Clay H Britton from New Age Homes LLC

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Kersey, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten; yes; the motion carried.

Dr. Thomas made the motion to approve the Administrative Services Assignment for Rogers Co R W D #3 CDBG Project (17528 CDBG 19 to Andy Armstrong – (Bushyhead Water System Improvements).

Mr. Harp seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Kersey, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten; yes; the motion carried.

Mr. Mallory made the motion to approve the Community Development Block Grant Administrative Services Contract between Grand Gateway Economic Development Association and Rogers County R W D #3 Rogers in the amount of \$12,000 for 17528 CDBG 19 – (Bushyhead Water System Improvements).

Mr. Morton seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Kersey, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Mr. Morton made the motion to accept the Interlocal Agreement between Rogers County and Rural Water District #3 Rogers (17528 CDBG 19)

Mr. Mallory seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Kersey, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Dr. Thomas made the motion to approve the First and Final Pay Request from Double B Construction in the amount of \$19,580.00

Dr. Spriggs seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Kersey, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Mr. Mallory made the motion to approve the Change Order #2 – King Excavating – Deletion of pay items or items of work not performed in the amount of \$(4,123.00)

Dr. Thomas seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Kersey, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Mr. Mallory made the motion to approve the Final/Pay Request #2 and Release of Retainage to King Excavating, Inc. in the amount of \$15,727.55

Mr. Harp seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Kersey, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Dr. Spriggs made the motion to approve the First/Final Pay Request to Edwards Welding in the amount of \$9,521.50

Mr. Morton seconded the motion. Dr. Spriggs, yes; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Kersey, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

Dr. Thomas made the motion to approve the Emergency Purchasing Agreement with Witt O'Brien's LLC to assist District with recovering FEMA funds – pending Legal review and approval.

Mr. Morton seconded the motion. Dr. Spriggs, abstain; Mr. Sokolosky, yes; Dr. Thomas, yes; Mr. Harp, yes; Mr. Kersey, yes; Mr. Mallory, yes; Mr. Morton, yes; Mr. Rhoten, yes; the motion carried.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer –
 - ~ State Highway 20 Project Water Line Project Starting this month.

New Business

Old Business

The meeting was adjourned

Nick Sokolosky, Secretary

Written and recorded by B Jones